

People Directorate

Head Teacher
Mr Andrew Hislop
Dailly Primary School
Main Street, Dailly, Girvan KA26 9SB
Tel: (01465) 716807/811258
Email: andrew.hislop@south-ayrshire.gov.uk



12th November 2019

Dear Parents/Carers,

We are holding Parents' meetings for Pre-school children and P1 to P7 on **Wednesday 20th November from 3.30pm-8.00pm**. This will give you the opportunity to discuss your child's progress with their teacher. The meetings will be held in the classrooms and a selection of work that your child has been completing in class will be available for you to look at and comment on using the feedback sheet.

We will try to accommodate Parents'/Carers' preferences for times and appointments so please complete the attached form indicating your preferred time. Appointment times will be issued at ten minute intervals, with children on support plans also being allocated an additional appointment to discuss the plan during the meeting. An interim progress report will also be issued on the evening to indicate your child's progress in relation to a Curriculum for Excellence.

Prefects will be on duty to help manage the Parents' meetings by keeping track of the times and will quietly let the Teachers know that their next appointment is waiting. A bell will ring every 10 minutes to keep the appointments on track. If you feel that you require additional time to discuss any matters arising during the Parents' meeting then please let the Class Teacher or myself know and we will arrange a mutually convenient time for another appointment.

Finally, a crèche will also be available for any Parents'/Carers requiring childcare during their appointments. I will be circulating throughout the evening so please let me know about any concerns, feedback or ideas you may have for making the school an even better place to learn.

If for any reason you are not able to attend, then please contact the school and we will try to arrange an alternative appointment. **Please return the attached form by Friday 15th November.**

I look forward to seeing you then.

Yours sincerely

Andrew Hislop
Head Teacher

PARENTS' NIGHT - Wednesday 20th November 2019 (Please complete one per family)

Child/Children's Name(s) _____

Please tick one box:-

Afternoon: 3.30pm-5.30pm

Evening: 6.00pm-8.00pm

Either

Please return the attached form by Friday 15th November.