

Doonfoot PS Parent Council November 2024 Minutes

Location:	Balgarth Pines
Date:	6th November 2024
Time:	7.30pm

IN ATTENDANCE

Chairperson – Alanna Dale, Vice Chair – Gillian McKenzie, Treasurer – Nicole Money, Secretary – Laura Leitch

Headteacher - Sarah Flint

P6 Rep – Beth Campbell

P3 Rep – Claire Matthews

P2 Rep – Lynne Templeton

EYC rep – Jordyn Connell

APOLOGIES

Lynne Coulter, P7 Rep – Rachel Jesson, P5 Rep – Paul Pritchard, P4/P5 Rep – Vanessa O'Reilly, P1W Rep - Claire Cornelius, P1J Rep – Megan Conway, COM BASE – Fiona Wilson

- Welcome - **AD**
- Minutes from Oct 2024 - agreed.
- Actions from last meeting
 - Halloween treats - SF confirmed all parties went well and treats well received.
 - Christmas card templates - order forms will be delivered to school Wed 12th.

- NBCC - school will be a 'drop off point' for this year's campaign. Boxes will be placed at the front and rear of the school and list of items sent round on social media.
- Engaging with P5 parking committee - P5 have been hard at work and out engaging with drivers. Competition to design a parking permit ongoing. Traffic wardens are involved and staff continue to monitor. In January the PTA will engage with pupils to consider next steps, possibly further guidance to parents and signage to appropriate parking. Leaflet/social media to be created.
- Ukelele fundraising event - a loan of Ukelele's has been obtained from Jan to March. Possibility of a fundraising event in 2025 if there is an appetite from pupils and teaching capacity. Further investigation into costs of instruments will also be taken forward once the loan and trial period have been considered.
- Parent Council Constitution - due to mentions of Covid within the current constitution a new draft will be developed. SF commented that sometimes there can be a blurring between issues which should be raised with the PTA and what parents should raise directly with the school. Current council will be considering the possibility of sub-committees for larger events i.e. school Fayre's as this may allow the work to be shared/more parents and guardians to be involved.
- Christmas Fayre
 - Food and drink has been confirmed
 - Posters/social media to advertise in the local area
 - Link will be sent out to sign up to help on the evening
 - SF will query if any P7's are happy to help out as elves
 - Decorations for grotto underway
 - Games/crafts/glitter tattoos confirmed
 - PTA will visit school to confirm layout.
- Headteachers Items
 - DASS have confirmed they will use the P3/P4 classrooms for school Fayre evening.
 - Polytunnel is being installed soon and Justice committee surveying local wildlife/environment
 - Mr Robb has requested consideration of Christmas decoration/tree for school. PTA will liaise
 - Outdoor classroom day will go ahead with P6 also engaging with the National Trust
 - School newsletter due to be issued for November
 - P5 children fundraising for Titanic Trip
 - Parents evening appointments have been booked on Parents Portal. Aware there have been some issues with this however Office will assist. Uptake is now at 80% and school

will continue to promote this as all communication should be through this and xpressions will no longer be used.

- Teams has been rolled out - consideration being given to issuing further instruction sheets as some parents struggling with access.
- Young Carers - one of the children at the school involved with this group met the First Minister. The group meets regularly and is of huge benefit for the children who this applies to - anyone who feels their child may benefit should contact Mr Hughes.

- AOB

- Issues identified by year group Reps:

Parking - discussed above

P6 homework - raise directly with Office if any issues with spelling words missing etc

Appreciation that parents would like books sent home however these regularly go missing and are expensive to replace.

Base rep concerned regarding communication - consideration of potentially having an extra base rep or a meeting at a suitable time with SF prior to PTA meetings so any issues can be discussed/raised. SF aware.

- Wreath making on 3rd December - tickets sales continue
- Some dates on Parent Portal may have uploaded incorrectly and this will be amended.

- Close Meeting

Next meeting – 15th January 2025, Balgarth.