

St Ninian's Primary School

Use of Social Media Policy 2019

Article 28

You have the right to a good quality education. You should be encouraged to go to school to the highest level you can.

Article 36

You have the right to protection from any kind of exploitation (being taken advantage of).

Online social media tools can be excellent for supporting teaching and learning, providing exciting opportunities for schools to engage, communicate and collaborate with pupils and the wider community. Their use is carefully considered by the school to ensure the safety of the school community. The benefits of using social media tools should significantly outweigh any concerns and schools should be able to demonstrate the steps they have taken to reduce any identified risks.

In South Ayrshire we want to support collaboration amongst teachers and pupils and therefore we promote and support the use of the common platform, Glow.

If pupils are using online communities where they self-register the school will encourage them to read and follow the terms and conditions of the site and ensure they are aware of how to stay safe online.

When using any form of social media to communicate with pupils (including Glow and twitter) staff will ensure that they:

- o only share information that they would be willing to share in school or a school-related setting;
- o maintain a formal, courteous and professional tone when communicating with pupils;
- o maintain professional boundaries ;
- o do not exchange personal information such as phone numbers and personal e-mail addresses;
- o do not discuss their private and personal relationships with pupils;
- o take care to avoid becoming personally involved in pupils' personal affairs;
- o decline pupil-initiated 'friend' requests;
- o manage their privacy settings and keep them under review;
- o report any inappropriate use of social media by a pupil or concerning a pupil to their Head Teacher or line manager.

The school has a clear and documented process in place for the reporting and recording or inappropriate use of social media.

The school has a clear list of children that have consent to appear on social media and those that don't.

For more information on how to keep your child safe online, please visit :

<https://www.thinkuknow.co.uk/parents/>