

Early Years Staff CLPL Tasks 1

For all tasks staff should log their hours worked and build up a CLPL portfolio of evidence. This could include certificates for completed modules, open badges, reflective accounts, evaluation of current practice and ideas for improvement. CLPL should be recorded to show what has been done and time spent.

CLPL Activity	Evidence of engagement	Date undertaken / completed	Hours logged

<u>Task</u>	<u>Link / Activity</u>															
Realising the Ambition	There are lots of links to follow in this document for further reading and also a set of challenge questions that can be used to reflect on practice. https://education.gov.scot/improvement/learning-resources/realising-the-ambition/ Work through the PDF presentation attached to create a portfolio of evidence of engagement and learning.															
Play / Pedagogy toolkit	https://education.gov.scot/improvement/learning-resources/early-level-play-pedagogy-toolkit/ Work through toolkit and record your reflections and evaluations.															
SAC Mindstretchers online modules	We have 2 modules - Quality Interactions and Mathematics - Click on the link: https://sac.learn.mindstretchers.co.uk/ From there 'sign up' in the top right and create a profile. A completion certificate will be issued at the end. There are reflective questions that should be completed as written tasks.															
UWS online modules	STEM and Literacy (approx 8 hours each). You will need to sign up for these courses https://open.uws.ac.uk/login/index.php As you work through these modules there are a series of reflective tasks to complete and by completing these the next section is unlocked. At the end a certificate of completion is issued. All completed tasks can be downloaded and kept as evidence. More courses are due to be added.															
COAST modules	<p>https://thecore.south-ayrshire.gov.uk/article/232/COAST COAST Modules for Early Years Staff Core Modules</p> <table border="1"> <thead> <tr> <th>Category</th> <th>Course Name</th> <th>Date undertaken / completed</th> <th>Hours logged</th> </tr> </thead> <tbody> <tr> <td>Education</td> <td>SAC Attachment Theory</td> <td> </td> <td> </td> </tr> <tr> <td rowspan="2">South Ayrshire ways of working</td> <td>Child Protection – Employee guide</td> <td> </td> <td> </td> </tr> <tr> <td>Human Trafficking</td> <td> </td> <td> </td> </tr> </tbody> </table>	Category	Course Name	Date undertaken / completed	Hours logged	Education	SAC Attachment Theory			South Ayrshire ways of working	Child Protection – Employee guide			Human Trafficking		
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		Information Governance * (If not already completed!)		
		PDR – Employee guide		
	Equality & Diversity	British sign language (BSL) awareness		
		Mentally healthy workplaces		
	CPD	Presentation skills resource		
	Cyber security	Essentials * (If not already completed!)		
	Health and social care partnership	Health and social care standards		
	Individual development	Interview skills		
		Social media awareness		
	Programme	South Ayrshire ways of working (revised Employee Essentials)		

Leaders / Aspiring Leaders

Category	Course Name	Date undertaken / completed	Hours logged
Leadership & Management	Leadership models and styles		
	Building personal and team resilience		
	Handling difficult conversations		
	Leading teams		
	Managing workforce change		
	Problem solving and decision making		
	Leadership and management resources		
CPD	Training design and delivery		
Individual development	Introduction to continuous improvement		

SSSC 'Step

<http://www.stepintoleadership.info/>

into Leadership' programme	Work through the programme and keep a portfolio of your work.
SSSC online modules	https://lms.learn.sssc.uk.com/course/index.php?categoryid=6 On completion of modules you will be awarded an open badge as evidence of engagement and achievement. Suggested modules – Suggested Modules – <ul style="list-style-type: none"> • Child Development • Observing Children
Care Inspectorate Hub	Care Inspectorate documents and guidance can be found on the CI Hub – https://hub.careinspectorate.com/resources/children-and-young-people/playgroups-and-nurseries/ Key Documents can be explored and challenge questions answered to form a reflective account of engagement with a document. Key Documents – <ul style="list-style-type: none"> • Health and Social Care Standards • My World Outdoors • Our Creative Journey • Food Matters • Animal Magic • Gender Equal Play • Getting ready to read Statutory Guidance – refresh and update knowledge <ul style="list-style-type: none"> • Good practice guidance: prevention and management of choking episodes in babies and young children • Infection prevention and control in childcare settings • Hand Hygiene – information to support improvement • Management of medication in daycare of children and childcare services
EEF- Education Endowment Fund	https://educationendowmentfoundation.org.uk/school-themes/early-years/ <ul style="list-style-type: none"> • Preparing for Literacy • Improving Mathematics in Early Years and Key Stage 1 • Metacognition and Self Regulated Learning • Putting Evidence to Work – A School's Guide to Implementation Read through each of the documents and follow the links. Familiarise yourself with the key recommendations. At the end summarise your learning and consider the impact on your practice of what you have read.
Autism toolkit	Look at this free online resource developed to support the inclusion of autistic learners in Scottish Early Learning and Childcare settings, Primary and Secondary schools http://www.autismtoolbox.co.uk/?dm_i=LQE,6LPMM,W8AH1F,QA2S

	<p><u>K.1</u></p> <p>This is an early years specific autism resource that should be look at alongside the toolkit.</p> <p><u>https://www.ambitiousaboutautism.org.uk/right-from-the-start</u></p>
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Other useful websites

Education Scotland

ELC summary page where there are links to areas of interest

<https://education.gov.scot/improvement/practice-exemplars/a-summary-of-elc-resources>

Learning Through Landscapes ideas for outdoor learning <https://www.ltl.org.uk/free-resources/>

Alistair Bryce Clegg ABC does

<https://abcdoes.com/>

There are lots of ideas and interesting blogs on this website that staff could look at and consider which they think would enhance their setting and practice.