

# Parent Helpers

# Guidelines



When helping in school or with outdoor learning it is important that the following procedures are followed :

## 1. Confidentiality must be observed at all times.

Any information that you are given or hear in relation to any of the children's learning, behaviour or personal circumstances **must not** be discussed or shared with anyone else in or out of school, particularly their parents. It is the responsibility of the staff in the EYC and school to communicate information. If you become aware of information regarding your own child, you **must refrain** from acting upon this as we will share information as appropriate as per school policy.

## 2. Communication with the children

It is important that all adults within the school environment set a good example to the children when communicating instructions or information. We expect all staff and parents to speak politely to the children and encourage the children to be equally polite in their responses to adults and their peers using appropriate language and behaviour.

## 3. Communication with staff

The Early Years or school staff will explain the nature of your input when working with the children. It is important that you report back to the staff on how the activities have gone that you have been involved in. Please alert staff to any difficulties that the children may have experienced.

