

People Directorate

Head Teacher: Lynsey May

St Patrick's Primary School
24 Academy Street, Troon, KA10 6HR
01292 690070
StPatricks.mail@south-ayrshire.gov.uk
Our Ref: LM/KK
Date: 30th September 2019

Your Ref:

Dear Parent/Carer



Parents' Appointments 29th October 2019

Appointments are about to be made for parent appointments in St. Patrick's School on **Tuesday 29th October 2019**. These appointments will give you the opportunity to discuss your child's progress with his or her class teacher.

Please complete the attached slip and return to school by **Tuesday 8th October**. There is only one form per family so all your children's names should be entered on the form.

Please note appointments will run from **3.30pm until 5.30pm & 6.00pm until 8.30pm**.

You will be issued with appointment times on the week beginning **21st October**.

As always, any questions you may have, please feel free to contact us.

We usually have a Book Fair at our Parents' Appointments and we require volunteers to help at the fair, it would be great if we could have some of the P7s. Please indicate on the slip below if your child would be available and at what time they could cover.

We look forward to welcoming you on the day.

Yours sincerely

Lynsey May
Head Teacher

Parents' Appointments 29th October 2019

I would like an appointment as follows:

	Time	Please Tick
Thursday 29 th October	3.30pm-5.30pm	
	6.00pm-8.30pm	
	Either	

Child/Children's Name	Class

My child would like to help at the Book Fair:

Parent/Carer Signature..... Date.....