

Parental Engagement

We welcome parents and carers into the Early Years Class as partners in your child's learning. If you would like to support the children, please speak to the staff to find out more. Due to new guidance any parent helpers who offer to come along and help on outings will be required to have a PVG issued by South Ayrshire Council, unless you are accompanying your own child.

We will also be running monthly stay and play sessions as well as weekly PEEP sessions.

Daily Routine

The children will have their own peg with their picture to hang up their jacket when they arrive each day, they should not bring a bag. When children arrive, they will wash their hands, then enjoy free play with their friends before a small welcome time. Children will have access to free flow both indoors and outdoors where they will have opportunities for a range of learning experiences before having lunch.

After lunch more learning experiences will be provided with both child and adult-led experiences on offer.

Outdoor Learning

The children have the opportunity to go out and play every day for physical development, promoting science through nature, investigative play, and their wellbeing. Children will also have access to our Forest Kindergarten groups and will participate in walks out in the local community. This will help develop curiosity, social and emotional skills. It is important that they are dressed suitably according to the weather. Could you please provide your child with a waterproof suit and wellies to be kept at the EYC and ensure these are labelled with your child's name.

Promoting Positive Behaviour

We believe that children thrive when home and Early Years Centre's work together in a positive and supportive partnership. Through warm nurturing relationships, we encourage children to develop kindness, respect, and confidence by recognizing and celebrating their achievements, efforts, and behaviour. Should any concerns arise about your child's behaviour or wellbeing we will always discuss these with you in a sensitive and respectful way so we can work together to ensure a consistent and caring approach.

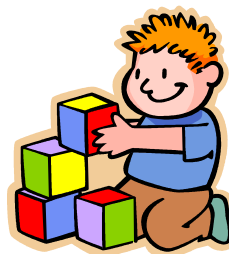
Change of Clothing

Please provide your child with a spare change of clothing including socks and any personal care items such as nappies and wipes, which can be kept in the Centre and ensure these are labelled with your child's name, should your child get wet playing in the water or messy from painting/ playing outside.

A Guide for Parents and Carers



Welcome to Forehill EYC Early Years Class 2026-2027



Kind

Fun

Loved

Safe

Dear Parent/Carer,

This leaflet provides information about the Early Years Centre

We have high expectations for all our children, and our aim is to promote a culture where children are inspired to lead their own play, and learn to develop lifelong skills through a creative, nurturing, and respectful ethos. We will work towards building the children's confidence, allowing them to express their individuality in a community where they can build trusting and supportive relationships.

We provide friendly and supportive learning environments where each child will be valued as an individual and all their achievements will be praised and celebrated. We would also love to celebrate your child's wider achievements out with the EYC, however big or small. Email photos or bring in any certificates, medals or even just tell us, so we can recognise and celebrate their successes together on our achievements board and in their Brilliant book.

At Forehill Early Years Centre we value the importance of building up positive partnerships between parents/carers and staff, exchanging information, and working alongside each other ensuring the children achieve their fullest potential. We also work alongside other agencies including Speech and Language, Health Visitors, and the Family Learning team to name a few to ensure your child has the best support network.

Throughout the year you will have opportunities to become involved in some of the activities and events.

We have an open-door policy where staff are always available and willing to discuss any concerns you may have about your child.

We have a blog page where you can find up to date information, key dates, photos and see what we have been up to within the EYC. To access the blog just type in the link below,
<https://blogs.glowscotland.org.uk/sa/forehillleyc/>

We look forward to getting to know you as your child begins their journey at Forehill.

Angela Milligan

Depute Manager

General Information

Early Years Centre Telephone Number: 01292 612461

Out of Hours Telephone Number: 01292 436760 (3.45pm-5.40pm)

Email address: forehillEYC.mail@south-ayrshire.gov.uk

Senior Management Team



Kimberly Lennox
Head of Centre



Jackie Kelly
Depute Manager



Angela Milligan
Depute Manager

Opening hours

Monday – Friday: Term-Time 9am-3pm (doors open 8.50am and 2.50pm)

Monday – Friday: 52 weeks and additional hours 8.00am-5.30pm

Attendance

Staff will be at the back entrance of the EYC to welcome your child at the beginning of each session where you can sign your child in. It is important to let staff know who will be collecting your child, particularly if it is a different person. When collecting your child (**3pm pick up time only**) please come to the back entrance where you will enter via the Buttercup room or via the Daisy room back entrance (depending on what room your child is in).

Please inform the EYC if your child will not be attending for any reason. **This process ensures the safety of all children while keeping a record of the children's attendance.** Parents/Carers will be kept informed of any concerns the staff may have about your child, regarding attendance.

Breakfast/Snack/Lunch

Children will be offered a light breakfast of cereal or fruit if they are in at 8am. They also have a small snack each day e.g., fruit and milk, or water and will be encouraged to develop independence skills by helping to prepare the snack. Children will be provided with a free healthy hot lunch every day, so there will be no need to provide a packed lunch for your child. Menus are available to view on the blog. If you would like your child to have a packed lunch, please discuss this with your child's keyworker. Packed lunches can be dropped off/collected from the rack which is outdoors between the playrooms.

Always inform staff of allergies or any other dietary requirements.