Clovenfords Parent Council (CPC)

Minutes of the Meeting - AGM

Date	30 August 2022
Location	Online Teams

1.	Attendance	Action
	Linda Davie, Susan Hunter, Clark Durnion, Maggie Largey, Isla Young,	
	Caroline Myles, Alison Saxon, Jennifer Skinner, Fay Sinclair, Katie	
	Finlay, Karen Seaton, Ashley Sharp, Sam Kellock, Fiona Bayne, Claire	
2.	Apologies Received	
	Apologies have been received from Alison Lowrie and Leanne Wilson.	
3.	Approval of previous minutes	
	Agreed.	
4.	Matters arising from previous minutes	
	AGM: New roles appointed.	
	Chairperson: Katie Finlay, Treasurer: Isla Young, Secretary: Caroline	
	Myles (minutes) and Ashley Sharp (minutes). Social Media: Katie Finlay.	
	Class Reps: ELC: Karen Seaton, P1: Alison Lowrie, P2: Sam Kellock,	
	P3/4: Maggie Largey, P5: Julie Decoteau, P6: Leanne Wilson, P7: Fiona	
	Bayne.	
5.	Financial Report	CH
	Balance at 30 June 2022: £3056 (£1800 - Julie's kitchen project)	SH
	Income noted:	
	£2000 grant from SBC	
	• £336 calendar sales	
	• £349 christmas cards	
	carol singing	
	Expenses noted:	
	£419 christmas	
	£424.50 transitions - leavers	
	• £22	
	£99 Out of School Club (survey fee) - to be reimbursed by Out of	
	School Club when established	
	Leavers hoodies were more expensive than previously thought due to change of supplier. Anc cost for a replacement hoodie.	
	Not been invoiced for Caldwell's ice cream yet	
	Registration for class funding online - pass to IY for action. Earlier we	
	register, more money is made.	
	October - should receive cheque from Stikins labels (small amount)	FS

6.	Headteacher's Report	
	Huge thanks to all involved for creative ways everyone has worked together with restrictions that have been in place over the last year.	AS
	School Improvement Report attached.	
	Some good successes with Literacy, phonics, library improvements.	
	This session planning and supporting focus on numeracy this session.	
	Continue with focus on health and wellbeing. Now have a 'feel better' room which we are looking to develop this session.	
	Soft starts every Monday introduced - to help children transition back into school at the start of each week. Chance for children to reconnect with each other and the teacher. Continue to monitor with feedback from children and teachers.	
	Staff Update - new teacher, Miss Maya Hays. P1 Wednesday to Friday. Modern apprentice - ELC, Mrs Nulty. Vacancy for Additional Needs Assistant. Candidate in place. Mrs Hughes, PE, starting maternity leave shortly. Ms Murdock will take over. PE now on Tuesday and Wednesday. We would lose 12 Monday's due to inservice and holidays so that is why PE days have been changed. Miss Scott is now with P2 on a Thursday and Friday.	
	Showbie - part of parent feedback expressed that parents would like to know more about what the children are doing and the learning journey's were not meeting those needs. Showbie will replace paper-based learning journey's.	JS
	Will be able to report on children more frequently and more accessible for families and children. Teachers can add verbal comments too.	
	At the Meet the Teacher event on September 13th, there will be a Showbie event to inform and help parents set up the Showbie account. There will be a class group for teachers to communicate messages to parents. After October holidays, individual pupil accounts will be launched.	
	P7's this session to attend a residential in May 2023, three days in Newcastleton. Outdoor learning. Looking for fundraising hopefully with PC to help with transport costs.	AS
	Also request PC help again this year with leaver's hoodies.	
	Harvest Festival - 9th September. P7 leading that with a presentation. On Thursday we will have an assembly with a mini farmers market on the Friday for families to attend. This has all come from the Dandelion school initiative. They have given the school £300 - we would like to use this to put towards a fire pit for the school - outdoor cooking and learning? There will be more information on Weekly Update.	
	Please provide feedback on the new format of the Weekly Update.	
	School is in the process of designing a website - can upload general information, curriculum overviews etc. Should be up and running soon. Done through Glow. Hope to have a Parent Council section there too.	JS

Are you looking to do the P7 leadership roles again?	FS
Yes. Pupils will write to HT to ask for which roles they would like. And the school is bringing back house points and house leaders. Two house leaders for each house.	AS
How many P7s this year? 19. They will all have a role this year.	SH

7.	Clovenfords Community Council update	
	FS not on the community council any more. AS is now on the community council. Council is meeting again in September. There are plans to renovate the football field in the village. Hopefully the school will be able to benefit from these plans.	AS
8.	Fundraising	
	10th anniversary.	
	Christmas fundraising - ? calendars.	
	SH to liaise with IY.	
	Raise money with #CreepyCloven.	
	LD - with the calendar, can we use the format of the tea towel? Self Portraits?	
	May fundraiser.	
	SK - raised that pre-covid there was a fundraising committee. KF to take forward.	KF
	AS - scholastic book fair. Friday cinema club? Community coffee morning?	
	FS - halloween disco?	
9.	Spending / Upcoming Costs	
	Fundraising for a purpose. Communicate to parents what the Parent Council are doing with regards to fundraising - how, why and how much is spent?	
	Supporting the growth of the library.	
	AS - summer fair - bookcases for the library and developing classroom reading corners.	
10.	After School Club	
	Clare Swan from School's Out Peebles will be providing the out of school club. All paperwork has been submitted to the council - still waiting for council to respond then a Care Inspectorate can be organised.	KF
12.	AOCB	
	FS - School swimming. Learn to swim. FS spoke to Live Borders and they said it is up to the individual school to make arrangements. Can pupils use NEC for buses? Parent support? AS - couldn't guarantee a public bus would have enough seats for all those travelling. ? private transfer?	KF
	SK - scholastic book club - parent council to buy scholastic books - does that increase the money received back by the school?	
	CM - during summer holidays, Gregor cleared the Trim Track and worked on the playground fence. Trim Track wood is rotten.	

	The black tube in the playground had been vandalised. Sharp bits - not suitable for children to play on. Needs fixed. CD volunteered to help fix this.	CD
	CD/AF - loose parts for playground play. Happy to take the project on. Liaise with AS with regards to locating shed for storage of parts.	CD
	KF - uniform swap/used uniforms. Would it be possible to facilitate a place where parents can come to take/swap uniforms? Create an inventory of uniforms.	
	AS - there are changing rooms not being used that we could utilise. Look at promoting it.	
	CM - happy to help.	KF/CM
	SK - could we use items left in the lost property box for uniform swap if	
	they have not been claimed? AS - yes.	
13.	Date of Next Meeting	
	4 October 2022	KF