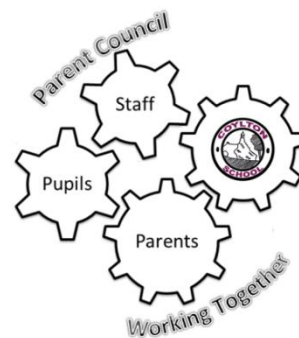


# **COYLTON PRIMARY SCHOOL PARENT COUNCIL**

## **MINUTES OF AGM**

### **27<sup>th</sup> August 2025 at 7pm**



#### **1. Welcome, attendees & apologies**

Attendees KM (Chair), LD, RW, LM, JM, JN (Minutes), MH, GR, HA, AW, FD, DD

Apologies KT, KM, PC, AK, EM, KW, LS, LW

#### **2. Minutes of last meeting**

The minutes of the previous meetings were circulated, and no amendments have been received.

Approved by – LD

Seconded by - MH

#### **3. Chairperson's Annual Report**

Welcome to our Parent Council AGM

Session 2024/25 seemed to pass by so quickly and it's hard to believe that we are at the start of a new school year. Parent Council's role is to represent the group of parents and carers of the school community, to help support school improvements, aid communication and partnership between the parent forum and the school, local authority and wider community. As a group we are a "critical Friend" to the school management to ensure the best possible learning environment for the pupils.

In November 2024 the school welcomed a visit from the local authority which forms part of their quality assurance process. They visited all classes and spoke to all staff about their roles and their contributions to the school. They also met with a focus groups of children about their learning, the Pupil Council, senior pupils along with a parent focus group which gave parents an opportunity to talk to the team about their experience of the school – relationships, communication, consultation etc. The feedback received from the authority on this visit was positive. It has been a good exercise for all to take part in especially given that we are expecting an upcoming visit from HMIE.

As chair I attend the termly meeting with SAC PC Chairs group, along with the Director Education, Lynsey McRoberts. This allows a clear communication with the Director and other school chairs to input to strategic developments and decisions.

This year we have met virtually over the dark winter months with the remainder of the meetings being held face to face.

We held a number of fundraisers, including an Easter bouncathon and raffle, and around the Christmas period a variety of initiatives including personal designed Christmas cards and in school activities for the children. Running the online lottery throughout the year continues to bring in a steady income. Additionally, this year we have received donations from Asda schools programme.

This year has seen further improvements to our school grounds including the new fence and gate creating a safe and secure area for our children to enjoy. We are very grateful for the continued support from Provost Iain Campbell in this respect.

Money raised last year and donated to the school (£5500) at last year's AGM, was used to purchase a blackout backdrop for the new stage, digital technology including ipads, money per class to budget for school outings and equipment for the nurture nook.

In the year ahead I hope the group can continue to raise important funds for the school to fund trips, outings and important resources for the school and support further development.

Thank you to all Parent council members and the teaching and support staff for their continued support and dedication to the school and Parent Council. And finally, and most importantly, thank you to all our amazing children and young people who make Coylton Primary simply the best.

#### **4. Head Teacher's Report**

Thanked everyone involved with the Parent Council over the past school year.

No visit from Education Scotland as yet.

From 1<sup>st</sup> September all temporary staff will return to school.

0.6 wte Teaching vacancy - Interviews on Friday

L Heron will commence a 0.6 post on a temporary basis from Monday.

New Staff Members

L Livingstone 0.6 wte working in P4

C McFadzean NQT (P3)

No new staff in EYC

Current School role – 241

EYC current role – 46 (capped at 48)

8 children registered for 2-year-old room.

Thank you to all staff in the EYC for the smooth transition of pupils in P1.

School improvement plan has been submitted. Parent friendly version to be issued via the weekly roundup.

Parents information evening for Ayr Academy to be arranged for this year. Noted only 5 children attending Ayr Academy from last year's P7 year group.

P5 - 10 week swimming block to commence from 28<sup>th</sup> August.

P6 bike checks to be completed prior to bike ability commencing this session.

P7 jobs have now been allocated. Children have been issued with a contract, both parents/guardians and children to sign.

Meet and Greet planned for 10<sup>th</sup> September 2025 – 5.30-6.30

Stage intervention paperwork to be issued this week.

W.Campbell has now reduced to 0.4 Wte, will focus on Nurture 1 day per week.

Plan is to run workshops for parents/guardians to attend.

Homework Survey results were shared on last weeks weekly roundup. Poor response with only 26 responses. Agreed for trial without Homework until the October holidays. Further survey to be completed following the October holidays.

Intergenerational work continues to be successful with John Hodge Court.

#### **EYC**

Successful bus trip to Morrisons to purchase snacks.

Stay and play to be arranged for this term

#### **5. Treasurer's Reports**

To reissue School Lottery leaflets via Xpressions app

Agreed for a Donation of £5,500 to School on behalf from Parent Council

**Office Bearers for 2025/2026**

Chair – KM

Vice Chair – Vacant post

Treasurer – LD

Secretary/Social Media – HA

**Fundraising plan**

To raise awareness on Social Media

Christmas Cards – designs to be completed in school.

**Meeting Dates 2025/2026**

Wednesday 22<sup>nd</sup> October 2025 at 7pm – In person

Wednesday 26<sup>th</sup> November 2025 at 7pm – In person

Wednesday 18<sup>th</sup> February 2026 at 7pm – In person

Wednesday 20<sup>th</sup> May 2026 at 7pm – In person

**6. AOB**

Coylton Community Christmas Fun Evening on 12<sup>th</sup> December 2025 – details to be confirmed

Micah Project – Consideration to be given to contacting re Uniforms/Badge printing

**7. Date and Time of Next Meeting**

Wednesday 22<sup>nd</sup> October 2025 at 7pm, Coylton Primary School (In person)