

## Proof of Address Guidance

### Early Years Registration

- **Early Years Registration – only 1 piece of evidence is required**

One of the following can be uploaded as proof of your address on the application form:

#### Accepted

- ❖ Council Tax Notice
- ❖ Council Tax Letter confirming occupants at address
- ❖ AVJB Letter confirming parent is on the electoral register at address
- ❖ Signed Tenancy Agreement
- ❖ Concluded Missives
- ❖ Solicitor/Lawyer Letter confirming missives concluded
- ❖ Mortgage Statement (Last 12 months)
- ❖ Electricity Bill
- ❖ Gas Bill
- ❖ Home Phone Bill
- ❖ Internet Bill
- ❖ TV Licence Letter/Bill
- ❖ Home Insurance
- ❖ Car Insurance
- ❖ Life Insurance
- ❖ Driving Licence (Full or Provisional)
- ❖ DVLA V5 Form
- ❖ Benefit Letter – Income Support/Universal Credit/Employment Support Allowance/Working Tax Credit / Child Tax Credit
- ❖ HMRC Letter, if not in receipt of any benefits
- ❖ NHS Appointment Letter
- ❖ PVG
- ❖ Jury Citation

#### Not Accepted

- ❖ Bank Statement
- ❖ Mobile Phone Bill

Please note the above list is not exhaustive, should you not have any of the above accepted documents or be able to screenshot one from an online account but have something else with your name and address listed you can check whether this will be accepted by contacting

[edservicesELC@south-ayrshire.gov.uk](mailto:edservicesELC@south-ayrshire.gov.uk)