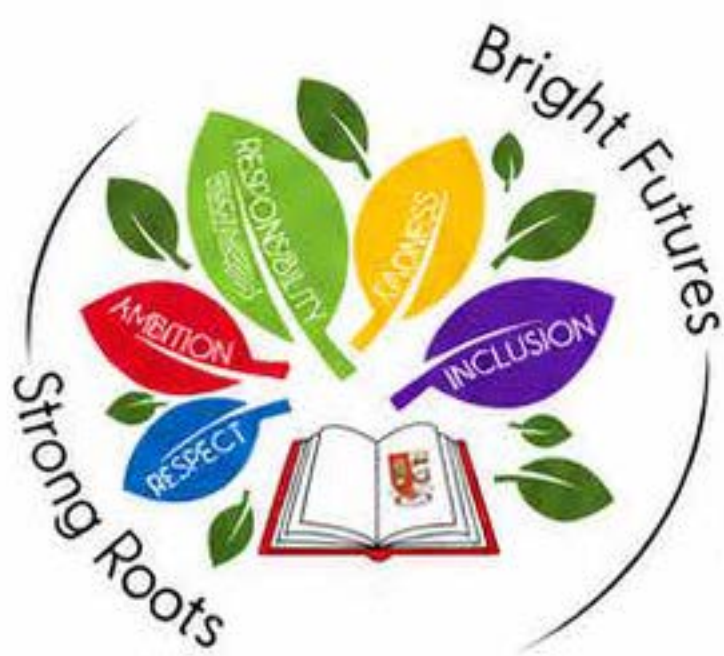




Subject STUDY GUIDE

Top tips. Useful resources. Brighter futures.

Subject:

Business Management

Level(s):

Higher

Principal Teacher:

Miss A Pringle

Work hard
Be kind
You can do it!



Top Study Tips

What are your top tips for success in this subject?

Revise often - there is a lot of content, don't leave it till the last minute

Use a tool to help you condense the content and memorise it - flashcards, mind maps etc - do not just read the textbook

When answering questions break them down:

Command word - tells you how much detail should be in your answer, how you should approach the question

Topic - tells you which part of the course

Mark allocation - tells you how many points to write

Complete case studies throughout the year - read the questions first, read the text carefully highlighting important sections and then go back to answer the questions.



Useful Resources

Textbooks, revision guides, class materials etc.

Textbook issued to each pupil in class - this is yours for the year - use it!

Knowledge Organisers at the end of topics are issued to be completed and used for revision.

Revision lists for tests/prelim.

Revision guide issued prior to prelim and final exam - contains hints and tips, practice papers, questions broken down by topic etc.

The class Team - this will contain tasks, notes or presentations that your teacher has added throughout the year



Websites & Online Support

Useful websites, online tools or apps.

BBC Bitesize - contains notes, videos and quizzes

Achieve - contains notes, links to past paper questions, traffic light style checklists and quizzes

Two Teachers on YouTube - good revision videos (based on English curriculum so just check topics are relevant)

Understanding Standards website for sample answers and assignment help.



Additional Information

Any other advice, support or information that may be helpful.

Attendance in class - especially during assignment time - is key!

If you are ever unsure of anything - ask!

Learn and use business terminology in your answers - instead of money use profit, sales, cash, costs etc depending on the point you are making

Keep an eye on the time - there is lots to write so make sure you work on your timing throughout the year to ensure you finish the paper.



RESPECT
Everyone matters.



KINDNESS
Small acts, big impact.



RESPONSIBILITY
Own your actions, shape your future



AMBITION
Strive, grow, succeed.



INCLUSION
Stronger together.

Strong Roots, Bright Futures