Clovenfords Parent Council

Minutes of the Meeting

Date	25 March 2024	
Location	Teams	

1.	Attendance	Action
	Committee: Katie Finlay, Isla Young, Ashley Sharp.	
	School: Mrs Saxon, Mrs Davie.	
	Lewis Bertram, Karen Seaton.	
2.	Apologies Received	
	Fiona Bayne, Miss Skinner.	
3.	Community Council presentation on Place Making	
	Representatives from Community Council: Jennifer Jepson, Chris Whitmore (Chair), and Cathy Wilson.	
	Overview of Place Making as a way of creating plans for developing communities. A big part of the exercise is community engagement – to identify the needs, what people want for their communities and involve key stakeholders in plans. The working group of the Community Council will be holding meetings and developing a survey. The aim is to involve as much of the community as possible, and this includes children, young people and the School as stakeholders. The working group will also need additional volunteers to support the Place Making plans and projects going forward – and the goal is to access funds available from Scottish Borders Council to invest in our community.	
	The Community Council is asking for the School and Parent Councils support in encouraging children and families to get involved in the process and take interest in developing plans for the village. There is agreement to help in this way and to champion the Place Making project as a partner of the Community Council. Survey will be shared with School – and then to parents and students.	School, PC and CC ongoing
	The Community Council will also have a stall for the Family Fund Day in May, to share details on Place Making and plans for the project.	
4.	Approval of previous minutes	
	Isla motioned, Ashley seconded.	

5.	Matters arising from previous minutes	
	Lego Club – plans and funding to be revisited after more consideration.	LD
	 Access to green road and Caddonfoot Road – the owners are okay for students to use turnstile and field, as long as there is clear education re animal safety and wellbeing. Potential Community Payback scheme support to repair turnstile is ongoing. 	KF
6.	Financial Report	
	 Just over £5,000 in the bank. £1,400 is ring-fenced for outdoor learning from ASDA and Tesco grants, and £265 is for 100 Club prizes. Working out pupil numbers and transferring funds to support all class trips. That will leave around £3,300 of unrestricted funds, to be spent for any purpose. 	IY
	 PC has been approached about doing literacy and storytelling sessions for younger School children. Maximum size she can do is 20, ideally 15, and we have 30 nursery pupils. Price would be for one 6-week block - £450, or for two so all 30 can take part is £900. School thinks the activities sound lovely and would be a welcome addition to nursery students learning – Mrs Saxon hasn't had a chance to discuss directly in relation to costs and benefits. It would be up to the PC to decide if that is what we want to spend funds on, compared to other needs of School and students. Previously, ELC had been approached about doing a Welly Walk fundraiser for the nursery but didn't go anywhere – Ashley will approach them again about doing something that she can help with organising. 	AS
7.	Headteacher Report	
7.	Highlights and parental engagement: • P6 have had bike ability sessions. • World Book Day was a highlight, with Big Booky Breakfast and families joining for that. • Café Conversations open afternoons – very well-attended and nice feedback and recognition for P7s who supported with that event.	

 P5 and P6 had a wax museum event in school today; parents and students enjoyed learning about different historical figures.

Live Borders swimming lessons

- Opportunity for 8–10-week block of swimming lessons.
- Targeting P3-P5, non-swimmers or very apprehensive swimmers.
- Survey has gone out to families, 26 out of 50 responded, and 14 of those said that they don't have confident swimmers.
- Want to have a full understanding of the need, so if class reps can please share in chats and people to encourage responding to the survey – link is in the two recent weekly updates.
- School wants to improve case for our students to potentially receive funding so we can get transportation, so as much data as possible.

Jim Murray – friend of School

- Continues to support.
- Donated 500 snow drops, which garden leaders have planted down the bank from tyres and trim-track, to naturalise over the next few years.
- Also generously donated trowels, gloves and knee pads.

P7 Residential

- Information evening for parents on 16th April.
- The activities will be chosen by the students prior to then.

Class trips

- P5/6 and P6/7 are going to Dynamic Earth on 17th April.
- P1-4 organising trip to Bowhill.

Respectful Relationships and Anti-Bullying Statement

- All schools doing this exercise and personalising their own
- Have gathered views from students and shared the importance of the statement, it's meaning and how it works in practice.
- Gathering views of parents and supporting them to understand is also an important part of the process.
- Discussed having a Saturday morning drop-in, but will start with getting date for drop-in after school drop-off.
- Karen suggested students helping with some market research at the May Fair – School will organise students

IY and Class Reps

AS

AS and LD

8.	and digital leaders to support with feedback during the event. • Lewis suggested some targeted advertising around understanding why the Statement it is important – that every student will at certain points have conflicts in school, and thinking about how parents can help manage that when they are at home as well. Digital School • Recently registered to become a Digital School. • Hope to receive a Digital Schools Award – which is national pot of funding – as part of Galashiels cluster, separate one for School independently, and one for ELC 2. • Assessor will visit in May to decide if Awards will be granted, so School is working on a portfolio of how digital technology is used throughout school, engagement, and linked directly to learning. • Receiving support from Inspiring Scotland and feel confident in our evidence for this.	
	Community Council is working on plans to construct a	
	new footbridge to the playing fields on Caddonfoot Road. Hope to continue to work together with the School	
	and share information with parents as this develops and	
	fundraising efforts begin.	
9.	Class Rep Feedback	
	P7 Rep	
	Currently no rep.	
	Linsey Carpenter is happy to send basic	
	communications.Was hoping to find a replacement to be sure that nothing	
	is missed out re leaving, residential, etc.	
	Will see if Linsey is happy to continue or put another	
	message out.	
11.	AOCB	
	May Family Fun Day	
	Rebranded because of feedback from last year.	
	• 25 th May, 12-2:30pm.	A O.b :
	Volunteer sign-up will start being advertised tomorrow. Plan to be a plant of a back a rain to	ASharp
	 Plan to have all activities in front of school, again to address last year's feedback. 	
	 Will be bouncy castle, soft play, outdoor games, face 	
	painting, tattoos, bbq, raffle, tombola, home baking.	

	Will schedule other final planning meetings.	KF
12.	Date of next meeting	
	Monday 27 th May, 6:30pm for PC meeting on Teams.	ASharp