

## Educational Services

Head Teacher: Oonagh Browne

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Our Ref: OB/JP Your Ref:  
Date: 4 November 2024



Dear Parent/Carer

### S4 Parent/Carers' Evening – In school

The S4 Parent/Carers' Evening will take place on **Tuesday 19<sup>th</sup> November 2024** and will take place **in school** with individual subject teachers from 4.00pm.

Appointments (4 minutes per teacher) will be available to book online from **8.30am on Tuesday 5<sup>th</sup> November** until **1pm on Tuesday 19<sup>th</sup> November**, with the parent/carers' evening commencing at 4.00pm and finishing at 6.15pm on this day. After you have made your appointments, you can choose to print or e-mail a confirmation of your times.

To make your appointments please login at <https://www.parents-booking.co.uk/queenmargaret>

To login you will need to enter:

- Your first name, surname and email
- Your child's first name, middle name, surname and date of birth

**Please note the login details you enter must match those we have on record for you and should be the parent/carer designated as the main contact.** Please contact the school office to check the records we hold if you encounter any difficulties at this stage.

When choosing appointment times you will have the option of either selecting your own times based on teacher availability or allow times to be automatically generated for you.

As we continue to support parent/carers' with their child's home study, we will be running 6 sessions (10 minutes each) during the S4 parent/carers' evening for you to attend. The session will offer some practical advice and we will have resources for you to take home and use to assist your child in their studies. These sessions will take place in the oratory. Where possible, please try and keep a space in your appointment schedule to attend one of these sessions. Their timings are as follows;

4.00pm-4.10pm  
4.20pm-4.30pm  
4.40pm-4.50pm  
5.00pm-5.10pm  
5.20pm-5.30pm  
5.40pm-5.50pm

We look forward to seeing you on Tuesday 19<sup>th</sup> November 2024.

Yours faithfully

A handwritten signature in black ink that reads 'O. Browne'.

Oonagh Browne  
Head Teacher