**Educational Services**

# Head Teacher: Lynsey May

St Patrick’s Primary School
 24 Academy Street, Troon, KA10 6HR

 01292 690070

 StPatricks.mail@south-ayrshire.gov.uk

 Our Ref: LM/KK

 Your Ref:

 Date: 11th September 2024

** “Inspired to shine in all I say, all I do and all I am!”**

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##### Dear Parent/Carer

##### Parents’ Appointments 9th October 2024

I am pleased to be able to invite you to attend your parent appointment(s) in person on **Wednesday 9th Oct**. Your appointment(s) will give you the opportunity to discuss your child’s progress with his or her class teacher and to have a look at a selection of your child’s work.

There will also be the opportunity to look through the ‘lost property’ for any items that have been misplaced.

Please complete the attached slip and return to school by **Thursday 26th September.** There is only one form per family so all your children’s names should be entered on the form. Please note appointments will run from **3.30pm until 5.30pm & 6.30pm until 8.30pm.** You will be issued with appointment times on the week beginning **30th September.**

As always, any questions you may have, please feel free to contact us.

We look forward to welcoming you on the day.

Yours sincerely



Lynsey May
Head Teacher

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Parents’ Appointments – 9th Oct 2024

I would like an appointment as follows:

|  |  |  |  |
| --- | --- | --- | --- |
| Child/Children’s Names | Class  | Time | Please Tick |
|  |  | 3.30pm-5.30pm |  |
|  |  | 6.30pm-8.30pm |  |
|  |  | Either |  |

Parent/Carer Signature.........................................................................................Date........................................................................