

Educational Services

Head Teacher: Oonagh Browne

Queen Margaret Academy
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Our Ref: OB/JP Your Ref:
Date: 16 September 2024
If phoning or calling ask for



Dear Parent/Carer

S1 Parent/Carers' Evening

The S1 Parent/Carers' Evening will take place on **Tuesday 1st October 2024** and will take place in school with individual subject teachers from 4.00pm.

Appointments (4 minutes per teacher) will be available to book online from **8.30am on Tuesday 17th September** until **12pm on Tuesday 1st October**, with the parent/carers' evening commencing at 4.00pm and finishing at 6.15pm on this day. After you have made your appointments, you can choose to print or e-mail a confirmation of your times.

To make your appointments please login at <https://www.parents-booking.co.uk/queenmargaret>

To login you will need to enter:

- Parent/carer first name and surname
- Your child's first name, surname and date of birth

Please note the login details you enter must match those we have on record for you and should be the parent/carer designated as the main contact. Please contact the school office to check the records we hold if you encounter any difficulties at this stage.

When choosing appointment times you will have the option of either selecting your own times based on teacher availability. It should be noted some subjects, are taught by only one teacher and appointments will be limited.

We look forward to seeing you on Tuesday 1st October.

Yours faithfully

Oonagh Browne
Head Teacher