

Stow Parent Council Meeting

Wednesday 29th April 2026

Present: Jess Day, Niome Lucjan, Victoria Stirling, Tracey Waddell, Magda Robertson, Ruth Leckie, Adam Marshall & Kat Custard

Apologies: Alex Cornes, Sarah Cornes.

	Actions	Responsibility
Welcome		
Jess Day welcomes everyone to the meeting.		
Review of previous minutes		
Previous meeting minutes agreed.		
Head Teacher update – Magda Robertson		
Staff update – The 5,6,7 class teacher has unfortunately left so a vacancy is open. Mrs Green (previous 5,6,7 class teacher) who was on a career break has decided to her break and so will be deployed elsewhere on her return. This means that this vacancy is for a permanent position. May be filled by a NQT but will be determined by SBC. May not know until August who the teacher is. Currently Mr Wilson and Mrs Davidson are the P5,6,7 class teachers until the end of the academic year. Fran Walker (SFL teacher) is pregnant and will begin maternity leave in June. MR is not sure if her position will be filled. There are a large proportion of children with additional needs currently in the school, so all the teachers expressed concern. She currently works one day a week. Classes next year – a lot of interest from current Heriot pupils. New children joining may impact the make-up of the composite classes and MR won't know class make up until she knows how many children wish to join Stow Primary School.		

SBC policy is a maximum of 25 children in a composite class. Mrs McBeath is doing her teaching placement so has now left Stow Primary School now. Mrs Heriot has moved on. Gillian is doing some extra hours as well as her teaching support assistant role. Nazika is providing support for a single pupil and also undertaking playground supervisor duties.		
Treasurer position vacancy		
No one has come forward to take on the role after Bob Reid resigned. JD proposes Gavin Graham as interim treasurer's assistant until the next AGM. 2nded by KC and VS. Agreed as a temporary solution until AGM in September, when hopefully a permanent treasurer can be elected. If cannot find someone to fill the position, then the parent council may not be able to continue. Signatories will be changed to JD and NL in interim.		
Fundraising update - NG		
NL is very pleased to announce that £20500 has been raised towards new playground equipment through various fundraising activities and grants. The children started raising funds and choosing equipment around 2years ago. The money will be transferred into the school bank account who will then purchase the specific items that have been chosen. Items will be procured through Complan and should be in place early next year. Complan will install it. All pieces have a lifespan of over 20 years. NL wondering about the opportunity to do another grow a £5 fundraiser. MR and RL are		

happy to support this activity. Around £305 pounds would be needed from the PC to support this. NL proposed this, 2nded by KC – Agreed. NL would like to open this event to the community. Date to be decided – teachers state that they may not have time this term but could do end of August/ beginning September.		
Funding transport for Dynamic Earth trip – Wednesday 17th June		
Request from school for PC to partially fund transport for this trip. NL suggests approaching community council for a microgrant to fund this trip. All present agreed this is a good idea. Suggested that pupil leaders could compose a letter. NL states that a formal application form would still need to be filled in. NL suggests that it may be a good idea for the school to apply for the grant rather than the PC. NL will send a form to MR for the microgrant application. This will be due 11th May.	NL to email application form to MR MR to complete this form with pupils.	NL MR
Removal of old signatories from bank account		
Formal request received by Marion Healy-Smith to be removed as a signatory from all PC bank accounts. Treasurer (BR) has spent a considerable amount of time trying to achieve this but has not been successful. This will be pursued by incoming treasurer to try to resolve this issue as soon as possible.		
AOB		
JD – was approached to provide gluesticks by a member of staff and queried about current school fund availability for items such as this. MR - There was a spending freeze on the school by SBC which meant they could only purchase essentials. Some gluesticks were found and essential items are still ok to purchase. Budget is very tight though - £1900 for the whole year. NL – stated that it is very possible that the PC may have to close if we cannot find office bearers. VS will email poster looking for a new treasurer to MR who will post on the school's Facebook page.	Email poster asking for treasurer and post on FB.	VS & MR

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