

## Doonfoot PS Parent Council September 2024 Minutes

<b>Location:</b>	<b>Balgarth Pines</b>
<b>Date:</b>	<b>3<sup>rd</sup> September 2024</b>
<b>Time:</b>	<b>7.30pm</b>

### IN ATTENDANCE

**Chairperson – Alanna Dale, Vice Chair – Gillian McKenzie, Treasurer – Nicole Money, Secretary – Laura Leitch**

**Headteacher - Sarah Flint**

**P6 Rep – Beth Campbell**

**P4/P5 Rep – Vanessa O’Reilly**

**P1J Rep – Megan Conway**

### APOLOGIES

**Lynne Coulter, P7 Rep – Rachel Jesson, P5 Rep – Paul Pritchard, P3 Rep – Claire Matthews, P2 Rep – Lynne Templeton, P1W Rep – Claire Cornelius, EYC rep – Jordyn Connell, COM BASE – Fiona Wilson**

- Welcome - **AD**
- Previous Minutes from June 2024 - previous Council agreed.
- Actions from last meeting -  
**School photographs** - there had been some previous discussion re. changing photographers. Jennifer within school office deals with this and Tempest are booked for the coming school year. Provisional date is 24<sup>th</sup> October for P1/P7 individuals and other class groups. May be something to revisit early next year in respect of prices for other local businesses.

**Bags2School** – Lynne Coulter has kindly agreed to continue with bags2school and guidance has been issued in respect of upcoming collection.

- Provisional dates for Term 1 and Term 2

**P1/P2 Family fun night – 25<sup>th</sup> September.** Successful in previous years as a getting to know you event. Likely to be a quiz with tea/coffee and snacks. Further details will be confirmed shortly. **NM** – tickets, **AD** – online flyer for event.

**Christmas card design** – acknowledged there can be delays with this process. **AD** – enquire re obtaining templates with a view to completing designs pre October holidays.

**Wreath making** – excellent feedback from last years event. Provisional date of 27<sup>th</sup> November. Further details to be confirmed by PTA.

**Christmas Fair** – date to be confirmed as staff required to help run event. Late November/Early December.

- Fundraising ideas

**‘Bring it to win it’** - for hand in chocolate/bottles for Christmas Fair. Instead of non-uniform, one class will win a small prize when parents are kindly requested to donate items for Christmas Fair. These dates will be confirmed to try and given plenty of notice for parents.

**Sponsored walk** – Alloway Tunnel for older pupils, Sensory gardens for junior school.

- Ideas for future spending

**Outdoor structure/Yurt** - once polytunnel is installed, space requirements for this can be investigated. PTA will begin initial enquiries into cost/feasibility.

**IT equipment** – SF indicated further IT equipment always welcome and this may be an additional idea.

When costings are available, a fundraising goal will be set for this year to allow pupils/parents to get more involved.

- Headteachers Items

Pupils have settled back into school. All staff that had delayed starts have now started.

Polytunnel – this is underway and polytunnel at Queen Margaret Academy is being viewed by staff.

The newsletter and information on curriculum have been issued.

House Captain applications were issued and interviews are ongoing – lots of excellent candidates will make this a difficult decision but will be announced in due course.

Office staff are working on ‘important dates’ to highlight to Parents and this will be issued shortly.

### **IT issues**

SF highlighted the difficulties the initial fault with IT have caused for staff and Office staff are still catching up.

There is ongoing work with South Ayrshire regarding the move to ‘Teams’. Children are being set up with passwords and will come home with details regarding this. This will replace Learning Journals.

Xpressions will remain and the Base and EYC will continue to lose learning journals.

- AOB

### **Issues from Reps on behalf of year groups -**

Communication between school/parents has been highlighted, addressed by SF as she understands there has been some confusion around this but the move to Teams is ongoing.

Parents can contact the school Office at any time and staff will do their best to address issues/direct them to appropriate staff to speak with. This is often the best way of getting a speedy response and more appropriate than contacting teachers directly.

### **Car Park/Traffic -**

There have been some issues regarding the new car park and road layout.

Reminders will go out to parents re usage of the car park and additional signage is due to be installed round the exit and entrances. The Nursery will also be reminded to continue to advise parents not to use the car park for drop off/pick up.

P5 will be carrying out further patrols to encourage drivers not to stop on zig zag markings.

Mr Robb has felt the changes have been positive and he will continue to advise drivers who are stopping near to the crossing.

In relation to concerns over road safety/crossings, South Ayrshire council/ARA have refused funding for another crossing patrol. If parents feel strongly regarding a further crossing/zebra crossing on Earls Way, consideration should be given to direct petitioning with the Council/ARA.

**Homework** – SF again stresses that homework is not compulsory and if any parent has issues with any aspect/feels their child is struggling to contact the class teacher. Staff are trying to balance needs of different children/parents who have differing views on homework and are trying for consistency across the school using the grid system. Teams should be useful for issuing of homework.

### **Process for discipline/incidents within school**

SF - There is a robust process for this within the school and the Positive Behaviour model should already have been issued – the purple/red card system for parents to be aware of.

All incidents of violence/more serious issues are recorded in line with Council guidelines and are reviewed for learning points and updating of processes in relation to any individual needs within the School.

### **Outline of Rep's duties**

**AD** will compile a note of year group rep's duties for information purposes. Usual involvement in Night Before Christmas campaign/disseminating info/collating issues.

### **Halloween Treat**

Appropriate treat will be provided by PTA for school discos. Water and fruit also available for all children.

- Close Meeting

Next meeting – 3<sup>rd</sup> October Balgarth.