

## RECOURSING POLICY

Financial constraints have had an effect on the options and choices available to our students. There is now greater demand for places on every course and as such, some subjects are over-subscribed. This situation is made even more difficult when students begin courses in June, then change their minds when they receive their results in August. Re-coursing such students has proved difficult and it has therefore been necessary to offer guidelines to all students, parents and carers on re-coursing procedures.

1. In June, pupils will be allocated to levels/classes based on SQA estimates and teachers' recommendations. Such recommendations will take any additional needs into account.
2. Places in June are provisional and will be dependent on SQA exam results obtained by students and any recommendations made by staff.
3. Students who do not meet the recommended entry requirements but who still wish to study a particular course have the right to do so provided there is a space in such a course. Students who do meet the recommended entry requirements will be given priority *and this includes priority over students who have not met the entry requirements but have already secured a place on the course.*
4. In August, new S6 students who wish to repeat a subject should firstly discuss this with the Principal Teacher (Curriculum) before making an appointment to see their Pastoral teacher. If they still wish to study the subject, they will continue to follow their June timetable and will be placed on a waiting list for their re-sit course. **This does not apply to those students who elected to do a course over two years or students opting for the same course but at a different level of qualification.** Waiting lists will not be in rank order and will be held with Mrs George in the school office.
5. Waiting lists will be held for one school week. If places are still available after this then the Principal Teacher (Curriculum) will liaise with the Depute Head who has responsibility for that particular curriculum area, in order to make decisions on the offer of places in the subject. This will be based on evidence of previous performance.
6. If no space is available, re-sit students will have to either stay in their original choice or be re-coursed into a subject where there is space.
7. "S7" students will also be placed on waiting lists and the above bullet point applies.
8. Any students who enrol in PHS in August will also be placed on waiting lists if they do not meet the entry requirements for their chosen subjects.
9. Peebles High School is dedicated to pursuing excellence for its learners and as such it does not support the dropping of subjects. Students will be supported to complete each course that they begin.
10. If it is necessary to change a student's presentation level at anytime, this will be communicated to parents in writing by the Principal Teacher Curriculum, with a copy of any correspondence passed to Pastoral staff.
11. Any student who withdraws from a course after the SQA presentation lists are submitted in March may be asked to pay the presentation fee.