

Y2 Informal Letter Writing: I Can Checklist

Y2 I Can Checklist	✓
Working towards the expected standard:	
I can use capital letters at the start of my sentence and a full stop at the end for some of my sentences.	✓
I can use my phonics to help me spell some words correctly.	✓
I can spell some of the KS1 common exception words correctly.	✓
I can write my lower-case letters the right way round, starting and finishing in the right places.	✓
I can write my lower-case letters at the correct sizes compared to each other. (Eg. My t is taller than my a)	✓
I can use finger spaces between my words.	✓

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Working at the expected standard:	
I can use full stops and capital letters in my sentences.	✓
I can sometimes use question marks.	✓
I can sometimes use exclamation marks.	✓
I can use statements.	✓
I can use questions.	✓
I can use exclamations.	✓
I can use commands.	✓
I can use some expanded noun phrases for description and detail.	✓
I can use present and past tense correctly and consistently.	✓
I can use co-ordinating joining words (conjunctions) – and, but, or.	✓
I can use some subordinating joining words (conjunctions) – when, if, that, because.	✓
I can use my phonics to spell new words.	✓
I can spell some words that have contractions - can't, don't, won't.	✓
I can add some suffixes to the end of root words correctly – joy → joyful, care → careless	✓
I can use some joined handwriting.	✓
I can make my capital letters and digits the correct size and the right way round compared to lower-case letters.	✓
I can use fingers spaces that are the right size.	✓

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Working at greater depth:	
I can use the full range of KS1 punctuation mostly correctly.	✓
I can use commas in a list.	✓
I can use apostrophes for singular possession – Sarah's doll, Tim's pencil.	✓
I can spell most common exception words from KS1.	✓
I can spell most words with apostrophes for contractions – wouldn't, couldn't, wasn't.	✓
I can add most suffixes to root words correctly – happy → happiness, quick → quickly.	✓
I can use joined handwriting in most of my writing.	✓

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