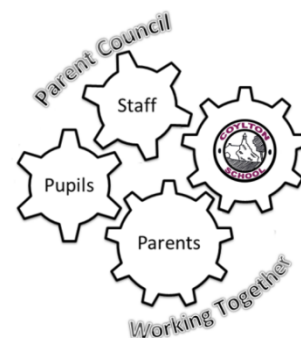


COYLTON PRIMARY SCHOOL PARENT COUNCIL

MINUTES OF MEETING

18TH NOVEMBER 7pm via ZOOM



	ACTION
<p>1. Welcome, attendees & apologies</p> <p><u>Attendees</u> Lorna McIntyre (Chair), Fiona Donnelly, Joanne Neil (Minutes), Lynsay Murdoch, Christine Miller, Hazel Murray, Bonita Rathore, Kirsty Murdoch, Elisa Mackie, Donna Shimmons, Kayleigh Martin, Margaret Howat, Gillian Ramsay, Ann Kennedy, Michele Martin</p> <p><u>Apologies</u> Shala Montgomery, Louise Dempster, Pamela Campbell, Heather Kerr, Ali Watkins</p> <p>Libby Pollock and Jenny Hazley have left the Parent Council Group.</p>	
<p>2. Minutes of last meeting</p> <p>No amendments received from Minutes of the previous meeting on Wednesday 21st October 2020.</p> <p>Approved – Hazel Murray Seconded – Kayleigh Martin</p>	
<p>3. Chairperson's Report</p> <ul style="list-style-type: none"> • Parent Council are continuing to support school in relation to COVID. • Parent Council Newsletter has now been circulated to all Parents via Email. • School uniform list circulated via Facebook page. 2 families responded and have benefited. Still multiple items available – to be circulated again in new year. • South Ayrshire Parent Council Chairs Meeting. Talk from Educational Psychology. Update from National parent representative. Aimed mainly at secondary recovery from COVID. • Sarah Pye to pull together information for Parent Councils. Lorna is to be part of this group. This document will be available on South Ayrshire website once finalised. • Update from Douglas Hutchinson – focused mainly on COVID • School is now finishing on 22nd December, one day earlier than previously planned to prevent the potential for Parents/Staff being contacted on Christmas Day to self-isolate. • Next meeting of chairs February 2021 • Connect Fundraising Webinar attended by Lorna, Lorna to circulate slides from this event. 	
<p>4. Head Teacher's Report</p>	

<ul style="list-style-type: none"> • South Ayrshire will be moving into Level 4 from Friday at 6pm. This means there will be no Indoor PE sessions as previously planned. • Staff and Children who were in the Shielding categories attendance to be considered on an individual basis. • South Ayrshire Council have allocated additional funds. Lauren Young is currently in post 3 days a week. • School assistant hours have been increased until the end of the financial year. 1.8 Between Annbank and Coylton Schools. Split 0.9 of School Assistant to Coylton School. • Mrs Campbell has been leading Nurture Sessions and is making a positive impact for pupils who are receiving additional support. • A group of Primary 5 has had to self-isolate since our previous meeting as well as Group B EYC. • After School Dance Club commenced tonight, led by Lauren Campbell via Teams. • Mrs Wallace and Miss McFarlane have created a video which has been uploaded to Twitter to provide a showcase of work for Primary 1. • Ayrshire Roads Alliance have contacted Mrs Donnelly for feedback regarding proposed changes. Concerns regarding proposed changes to car park in particular. Mrs Donnelly to respond. • Newsletter continues to be issued weekly by Mrs Donnelly. Advent list of events on the lead up to Christmas to be issued to parents. • Children will unfortunately not be able to exchange Christmas cards and gifts within school this year due to COVID. • DHT interviews - Donna finishes on 23rd December for Maternity Leave. 1 applicant for the temporary position has been received. • Letter from Dolphin House today offering 3 days outdoor learning at Culzean in May 2021 for Primary 7's (There would be no charge to parents for this). • All classes who were having to isolate, positive feedback from parents regarding the online learning being undertaken. 	
<p>5. Treasurer's Reports</p> <p>Clydesdale Bank</p> <p>Bank balance £1185.32 as of statement dated 6th November.</p> <p>Helen Hamilton is still currently a signatory on the account. I have arranged to meet up with her in the next few days to sign a letter to remove her from the account. The same letter requests for Lorna McIntyre to be added to the account. Once Lorna has also signed this letter I can take it into branch. She will then need to take her ID into the branch to be added.</p> <p>Once these changes have taken place we can apply for online access to the account. The form for this will need to be signed by all committee members. I can contact everyone to gather the signatures.</p> <p>Easy fundraising</p> <p>Email was received Monday to confirm that Easy fundraising have paid £30.44 into our account which we will see with the next bank statement.</p> <p>Currently 58 supporters</p> <p>Paypal</p> <p>Balance £2450.25. This is linked to the Clydesdale Bank account and withdrawals are instant.</p>	

6. AOB

Ayrshire Roads Alliance

Consultation response collated and returned by Kirsty Murdoch on behalf of the Parent Council. Discussion around the potential benefits of a site visit.

Fundraising

- 200 Club- Decision to made to discontinue due to lack of support. Refunds to be issued.
- For Session 2021/2022 – Online lottery to be considered. Ann Kennedy kindly agreed to look at potential options and feedback to the group.
- Tea towels/Calendars – 323 Tea towel orders and 280 Calendar orders received to date.
- Potentially 3 volunteers required to collate the calendars. Dates for this to be circulated. (This will take place in an outdoor space at the EYC).
- Christmas Raffle -25 raffle prizes received to date. Raffle tickets to be issued to each child (1 book – 10 tickets). Additional Raffle tickets will be available if requested. Hazel to collate a list of Raffle prizes to be circulated.
- Guess the Bears Birthday and Guess the Number of sweets in the jar. Kayleigh and Bonita volunteered to organise the sweets and jars for all classes. 50p per guess.
- Design a Christmas Jumper – Ainsley Cole is willing to print the winning Design. Further information to be obtained by Mrs Donnelly and consideration to be given to this as an additional fundraiser. Suggestion of £1 per entry.
- Scratch Cards – Scratch cards purchased by Kayleigh Martin and distributed to Parent Council Members – Proceeds to be transferred via Paypal. £20 profit per card.

Parent Forum Questions

- Primary 7 – Leanne Kay joined the meeting to discuss concerns on behalf of Primary 7 parents. There is a feeling the current Primary 7s are missing out due to current restrictions. P7 to be better represented on Twitter. Consideration to be given regarding a Burns supper to take place within the School for parents to access online.
- School Photos – Primary 1 and Primary 7 photos will definitely take place at some point this year.
- Teacher gifts – Question raised from Parent Council regarding Parents buying Christmas gifts for Teachers. Parent Council are advising Parents not to bring gifts for Teachers into School given the current COVID restrictions. However an electronic voucher may be an alternative option if parents wish to.

7. Date of next meeting

Wednesday 16th December at 7pm via Zoom