

## People Directorate

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Dear Parent Carers

I hope you all are keeping well during this difficult time and coping with the changes to daily life and work.

In preparation for the move to Remote Learning, staff have issued pupils with a sheet of Login details and some jotters etc today. Following the Christmas break, teachers will also send the logins via Seesaw as a reminder.

The structure of the week beginning 11<sup>th</sup> January will be of 'Remote Learning' as opposed to home learning. Remote Learning is a mix of both 'live' in class interactions between teacher and learners and tasks for learners to complete in their own. There will be a timetable issued just prior to the 11<sup>th</sup> for your child. It is expected that your child will follow this timetable. There will be a mix of online lessons which will be followed up with an activity to be done independently. We will try wherever possible to ensure that family members are not accessing the teaching element online at the same time. A sample timetable can be seen below. Please note this is merely for example and a confirmed timetable will be issued prior to the 11<sup>th</sup> January.

Remote Learning Timetable											
9.00-9.30	9.30-10.00	10.00-10.30		10.45-11.20	11.20-11.50	11.50-12.30		1.15-1.45		2.00-2.35	2.35-3.00
Online learning with teacher	Independent set activity	Quiet reading	Break	Independent set Activity	Online learning with teacher	Independent set activity	Lunch	Independent set activity	Break	Online learning with teacher	Fitness/ Mindfulness/ yoga

### Expectations of Learners

- Assuming that a learner is healthy and well enough to work, learners will be expected to participate as fully as possible in the remote learning process, attending relevant live sessions, completing independent work, and submitting all tasks set by the teacher promptly and to the best of their ability.
- Learners, or in the case of young learners, parents, will also be expected to read and respond to communication from the school on a regular basis.
- iPads and Chromebooks have been made available by the local authority for learners who don't have **any** access to ICT. Therefore all learners should have access to technology.
- **It is expected that learners engage daily.**

**Parents should be encouraged to:**

- Where possible, set up a place at home where their child can work, ideally a comfortable desk or table with minimal distractions.
- Establish a daily routine, supporting their child to log on in good time according to their learning plan.
- Be positive and support their child to engage with online lessons encouraging them to take breaks throughout the day.
- Ensure that their child has all the materials they will need throughout the day, such as pencils, paper and calculators as well as water and snacks.
- Contact their child's class teacher or member of the management team between 9-3, if they are worried about their child's work or engagement with learning.

Childcare provision will be made for children of key workers in schools from the 6<sup>th</sup> of January. The 6<sup>th</sup> – 8<sup>th</sup> will be childcare only and from the 11<sup>th</sup> January provision will be made for childcare and learning in schools for children of key workers. You will need to apply for this service via the link in the letter attached.

The provision in school will be similar to a homework club where there will be adults supervising the remote learning, but not directly teaching. Teachers will be fully occupied organising remote learning for all children and young people.

We will communicate with pupils via the Teams application and will be monitoring the use of this. This is a two-way platform for learning and we would encourage you to share your child's work through this process.

Please let us know if you have trouble accessing this and we will try to resolve it.

As a school we will continue to offer whatever support you need during this challenging time, so please get in touch via Seesaw, Teams or by calling the school.

Best wishes and good health to you all. Please stay safe and have a wonderful Christmas!

*Leanne Campbell*

Head Teacher