



Queen Margaret Academy

Child Protection Procedures

Children and young people must be 'protected from all forms of violence, abuse, neglect and bad treatment' (Article 19, UNCRC)

What to do if you have concerns or a disclosure has been made to you:

- Listen carefully, let the child speak.
- Do not show disbelief or panic.
- Take the allegation seriously, reassure the child and ask how they feel.
- Avoid expressing your views on the matter.
- Do not guarantee confidentiality and explain your reasons for this.
- Do not question the child.
- Do not carry out an investigation or take photographic evidence.
- Act quickly and share the information with the Designated Child Protection Coordinators as soon as possible (please see below).

All child protection concerns or disclosures should be reported to the Child Protection Officer or Head Teacher without delay



Kevin Mallon, DHT
Child Protection Officer



Katie Schlesiger, Head Teacher