

KIRKMICHAEL PARENT COUNCIL

Minutes of Annual General Meeting

Monday 11th January 2021 held remotely via Zoom

1. Introductions and Apologies

Present Andrew Thorne (Chair), Hayley Buchanan, Wendy Clark, Claire Louise Kelly, Irene McBride, Pauline McCartney, Laura McCulloch, Emma Parker, Hugh Simpson, Ashley Smith, Jennifer Wallace (minutes), Liz Candlish, Lauren Miller

Apologies Fiona Burns

2. Previous Minutes

The previous AGM minutes from Monday 9th September 2019 were proposed as an accurate record by Ashley and seconded by Claire Louise. No matters arising were identified.

The previous minutes from Monday 7th September 2020 were proposed as an accurate record by Andrew and seconded by Laura. No matters arising were identified.

3. Chairperson's Report

- Over the year, four meetings have been held, either face-to-face or latterly viz Zoom in line with Covid-19 restrictions. Meetings have continued to be held on Monday nights as selected as the preferred dates. Attendance has increased at Zoom meetings, this will be considered going forward for future meetings even after restrictions have been lifted, in order to make it accessible as possible to all.
- Fundraising opportunities have been limited due to Covid-19 restrictions, however, expenditure was also less due to lack of opportunities. The Christmas cards and crafts organised by Fiona was recognised as another successful activity, raising over £550 for the school.
- Andrew expressed his thanks to all parents and staff, in particular to Kirsty for stepping up and taking on additional roles during the pandemic. Ashley also thanked all during such a challenging year.

4. Treasurer's Report

- Laura gave an update on accounts. Income and expenditure has been limited this year due to limited opportunities during the pandemic.
- An outstanding payment of £324 for a hall let has now been paid. This had been disputed as an increased amount to what was quoted originally, but after discussion with South Ayrshire Council, it was felt best to draw a line and pay off the debt.
- Elaine Drummond will be approached to audit the year's accounts.
- Closing balance sits at £2010.31

5. Head Teacher's Report

- Liz thanked Andrew and all parents for their support during a challenging time for all. The current review date is 1st February, however, the lockdown restrictions may continue longer than this date. The school will continue to respond and adapt to guidance provided.
- The school role remains stable and 48 with one new P7 enrolled in Term 2.
- This year's Christmas has been quite different but still enjoyed by all. Activities included PJ afternoon, Christmas lunch and various arts and crafts.
- Home learning arrangements remain in place. Each class receiving two live teaching sessions daily. Pupil support delivered online where required. Packs for each class are being updated weekly for collection or delivery on Fridays. Parents are encouraged to contact the school with any questions or concerns.
- Hub sessions for key worker children continue as per SAC guidance. These sessions provide children with support to complete their weekly learning packs and do not provide further teaching. All children attending have formed a new 'bubble' and are in the open area together but at different tables. Key workers are reminded that children should only access the service for the hours required and if they can't be looked after

elsewhere. Tier 4 guidelines regarding childcare permit childminders and grandparents/other carers to provide childcare.

- As requested by parents following the previous home learning, live teaching sessions have been introduced via Microsoft Teams. This has been met with IT issues on a national level due to the demand on the system. It is hoped this will be resolved in the near future. Liz reminded parents of the importance of balancing the school day to avoid sitting at a desk from 9am til 3pm. This can be broken up with a walk or other forms of exercise. Parents are reminded to contact the school for any support or resources required. The school will be monitoring engagement at live sessions and work submitted, and a call will be made to parents if a child has missed two days.
- P1 Registration will be done online this year. Further details to follow.
- Parents evening was done via telephone this year and a link to parental feedback form was provided by QR code, hoping this would make it easy and accessible to parents to complete. The school are disappointed that no replies were received. Liz reminded parents that this feedback helps shape improvements to the school.
- It was agreed the Parent Council will reimburse the school for the cost of the pantomime (£175) and a P7 Hoodie (15.20).

6. Review of Constitution

The Council agreed to continue with the current Constitution. No changes are required.

7. Appointment of Council Members and Office Bearers

As we are currently halfway through 2020-2021, it was agreed for the current office bearers to continue until the next AGM in September 2021.

Co-chair Andrew Thorne

Treasurer Laura McCulloch

Co-chair Ashley Smith

Secretary Jennifer Wallace

The Council thanked Claire Louise Kelly for her role as Vice Chair, and regretfully accepted her wish to stand down.

8. Any other urgent business

The outdoor learning day hosted by Dolphin House had had to be cancelled due to staff and pupil absence. It is hoped this will be rescheduled for some time in May.

9. Dates for future meetings

Andrew suggested we hold another meeting in a few weeks' time to review home learning during the current lockdown. Andrew and Liz will look at getting a date before the February half-term break.