



August 2024

Dear Parents and Carers,

WELCOME BACK and welcome to all our new pupils. Wishing all the new S1 the best of luck on the first day of an exciting new chapter.

### School Day

Our school day is as follows:

9.00am start

11.00am – 11.15am Interval

11.45am EYC Lunchtime

12.30pm – 1.15pm ELF pupils and Primary 1- 4

12.45pm – 1.30pm Primary 5–7

### Extended Learning Facility

We are extremely excited to welcome our new pupils coming with the Extended Learning Facility to four classrooms throughout the school. All the rooms have been re-furbished and pupils will start on Thursday 22<sup>nd</sup> August.

### School Uniform

We have high expectations of our pupils to follow school uniform. Could we also ask that pupils **do not** wear jewellery, hoop or dangly earring, tattoos and false nails?

### Car Park

The school car park is for staff only. It becomes congested around 9.00am and 3.00pm which makes it difficult for staff to park and leave. As of the 22<sup>nd</sup> of August, we will also have pupils from the Extended Learning Facility arriving by taxi. **It is therefore important that parents from mainstream do not drop their children during these busy periods.** The entrance will be monitored at the beginning of term.

Please note: HOOSC parents who are dropping children before 8.30am and after 3.30pm are welcome to park as these are not busy times.



### Rights Respecting Schools



We were awarded our Silver Award in June 2023 and will be working towards Gold this year. This will involve children being familiar with a wide range of Articles of the CRC. They need to understand the concept of duty bearers and the concepts of rights being inherent, inalienable, indivisible, universal and unconditional. We will support children's understanding of how local and global issues and sustainable development are linked to rights. Adults and the wider school community show a commitment to the CRC.

*School Values – Ambitious Supportive Inclusive*

## Communication

Any classroom queries are best answered by your child's teacher. If you would like to speak to a member of the Leadership Team, the remits are as follows:

### EYC

Senior Early Years Practitioners - Holly Bloy (Monday–Wednesday) and Lindsay Rowan (Thursday and Friday).

Depute Headteacher - Natalie Spence (maternity leave until 19<sup>th</sup> September – Gaenor Hardy will cover until then).

### ELF

Principal Teacher – Linda Cameron



### Primary 1 and 2

Principal Teacher – Charlene Sewell

Depute Headteacher – Natalie Spence (maternity leave until 19<sup>th</sup> September – Kathryn Hamilton/Gaenor Hardy will cover until then).

### Primary 3 – 7

Principal teachers – Laura Boyd and Caryn Davidson (Laura Boyd will cover Natalie Spence DHT post until 19<sup>th</sup> September)

Depute Headteacher - Kathryn Hamilton

Communication is important to us – if you have not had a response within two working days of your call or email, please email the school office FAO Gaenor Hardy Headteacher.

Our office staff are as follows:

Yvonne Oakley

Claire Meldrum

Karen Wilson (Tuesday - Friday)

Suzanne MacDonald (Monday)

School phones will be answered from 8.30am until 4.00pm Monday to Friday. Our number is 01292 612123. If you wish to contact the school out of hours, you can send an email to [Heathfield.Mail@south-ayrshire.gov.uk](mailto:Heathfield.Mail@south-ayrshire.gov.uk). Emails will be monitored during office hours.

Communication is important to us, and we have recently created a Parent and Carers Communication Policy which will be shared with parents via our website. To ensure we are capturing parents views we will be sending out a survey to collect your views.

## Home Learning

At the beginning of each term a Curriculum Newsletter will be shared with parents and carers, informing of key learning. This allows you an insight into what your child will be doing during the school day. There are also a range of suggested activities for you to complete at home if that is appropriate for your family.

## Facebook Page

Our Facebook Page is popular and valued by families and the wider community. All pupils require parental permission before their photograph is shared.



The purpose of the page is to celebrate success and share reminders. Please note that we aim to communicate with school via the Expression app or email and Facebook should only be used as an additional reminder for parents. We will often post reminders, particularly around being prepared for the weather. The page is designed to be an additional support for parents but if you have any ideas of ways we could use it, please do not hesitate to contact the school office.

If anyone has any concerns or complaints our policy is for an email or phone call to be sent directly to the school. Any negative comments on our Facebook page will be deleted as it is not the most effective way to deal with complaints.

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## Positive Relationships Policy

Our Positive Relationship Policy and Anti Bullying Policy are available on the school website.

Pupils are rewarded with individual points and House Points. When a pupil achieves 30 points they receive a Depute Headteacher Award and when they achieve 40 points they receive a Headteacher Award and a 'Treat Time'.

Low level misdemeanours are recorded on a tracking sheet and collated each week. More serious incidents are dealt with on an individual basis. During this term we will be reviewing this process, through consultation with pupils and their families.

## Entry and Exit Doors

All Primary 1 and 2 pupils will enter through the door at the back of the school (immediate right as you enter the car park). The Primary 3–7 pupils enter through doors as follows:

**First door turning right from Reception – P7**

**Second Door turning right from Reception – Primary 4 & 6**

**Third door turning right from Reception (across from EYC entrance) – P3 & 5**

I hope you are all ready to embrace the year ahead. The Heathfield Community never ceases to amaze me with their never ending support and enthusiasm and I am looking forward to the academic year ahead.

Best wishes,

*Gaenor Hardy*

Gaenor Hardy  
Headteacher

## Dates for your diary



### August

Tuesday 20<sup>th</sup>  
Wednesday 21<sup>st</sup>  
Thursday 22<sup>nd</sup>  
Wednesday 28<sup>th</sup>

Mainstream pupils start back  
ELF parents visiting  
ELF pupils start  
Meet the Teacher 2.15pm

### September

3<sup>rd</sup> and 4<sup>th</sup>  
Tuesday 3<sup>rd</sup>  
Tuesday 10<sup>th</sup>  
Wednesday 18<sup>th</sup>  
Thursday 19<sup>th</sup>  
Friday 20<sup>th</sup>  
Monday 23<sup>rd</sup>  
Tuesday 24<sup>th</sup>  
Thursday 26<sup>th</sup>  
Monday 30<sup>th</sup>

School Photographs  
Primary 7 Parents Information Meeting 6.00pm  
Primary 1 Parents Information Meeting 6pm  
Parent Council AGM 6,30pm  
Sponsored Event – non uniform day  
Long Weekend  
Long Weekend  
Maths Week Scotland  
Discos  
Dyslexia Week Scotland

### October

2<sup>nd</sup> and 3<sup>rd</sup>  
Thursday 3<sup>rd</sup>  
Monday 7<sup>th</sup>  
Thursday 10<sup>th</sup>  
Friday 11<sup>th</sup>

Parents Evenings  
National Poetry Day  
Food Bank Collection  
Harvest Assembly for P3 and 4 parents 2.15pm  
Schools close for October Week

## UNCRC Articles for August



*School Values – Ambitious*

*Supportive*

*Inclusive*