

Educational Services
Director: Lyndsay McRoberts

Head Teacher: Mrs Fiona McDougall
fiona.mcdougall@south-ayrshire.gov.uk

Culzean Primary School & Early Years Centre
Maybole Community Campus
Kirkoswald Road
Maybole KA19 8BP

Primary School Tel: 01655 885886
Early Years Centre Tel: 01655 885884

Email: Culzean.mail@south-ayrshire.gov.uk

Date: 25 August 2023



Dear Parent and Carers,

Thank you for your patience this week following our delay in opening. We have been busy preparing the school for your child's arrival and we are very excited to welcome them in to Culzean Primary.

An updated Parent Handbook is being sent to you however I would like to summarise the arrangements for next week.

Primary 2-7 pupils

On Monday 28th P2-7 pupils will begin at Culzean Primary with a 'soft start' allowing pupils to enter the building in a more relaxed way and reducing traffic at 9am.

Children should arrive any time from 9.00-9.30am. They will be met by staff at the entrance to the campus and in the playground and guided into the building.

Parents will not be allowed access inside the building at this time. There will be staff in the building directing pupils to their classes. During the first day, pupils will be given a tour of our new school allowing them to become familiar with the layout. As soon as we are able, we will welcome parents and families in to visit, to allow you to view our fantastic new school.

At 3.00pm pupils will be dismissed from school at the same pupil doors that they entered.

As with normal regulations, P1-3 pupils will require an adult (over the age of 16) to collect them from the infant door.

Pupils in P4-7 are able to walk home if parents wish them to do so.

Primary 1 Pupils

On Monday 28th, Primary 1 pupils and their parents (max 2 per child) should arrive between 9.45-10.00am. Again, staff will be on hand to direct everyone into the building and classes. Parents/carers can walk their child to the P1 classrooms where soft start activities will be ready. We would ask that, following a photo opportunity, parents leave the school promptly to allow the children to settle.

On Monday we ask that parents/carers return to the P1 classes at 2.30pm by the P1-3 pupil door to share a story and some pictures with your child at the end of the day.

For the rest of the first week, please bring your child to the P1-3 pupil doors at 9am where they will line up. Once your child is in their line (we will practise this on Monday) please try to stand back from the lines to

encourage your child to enter independently. Parents should collect their child from the same infant doors at 2.50pm. This allows it to be slightly quieter in the playground as they leave.

We understand that some parents may need to drop siblings off at Cairn EYC or Gardenrose EYC during the first week. We respectfully ask that you drop your primary children first at 9am and the nursery will be happy to welcome them a little later.

If you do arrive later than 9am, pupils should enter using the Main Campus entrance at the front of the building.

Soup and packed lunches are being provided for all children next week, funded by South Ayrshire Council. Your child may bring a packed lunch if they wish.

Culzean Primary staff and Education Services staff will be present in the approach to the campus and in the playground on Monday morning to guide everyone to the appropriate doors.

I look forward to welcoming all of our children in to our beautiful new school on Monday morning.

Have a lovely weekend.

Yours sincerely

Fiona McDougall

Fiona McDougall
Head Teacher