



Sickness and Illness Policy

Aim

To ensure that if a child becomes ill and is unable to participate fully during the ELC session, their parent/carer will be contacted as soon as possible. Whilst awaiting to be collected, the child's needs will be met in a quiet, calm area with a member of staff.

Children should not attend the ELC if they are unwell or have a temperature. If your child is absent from the setting, we ask that you make contact with the ELC/School as soon as possible, stating reasons for their absence. This information is vital for our staff, as it helps with accurate reporting for infection control and prevention.

It is our policy to contact the child's parent/carer and request their child is collected from ELC as soon as possible. Should the Early Years Officer (EYO) consider the child to be having a medical emergency a 999 call will be made.

Should a child have an infectious disease that has an exclusion period as outline by the NHS they must not attend the ELC until the end of the exclusion period. Please use the following link for advice on exclusion periods [exclusion-criteria-for-childcare-and-childminding-settings-poster-2018.pdf \(nhsggc.org.uk\)](https://www.nhs.uk/publications/exclusion-criteria-for-childcare-and-childminding-settings-poster-2018.pdf). It is vital that we follow the advice given to us in order to protect the health and wellbeing of those who attend our ELC. In the event of an "outbreak", the Headteacher must be informed of the outbreak, and they will then contact the central Education Duty Team to ensure further support and action. This may result in Care Inspectorate being informed of the outbreak who will implement further advice. Any information relation to Outbreaks of infection will be communicated to parents in an appropriate manner.

If your child becomes unwell during their time in the ELC a member of staff will contact you and advice you of this, if you are not available to answer the call we will automatically contact your emergency contacts as detailed in your children's care plan, it is important that these are kept up to date with any changes.

If we are unable to reach you or your emergency contact, and your child becomes seriously unwell, we will seek guidance by contacting 111 (or 999 in an emergency) regarding your child's condition.

According to Scottish Borders Council's policy on the 'Administration of Medication and Health Care Procedures,' non-prescribed medication may be administered in the setting only when necessary, such as to manage pain. However, it will not be given to reduce a child's temperature to allow them to attend the setting. If a child has a temperature and is not well enough to attend, they should remain at home.