



PEEBLES HIGH SCHOOL

Dear Parent/Carer

I am writing to share with you some of the arrangements we have in place for reporting this session. We recognise the role that you will play in ensuring your child achieves success and hope you will find our tracking and monitoring reports helpful.

S5/6 Tracking and Monitoring Reports

You will soon receive the first of three planned tracking and monitoring reports. This report is the most basic of the three, providing an overview of performance to help support early intervention. The report contains a progress grade (the teacher's judgement as to whether your child is on track to pass), and ratings for effort, behaviour, and homework. We encourage you to use it as stimulus for deeper discussion with your child about their progress.

I must caution that teachers have limited evidence on which to base judgements about whether learners are on or off track to pass at this stage in the academic year. We include this measure nonetheless as it is our experience that learners and parents find it useful to have an indication of this early in the course.

Teachers will have stronger evidence on which to base their judgement, this time about the grade which your child is on track to achieve as their final grade, in the second tracking report (due for issue at the end of November) and in our final tracking report which is issued post prelims.

Due to the sizeable admin task involved in the distribution of reports by email to parent/carer(s) and pupil, we set a distribution window for reports. We aim to complete this no later than Wednesday. Please see the guide to understanding your child's report at the end of this letter.

As always, questions or concerns can be directed to your child's pastoral teacher.

Course Information

We would also like to signpost that general information about the content of most courses can be found in the individual faculty sections of our [new website](#) – we continue to work on developing this platform – and in the National Parent Forum's website, [Nationals in a Nutshell](#).

Kind regards

Karen Mooney
Depute Head Teacher (Acting)

Guide to Understanding Your Child's Report

Effort, Behaviour, and Homework

➤ Effort	The extent to which the learner works hard, is motivated, participates in lessons and comes fully prepared.
➤ Behaviour	The extent to which the learner behaves in class, is focused and on task.
➤ Homework	The extent to which the learner completes homework on a regular basis, to an acceptable level.

In order to maximise consistency across the school, we report using three categories: Good, Inconsistent and Unsatisfactory.

➤ Good	The learner consistently meets expectations.
➤ Inconsistent	The learner is inconsistent in meeting expectations.
➤ Unsatisfactory	The learner is not meeting expectations.

Progress

In the first senior phase report, we report on whether the learner is **on or off track to pass the course at the end of the academic year**.

➤ GREEN	On track
➤ RED	Off track

Tracking and Monitoring Reports 2 and 3

Report 2 (Issued 29th November – 1st December)

This report includes a working grade (the grade which the learner is on track to achieve in the course at the end of the academic year for National 5, Higher, and Advanced Higher and/or on track/off track to pass for N2-4 courses), ratings for effort, behaviour and homework, and a comment where the learner is not graded 'good' for effort, behaviour or homework, and/or where the learner is not on track to pass.

Report 3 (Issued 28th February – 3rd of March)

This report includes a working grade (the grade which the learner is on track to achieve in the course at the end of the academic year for National 5, Higher, and Advanced Higher, or on track/off track to pass for N2-4 courses), ratings for effort, behaviour and homework, **prelim results, recommended progression pathways to support course choices for S5 pupils, and comments for ALL learners.**