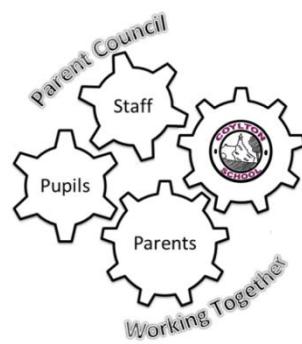


# **COYLTON PRIMARY SCHOOL PARENT COUNCIL**

## **MINUTE OF MEETING**

**27<sup>th</sup> October 2021 AT 7PM via Zoom**



	<b>ACTION</b>
<b>1. Welcome, attendees &amp; apologies</b> <u>Attendees</u> Fiona Donnelly, Lorna McIntyre (Chair), Margaret Howat, Joanne Neil (Minutes), Hazel Murray, Louise Dempster, Kirsty Murdoch, Gillian Ramsay, Shala Montgomery, Bonita Rathore, Wendy Campbell, Kayleigh Martin  <u>Apologies</u> Kay Clark, Michele Martin, Jennifer Mulholland, Ali Watkins, Pamela Campbell, Elisa Mackie, Lynsay Murdoch	
<b>2. Minutes of last meeting</b> No amendments received from meeting held on Wednesday 29 <sup>th</sup> September. Approved – Hazel Murray Seconded – Kirsty Murdoch	
<b>3. Chairperson's Report</b> <ul style="list-style-type: none"><li>Coordinating Christmas card/gift orders.</li><li>No South Ayrshire Chairs meeting since our last meeting.</li><li>Awaiting a class rep for P3, class reps from all other class groups as links to Parent Council. Names to be shared.</li></ul>	
<b>4. Head Teacher's Report</b> <ul style="list-style-type: none"><li>Staffing – Jennifer Mulholland leaves on Friday 29<sup>th</sup> October 2021. Wendy Campbell Acting Deputy Head, first point of contact for P1-P3 families. Supply Teacher for Nurture being sought.</li><li>Donna Shimmons will complete 10 KIT days prior to Christmas, focussing on support for learning until January 2022.</li><li>Temporary School Assistant interviews held yesterday. Leona Gribben was the successful candidate, post until February 2022.</li><li>17 children from P7, 1 Teacher and 1 School Assistant have tested positive for COVID since last week.</li><li>Thanks to Ross at Coylton Day to Day who has supplied the items for the Halloween goodie bags for children.</li><li>Flu immunisations to take place in school on 29<sup>th</sup> October.</li></ul>	

<ul style="list-style-type: none"> <li>Virtual Parent Workshop with Ayr Academy with the focus on Support for Learning, 2<sup>nd</sup> November at 5.30pm. Details to be shared. Event open to all cluster Schools.</li> <li>Parents Night Letters issued today. Telephone appointments, Thursday 18<sup>th</sup> November.</li> </ul>	
<b>5. Treasurer's Reports</b> Current balance £4465.47 – supplier still to be paid for Christmas Card order. School Lottery has raised £472.80 to date.	
<b>6. AOB</b>	
<b>7. Fundraising</b> <ul style="list-style-type: none"> <li>Bonita, Kayleigh and Elisa have agreed to Support Fundraising initiatives.</li> <li>Admin Support from the School in relation to Fundraising.</li> <li>Halloween scavenger Hunt has been issued – 50p per sheet.</li> <li>228 pupils have placed an order for Christmas cards/gifts – Around £1200 profit.</li> <li>Christmas Calendar order forms to be issued next week.</li> <li>Christmas Raffle – Elisa agreed to Co-ordinate the Christmas Raffle. 4,000 books to be printed. £10 worth of tickets to be issued to each child. Draw to take place on 17<sup>th</sup> December.</li> <li>Christmas Scratch Cards – Kayleigh Martin has ordered the cards – to be distributed to all members of the Parent Council.</li> <li>Christmas class activities – guess the number of sweets in the jar, Kayleigh to co-ordinate. Kirsty to purchase a large soft toy.</li> <li>Selection boxes and wrapping paper to be purchased. (277). Donations of wrapping paper to be requested from parents via groupcall.</li> <li>Shala shared information on Virgin Money – Make £5 grow initiative. Shala to share information with Fiona and Wendy. Fiona to discuss with Teaching staff.</li> <li>Flowers and a card purchased on behalf of the Parent Council to be given to Jennifer Mulholland on Friday 29<sup>th</sup> October.</li> </ul>	
<b>8. Date of next meeting</b> 24 <sup>th</sup> November at 7pm via Zoom	