

# Clovenfords Parent Council

## Minutes of the Meeting

<b>Date</b>	<b>23 October 2023</b>
<b>Location</b>	<b>Teams</b>

<b>1.</b>	<b>Attendance</b>	<b>Action</b>
	Committee: Katie Finlay, Ashley Sharp, Isla Young School: Miss Skinner, Mrs Davie and Mrs Saxon  Fiona Bayne, Lynn Bertram, Fay Sinclair, Leanne Wilson	
<b>2.</b>	<b>Apologies Received</b>	
	None.	
<b>3.</b>	<b>Approval of previous minutes</b>	
	No changes needed, approved.	
<b>4.</b>	<b>Matters arising from previous minutes</b>	
	None, all progressed.	
<b>5.</b>	<b>Financial Report</b>	



**Updates:**

- Novel study focus fortnight has begun and lots of lovely reading going on in all classes.
- Open afternoon on 1<sup>st</sup> November.
- New curriculum overviews will be published and shared soon.
- Pupil progress consultations will be in November – will book online again.
- Dates for all the Christmas plans are shared in weekly updates.
- Have afterschool clubs for archery and netball running just now.
- P7s are visiting Gala Academy for a Remembrance service; Schools Out have volunteered to drive them in their minibus.
- Additional adults in the building at the moment – Borders College students who are doing coaching qualifications, two teaching assistant placements and volunteers.
- P5-7 pupils have a fire safety talk on 24<sup>th</sup>, ahead of Bonfire Night and fireworks.
- Gemma Crenshaw, ANA, has taken on the Support for Learning role, as Ms Husker is on phased retirement and is working fewer days.
- Mr Ewan Cameron Lyle is a new early years modern apprentice.
- Ms Hayes in the P1/2 class will be leaving to have a baby and maternity cover post has been advertised.

**Go Wild**

- Lisa has been running sessions with three of the classes.
- Children have been loving the outdoor learning.
- May need parents to volunteer for some sessions in future.

**Wider Achievements**

- Keen to promote this more, so parents know they can send photos and details about children's achievements out with school to be added to their learning profile on Showbie.

	<ul style="list-style-type: none"> <li>· This is about personal achievements and learning various skills for life.</li> <li>· Can send/share more examples of this so that parents have better understanding and more likely to submit for their children.</li> </ul> <p><b>Parent Council email address</b></p> <ul style="list-style-type: none"> <li>· Reminder to use the official Parent Council email address (clovenfords.parent.council@gmail.com) when conducting business or correspondence with the Council, please.</li> </ul> <p><b>SBC Respectful Relationships Policy</b></p> <ul style="list-style-type: none"> <li>· This is in place now and can be viewed on School's website: <a href="https://blogs.glowscotland.org.uk/sb/clovenfordsprimaryschool/policy">https://blogs.glowscotland.org.uk/sb/clovenfordsprimaryschool/policy</a></li> <li>· Looking for feedback and response from parents on understanding of the Policy and what is there for.</li> </ul> <p><b>School calendar</b></p> <ul style="list-style-type: none"> <li>· School is creating a 2024 calendar to sell, with help from Leanne Wilson and SBC.</li> <li>· Aim to have a mock-up for the Christmas Fair and take pre-orders to have idea for order.</li> <li>· Will check number and printing cost from previous orders and decide sale price.</li> </ul>	LW
<b>7.</b>	<b>Halloween Disco Update</b>	
	<ul style="list-style-type: none"> <li>· Tickets are £2.50, purchase in office and School will pass on money to PC.</li> <li>· Juice and snack will be provided.</li> <li>· Will create a volunteer rota with everyone who has volunteered – will need +6 for younger classes and +5 for older classes.</li> </ul>	Sub-committee

<b>8.</b>	<b>Christmas Calendars and Cards Update</b>	
	<ul style="list-style-type: none"> <li>· Calendars already covered and being handled by Leanne and School.</li> <li>· Parents will receive proofs soon.</li> <li>· Shopping window will be brief, so need to be on top of that and promotion to parents.</li> </ul>	IY
<b>9.</b>	<b>Christmas Fair Update</b>	
	<ul style="list-style-type: none"> <li>· Agreed to make it free-entry (with donations bucket) like last year – can reconsider in future years.</li> <li>· Same format as last year, with improvements from experience.</li> <li>· Volunteers are most important thing and will be sending out / promoting online sign-up sheet after Halloween event.</li> <li>· Continue to promote call for stallholders on social media.</li> <li>· Improved signage and a floor plan for this year.</li> <li>· There is a spreadsheet where we are keeping details re all raffle prize donations – and please consider asking for or donating raffle prizes via the Committee.</li> <li>· Children will sell crafts again.</li> </ul>	
<b>10.</b>	<b>Class Rep Feedback</b>	

	<p><b>Missing representatives for ELC (a 2<sup>nd</sup>), P1 and P4.</b></p> <ul style="list-style-type: none"> <li>· Agreed that it is okay to not have the full 9 representatives that is stated in the Constitution and will continue with 7 for this school year.</li> <li>· Angela McGlinchy will cover ELC, Ashley Sharp will cover P1 and Fiona Bayne will cover P4.</li> </ul> <p><b>P7s – Leanne</b></p> <ul style="list-style-type: none"> <li>· Sent message re the bag pack fundraiser at ASDA on 25<sup>th</sup> November, to raise money for hoodies.</li> <li>· Have two options and quotes for Hoodies; will get samples and compare.</li> <li>· It is agreed that Leanne can make a decision re order for x16 hoodies at between £18-24 each.</li> </ul>	<p>LW</p> <p>LW</p>
<b>11.</b>	<b>AOCB</b>	
	<ul style="list-style-type: none"> <li>· Fay Sinclair commented and appreciated the change in photographer for school pictures – the quality and value much better this year.</li> <li>· Will confirm a date in April for class pictures.</li> <li>· Ms Davie discussed that children would like to start a Lego Club but will need some funds to purchase Lego sets – this is something that the PC will consider supporting and also suggested looking for good quality second-hand Lego to save on costs.</li> <li>· We had a total of 26 shoeboxes for the appeal and were delivered by Julie Decoteau's Mum.</li> </ul>	<p>IY</p> <p>LD</p>
<b>12.</b>	<b>Date of next meeting</b>	
	<ul style="list-style-type: none"> <li>· Monday 22<sup>nd</sup> January, 6:30pm for PC meeting on Teams.</li> </ul>	KF