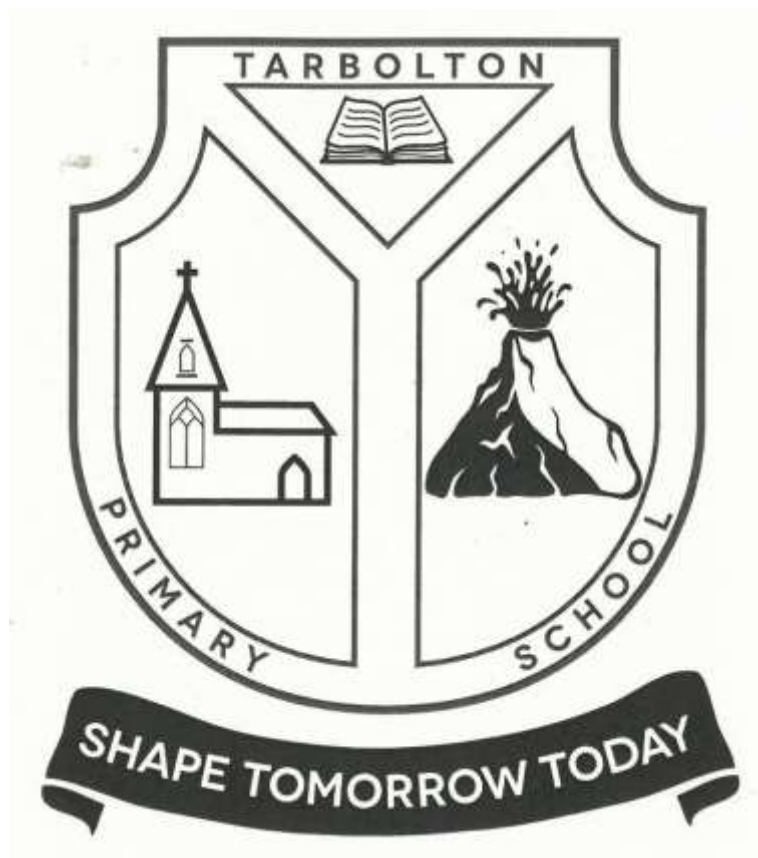


MOBILE PHONE POLICY



October 2020

Rationale: Many young children now own their own mobile phone and wish to keep this with them during the school day. As a school we recognise the many apps available which can support learning.

Article 16 We have the right to privacy

AIMS OF THIS POLICY

- To support those pupils who wish to bring their mobile phone to school to do so in a safe and acceptable way
- To outline the responsibilities of all
- To outline the limitation of school responsibility

RESPONSIBILITIES

Senior Management Team

- To regularly review this policy
- To communicate with parents and pupils if the rules around safe mobile phone use in schools is broken

Class Teacher

- To remind pupils on an annual basis (or more frequently if required) on the safe use of mobile phones in our school.
- To monitor pupil use of mobile phones within school (limitations are recognised)
- To report to parent or SMT any improper use of mobile phones
- To incorporate online safety in curricular planning

Pupils

- To remain vigilant about bullying behaviour and report incidents of bullying behaviour to SMT

All Other Staff

- To report any breaches of mobile phone use to SMT

RULES OF PHONE USE IN SCHOOL

- Phones in school should be switched to silent during lesson times
- Phones are not allowed to be used to take photographs or videos without consent of all parties including those who may appear in the background
- In classrooms pupils and class teachers will agree when mobile phones can be in sight and when they should be in a bag/tray or pocket
- Phone apps can be used with the agreement of class teachers and only with that class teacher
- Messaging of parents or other pupils during lesson time is not allowed

SANCTIONS OF IMPROPER SCHOOL USE

- Photographing or videoing of anyone without consent will result in a minimum one week ban of phone in school
- Having a phone out in class at a time that it is not required will initially lead to a request from a staff member to put it out of sight. If it is not followed a days ban will be put in place
- Sending text messages during lessons will lead to a requirement to meet with a member of the SMT where the pupil concerned will discuss this policy at length

SECURITY AND INSURANCE

Please note that our school does not accept responsibility for damage to or theft of phones and does not hold insurance to cover loss or damage in school. Children bringing their phone to school do so at their own risk.

Review Annually