

People Directorate  
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 Cowlton Primary School  
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 Our Ref: Your Ref:  
 Date: 28.8.20



Dear Parents and Carers

We hope that this week has been another healthy one for all our families. It has been another positive week in school, with routines being further established with all classes. My thanks, as always go to the superb staff teams in school and EYC and to the children for following our lead. It has been great to see learning outdoors every day, despite the weather which at times has been less than favourable. Claire and Aimee from Active Schools were amazing with our upper primary classes on Tuesday, and were soaked to the skin as a result! Here's hoping the weather improves heading into next week, but outdoor clothing is essential, particularly on the days outlined in last week's roundup.



Thank you so much to all families who took the time to complete the online survey. We were delighted with the 141 responses! We have had a close look at the results of this survey and can now share them with you. Please look at the end of this round up for the full version..

Some of the hotspot areas which came up are outlined as a 'You Said, We Did' visual which I hope will help.

You Said.....	We Did.....
<ul style="list-style-type: none"> <li>Packed Lunches in disposable bags</li> <li>Quality of packed lunches</li> <li>Time to eat lunch</li> </ul> 	<ul style="list-style-type: none"> <li>We have reviewed the arrangements for disposal packed lunches and have agreed that from Monday 31<sup>st</sup> August, pupils can bring a reusable box or bag from home, dependant on parents thoroughly cleaning it between uses.</li> <li>All SAC schools had choices limited for the first few weeks, with a full kitchen service being available after the September long weekend. More info to follow.</li> <li>All children are encouraged to eat lunch and enjoy some outdoor play. However, no child is asked to stop eating in order to go outside.</li> </ul>
<ul style="list-style-type: none"> <li>Reading Books and arrangements for taking home</li> </ul>	<ul style="list-style-type: none"> <li>Plans are being finalised to allow pupils to take a reading book home during the week and return towards the weekend when it will be 'quarantined' in school before being allocated to someone else the following week.</li> </ul>
<ul style="list-style-type: none"> <li>Teams – setting up and working on Kindle Fires</li> <li>PI communication</li> <li>EYC communication</li> </ul>	<ul style="list-style-type: none"> <li>Guidance for setting up Teams was sent out last week. PI pupils will be able to access Teams once they have GLOW user names which should be fairly soon. Miss Shimmons has tested out Teams on a Kindle Fire and was able to access Glow using the Silk Browser. Please</li> </ul>

	<p>get in touch with her if you are still finding this an issue.</p> <ul style="list-style-type: none"> <li>Once Teams are set up, parents will be able to communicate more regularly with staff. Until such time, all staff email addresses were re-issued last week, so just get in touch with us.</li> <li>Staff in the EYC are organising for SeeSaw to be available to all parents as a method of communication so watch this space!</li> </ul>
<ul style="list-style-type: none"> <li>Buses and face coverings for drivers and pupils.</li> </ul> 	<ul style="list-style-type: none"> <li>All bus drivers should be wearing face coverings and we have raised this with SPT. As of Monday 31<sup>st</sup> August, ALL PUPILS who use school transport should wear a face covering. School staff will be on hand to ensure that children are prepared for the homeward journey, and we have a supply of face coverings for any child who loses theirs throughout the school day.</li> </ul>
<ul style="list-style-type: none"> <li>Social Distancing by Parents in the playground</li> </ul> 	<ul style="list-style-type: none"> <li>We have clear systems in place and we actively encourage parents to allow children to enter the playgrounds unaccompanied, or to use the dot system effectively to wait for their child at pick up time.</li> </ul>
<ul style="list-style-type: none"> <li>More segregation at break times</li> <li>Staggered entry and exit</li> </ul>	<ul style="list-style-type: none"> <li>Currently, we have staggered break and lunch, allowing half the school outside at any one time. These halves have access to the whole playground allowing them much more space to play. This outdoor time at break and lunch is the only time children will be with children from other classes throughout the entire school day. We do not have the staffing capacity to allow for individual class break times.</li> <li>We operate a soft start entry from 8:50 for all classes. Exiting at 3pm is controlled, class at a time with space between classes to ensure no build up at the doors. We do not have the staffing capacity to allow for staggered entry and exit.</li> </ul>
<ul style="list-style-type: none"> <li>Virtual tours to allow parents to get a feel for what school is like</li> </ul>	<ul style="list-style-type: none"> <li>Yes, we like this idea and hope to work on this with some senior pupils very soon!</li> </ul>

We plan to send home this type of survey at least once every term in order to capture your views, and act upon them where necessary.



As always, please let us know if you are needing any aspect of school life clarified...no question is too small or too silly!

In case you didn't know, even though the school number is 01292 612491, it is NOT that number that appears if we call you. It will look like an unknown mobile number as it comes through our computer system. We know a number of parents haven't answered as they didn't recognise our number, so best answer to be on the safe side!



## Handwashing/Toilets

We are so delighted with the way that children have responded to our increased hand hygiene arrangements. They are outlined again below for anyone who is unsure.

All children will wash/sanitise their hands on entry to school. They will then wash/sanitise again before and after interval and before and after lunch and once during the afternoon, or at other times throughout the school day as required. Please remind children to wash their hands as soon as they get home. Hand sanitizing units have been fitted close to each entrance to school, and in communal areas such as the main hall. All classes will have hand sanitiser in them, as well as access to a sink with soap and water.



## COVID symptoms and Absence from school

Just a reminder of the procedures should someone become unwell at school.

Any child who feels unwell at school will be cared for as we always do. Children are likely to still come along and tell us that they have a sore tummy/head/throat etc and we will continue to follow our normal procedures if alerting a parent or emergency contact. Where a child is displaying symptoms of COVID and begins to feel unwell at school, parents will be called and asked to come to school as quickly as possible. The child will be removed to our designated isolation room, which is my office, and will be supervised by a member of staff until a parent arrives. The member of staff will wear PPE at this point. Parents would then be advised to follow national guidance in terms of testing, and keep the school informed at all times. It is more important than ever that parents keep the school fully updated with the reason for ANY absence from school. Where we have 2 or more confirmed cases of COVID 19 within 14 days, or an increase in absences due to suspected or confirmed cases of COVID 19, we would make prompt contact with the local Health Protection Team and local authority. Where we have increased rates of absence due to respiratory illnesses, we will also contact our local Health Protection Team for further advice. It is vital that parents keep the school informed about any changes to the health and wellbeing of any child or member of the household.

## Test and Protect

The effective use of Test and Protect in the school environment will be an important way of preventing any spread of the virus. Schools are considered complex settings and cases will be prioritised and escalated to specialist Health Protection Teams. The key initial step is the self-isolation and rapid testing of all symptomatic children, young people and staff. Other children, young people and adults will not be required to self-isolate unless contacted by the contact tracing service. If a child, young person or adult tests positive, the Health Protection Team will assess what action is needed. If a child, young person who is under 16, or a staff member is contacted by a contact tracer and told to self-isolate, the person should leave school to self-isolate at home straight away. If a parent is collecting a child from school in this instance, they should wear face coverings if using public transport to get home.



In line with National guidance, it is vitally important that families returning from a holiday overseas, adhere to quarantine rules as countries are being added to the list of those requiring quarantine regularly. This also includes children accessing other family members who may have returned. We all have to play our part in ensuring that we can prevent the spread of the virus.



### Parent Council AGM

We had a very successful Parent Council AGM on Tuesday evening with more parents than ever signing up to join in via Zoom. The date of the next meeting is Wednesday 16<sup>th</sup> September, and we will send out a survey for you to join if you are able to. The minutes of the AGM will be available soon on our website.



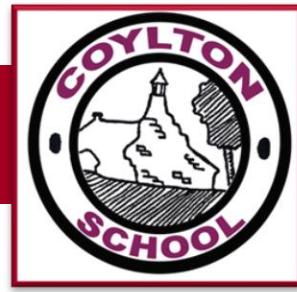
### Visiting school

Our normal open-door policy to parents and visitors will have to be put on hold for the time being. Any parent with a question or query, or who wish to share information should do so either through email or by calling the school office on 01292 612491. Please don't hesitate to get in touch with us!

Mrs Donnelly  
Head Teacher

# PARENT SURVEY RESULTS

## AUGUST 2020



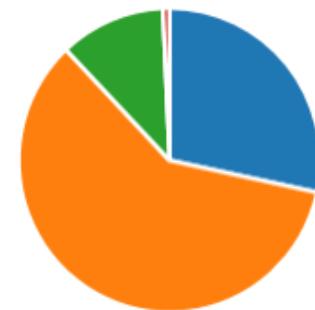
PLEASE SELECT FROM THE FOLLOWING: -

- I have a child / children in the ... 15 = 11%
- I have a child / children in the ... 106 = 75%
- I have a child / children in the ... 20 = 14%



HOW WOULD YOU RATE YOUR FEELINGS ABOUT YOUR CHILD/CHILDREN RETURNING TO SCHOOL/EYC LAST WEEK?

- Very confident 40 = 28%
- Confident 84 = 60%
- Concerned 16 = 11%
- Very concerned 1 = 1%



HOW WELL DO YOU FEEL THE SCHOOL AND EYC HAS INFORMED YOU OF THE MITIGATIONS THEY HAVE IN PLACE REGARDING HYGIENE AND CLEANING? (1-POOR 5-EXCELLENT)

**141**  
Responses

**4.33**  
Average Number

WE UNDERSTAND THE CONTINUED NEED FOR COMMUNICATION BETWEEN HOME AND SCHOOL/EYC. ARE YOU AWARE OF THE PROCEDURES FOR DOING SO?

- Yes 117 = 83%
- No 5 = 4%
- Unsure 19 = 13%



HOW WELL DO YOU FEEL ABOUT THE COMMUNICATION YOU RECEIVED OVER THE LOCKDOWN PERIOD AND SINCE WE HAVE RETURNED?

**141**

Responses

**4.21**

Average Number

ARE ADDITIONAL CONTROL MEASURES IN PLACE TO REDUCE THE NUMBER OF VISITORS TO OUR SCHOOL/EYC?

● Yes

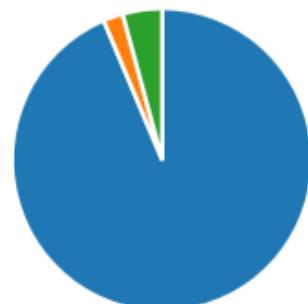
132 = 94%

● No

3 = 2%

● Unsure

6 = 4%



ARE ARRANGEMENTS IN PLACE FOR DROP OFF AND PICK UP OF YOUR CHILD/CHILDREN ENSURING LARGE GATHERINGS OF PEOPLE ARE AVOIDED AND PHYSICAL DISTANCING BETWEEN ADULTS IS MAINTAINED?

● Yes

127 = 90%

● No

6 = 4%

● Unsure

8 = 6%



ARE ARRANGEMENTS IN PLACE FOR CHILDREN AND YOUNG PEOPLE WHO ARRIVE AT SCHOOL USING SCHOOL TRANSPORT?

● Yes

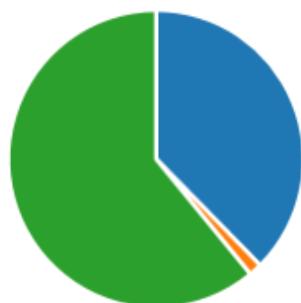
53 = 38%

● No

2 = 1%

● Not applicable

86 = 61%



AFTER ONE FULL WEEK IN SCHOOL/EYC, HOW DO YOU NOW FEEL ABOUT YOUR CHILD BEING BACK?

● Very confident

52 = 37%

● Confident

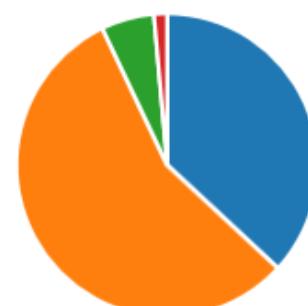
79 = 56%

● Concerned

8 = 6%

● Very Concerned

2 = 1%



PLEASE USE THE BOX BELOW TO ADD ANY ADDITIONAL COMMENTS.

- I was nervous about everyone returning to school after everything that's been happening. I am confident that the school have put all the safety measures in place. It has been a good first week back.
- I think the children should be allowed to bring a packed lunch bag. Instead of using plastic bags which isn't good for the environment.
- My only concern is the packed lunch offered for school meals, my son has been saying about the options, e.g. raisins which he doesn't eat, there's items there getting that they don't like that can't be changed and as a parent who pays for schools meals he's having half a sandwich and milk for £2.15 which I think is steep and also not having time to eat it as bell goes for them to go outside and when he comes back his lunch is cleared away?
- I'm concerned to how the reading book situation will work in addition to the homework. Particularly having to utilise teams when kids are maybe at grandparents etc
- What will happen to those kids that don't have access to teams?? We currently don't have access to it and can't get it on our phones (tried already). We don't have laptops only kids Kindle fires which doesn't support teams
- Staggered start/finish & break times would reduce the number of adults & children in playground at one time & also ease congestion coming out of school doors.
- Bit concerned about work online as I don't have a device for my child to do school work online.
- I have answered concerned as I'm still unsure of having kids back at school. Coylton primary have been working hard and are excellent at communicating via email only concern I have is pick up and drop off. I think reducing the numbers of people at these times are critical and the school should reconsider going back to 9am/9:15am drop off and same for collection.
- Far too many people in the playground.
- Teams. I don't have any way to access it so how will my child be able to do work.
- I was a bit concerned to see the school transport drivers without masks on when collecting my child. My child was wearing a mask in the transport but is now refusing saying nobody else is not even the driver. I have concerns over this.
- Extremely happy with Coylton Primary School.
- I would like to pass on my thanks to the head teacher and all her staff on all the additional work involved which have facilitated my child's return to school. Can't thank you all enough on doing an amazing job.
- Appreciate the weekly communication from the HT during lockdown and in return, very reassuring. Perhaps a short clip on twitter to show parents the new procedures would be an idea, maybe get the children to do?
- A wee summary of how they were every day would be good as some people are spending ages and not letting others know.
- I feel the staggered finish times were more beneficial to social distancing. The start time is ok as pupils are arriving at different times but I feel staggered finish times for P1-3 (the busiest playground) would be beneficial.
- Parents in Playground for P1-3 are not distancing. And making it difficult for anyone who is trying too.
- I think Coylton has done an outstanding job of communicating with families throughout lock down and on return to school. I am confident my children are in a safe environment when going to school.
- Not all parents are following the guidelines for drop off and pick-ups for the EYC
- The car park is still being abused, could the children create banners for the gates both the car park and pedestrian to help push the children's thoughts not just the adults?
- I'd like to see a mask recommendation to all parents entering school grounds as social distancing is not happening to the extent required.
- It would be nice to get more feedback on what my daughter is doing in the EYC or even pictures of what the nursery looks like.
- We have to be aware that the education system was running around in circles as the government constantly changed their minds. Given that circumstance I feel you have done everything you could have to keep parents informed.
- Our Son has loved his first full week at EYC. The staff have been amazing and so accommodating, they are approachable and have positive attitudes. They are doing an excellent job during these times of change.
- EYC still very slow in getting children in and out creating large gatherings.
- I feel the school have dealt with lockdown and returning to school really well and I had no concerns of my child going to school
- I am not concerned for any other reason than the uncertainty that we all face with the current pandemic, however I am sure school is doing everything that is possible to maintain the safety of students. So, thanks for that.
- Ali at EYC has been very reassuring and communicative during the first week back, my daughter has been happy and confident to go inside with staff and as far as she is concerned things are comfortable and fun.
- Although I understand the need to be extra cautious, I do find it strange children are allowed plastic water bottles but not plastic lunch boxes.
- I would like to know what the setup is in the nursery, what my child is eating. I would like to know who is in his group and if he is playing with anyone. I wondered if we would have video meetings instead of the face to face ones? The

drop off time of 9.10 is very inconvenient when I am there with my daughter before 9 for the door opening. Who decided which room my child was going into? Why couldn't the people with children at the school get in room A as the time is better for drop offs and pick-ups?

- The school have done everything they can to reduce the risk and allow children to return to some sense of normality.
- I have no specific concerns regarding arrangements/measures that have been put in place although I still have the obvious worries with regards to the current situation, as will most other parents. However, I do feel that the school meals that are currently being provided are very poor and I'm unsure as to why the normal menu has resumed despite other councils doing so.
- All communications, and the procedures for my child starting P1 filled me with confidence, and demonstrated that Croydon Primary school leadership and staff are very caring toward the children and surrounding community.
- I think play time should be a bit more separate. My son said he was getting grabbed round the neck in play. I asked him to be mindful to keep his distance and ask those involved to do the same.
- People are still in the playground during drop off and pickup - not sure how this managed and it is extremely annoying that adults disregards procedures which are set to protect the community. Actually, it's maddening.
- I am very concerned due to the fact that one of parents has disclosed she may have Covid 19 and her son has been in my child's class all last weekend there is 14-day incubation period
- Haven't had any updates from teachers and he is only in primary 1. Would've been nice even if teachers could've written a small bit in a diary etc. Just letting parents know how they are settling in.
- The only thing I feel that should be amended is the kids not being able to take their own lunch boxes. The packaging I am sending my sons lunch in is sometimes coming back in the bag it is in. To me, although I understand the need to follow guidance, I think not allowing them to take in their lunch box is a little silly. My sons lunch box stays in his bag and goes back in it when he is done with it and so I feel there is no difference sending that in with food when I wash the lunch bag after each use, than sending in water bottles every day.
- I need help with Teams setup as I presume we need this for homework and I now have a device to work from because we didn't previously.
- I think it's very difficult as having a child completely new to nursery it's very strange not having met all staff and nor having been in to see the nursery myself, however understand why that's not possible, the staff have all been so kind and helpful and happy to answer any questions I have
- School has kept us well informed, and has put lot of effort in, so I am confident about my child returning. He is also happy to be back with no issues arising.