

Clovenfords Parent Council (CPC)

Minutes of the Meeting

Date	4 October 2022
Location	Online Teams

1.	Attendance	Action
	Katie Finlay (chair), Caroline M (minutes secretary), Isla Young (treasurer), Alison Saxon, Jennifer Skinner, Karen Seaton, Linda Davie, Ashley Sharp (minutes secretary), Alison Lowrie, Fiona Bayne, Pollyanna Xavier Leaver.	
2.	Apologies Received	
	Apologies have been received from Julie Decoteau, Fiona Scott, Lindsay Myers, Leanne Wilson	
3.	Approval of previous minutes	
	Approved.	
4.	Matters arising from previous minutes	
	<p>School Swimming: KF has been in touch with Gala pool, there is 1 school slot left on a Thursday between 1.30 and 2pm. Cost would be £1.60 per child, each child would be assessed then split into groups based on ability.</p> <p>Borders Buses _ £105 per day to hire privately.</p> <p>Public buses – not feasible due to routes and length of time away from school.</p> <p>Hunters Taxis – hire for an 8 seater is £40 or 16 seater for £60</p> <p>AS reminded PC that any more than 10 pupils, 2 members of staff are required. For a half hour lesson it would be a whole afternoon out of school. Unable to commit at this time.</p> <p>Borders Book Festival Gala Day: A question was asked why Clovenfords PS wasn't there. KF spoke with organisers and we are down on the list for next year.</p> <p>AS – the timings between the invites reaching school and the actual event was too tight to be able to organise from the school's point of view. Transport is always going to be an issue for us.</p>	
	<p>Christmas Cards: IY – waiting on placing orders now. Will check to see if there is any deadline approaching to get the orders in.</p>	IY
	<p>P7 Hoodies: AS asked if the PC can organise the P7 hoodies again and if possible, in time for after Christmas holidays.</p>	AS

	<p>AS added, she believed the children in the past used to choose their own colours and that this was possibly down to the fact that they received them at the end of term.</p> <p>They have liked the black with their own name / nickname down the side. This also makes them easily recognisable as Buddies and because it falls in with uniform colours can be worn longer.</p> <p>FB asking if it has to be black? Maybe a darker blue? AS still wants it to be something that is uniform for all of them, some schools only have the colour of the school jumper. AS will take feedback on board.</p>	FB
5.	Financial Report	
	<p>No real change from June. Accounts still with the accountant.</p> <p>Balance £3033 (£1800 ring-fenced for Julie's kitchen) and some items still to be paid to the school. The invoice from Caldwell's is now in for the ice creams from last session.</p>	IY
6.	Headteacher's Report	
	<p>Trips – few opportunities coming up with Live Borders.</p> <p>St Andrew's Day Ceilidh, 16 P6s will go and AS will be asking for volunteers to help transport the children.</p> <p>New Additional Needs Assistant – Mrs Crawshaw settling in well.</p> <p>Showbie starting up – will be online the first day back after October break giving parents opportunities to see children's learning</p> <p>Grant for Dandelion project £330 to go towards outdoor learning. £225 in commission for Tempest photography.</p> <p>Fischy Music are attending at the end of February to undertake workshops with the children in the morning and then a concert in the afternoon.</p> <p>School library – volunteers needed to catalogue and set up the library.</p> <p>AS – due to the increase in use of iPads etc the school could do with more headphones, this would allow individual children to access their learning.</p> <p>LD asked if other schools use styluses, KS said Jedburgh have them and they are good to use.</p> <p>PEF allocation is going to be used for a Nurture teacher. Gill Milhoulka – to come in and do support for wellbeing on a Friday morning.</p>	<p>AS</p> <p>KS/KF</p> <p>CM</p>

	AS – may be a possibility of buying a greenhouse to grow things. Garden leaders in P7 have lots of ideas. This year there are lots of different P7 leaders who can take on various roles and AS is keen for the children to lead on initiatives as much as they can.	AS
9.	Spending / Upcoming Costs	
	Cauldwell ice cream invoice to be paid	IY
10.	Halloween	
	<p>Halloween – no school discos this year, the children loved going out of school for Creepy Cloven last year so keen to repeat this again.</p> <p>Would there be an opportunity for children to dress up? AS would like to ask the children and parents their thoughts on the potential of dressing up for this if they wish. The good thing about Creepy Cloven is that it was inclusive and available to all. The children especially enjoyed decorating the classrooms.</p>	AS
11.	Out of School Club	
	<p>Clare Swann of School's Out Peebles – taking on provision, waiting to get the Care Inspectorate meeting underway which is due on the 22nd November. The Fire Safety audit is already done</p> <p>Clare Swan is looking at the possibility of a holiday club during the Easter holidays and then looking to start a Breakfast Club and After School Club C following that.</p>	KF
12.	AOCB	
	<p><u>Used Uniform Store</u></p> <p>KF, CM and Fay Sinclair have organised everything we have so far into categories and ages and created a spreadsheet. Opening the first “drop in and pick up” session on Friday 21st October between 0845 and 0945am.</p> <p>KS - Parent Pay school meals – first Tuesday back is blocked out AS will check as we are not on holiday so should be available to order.</p> <p>IY – P2 House Book Bags? P2s have asked whether they can get House Book Bags. At the time, the now P2s, were starting P1 there were certain Covid guidelines, so the School Houses were not running, and it was recommended that bags be wiped clean.</p> <p>Halloween first thing on agenda and to feed this back to the children, get decorations under way.</p>	KF/CM AS
	Date of Next Meeting	

	Does it have to be a Tuesday? Not a Wednesday as teachers can sometimes have late night CATS. First week in November week beginning Tues 8 th or the Monday? Give others a chance to join in	KF
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