## **Cairn Primary School**

## **Parent Council Minutes**

### 26th September 2018

**Parent Council Members Present School Staff Present Parents Present**

**Emma Allan – Chair Sarah Flint – Acting Head Teacher Susan McElroy**

**Sherrie Mccorriston – Secretary**

**Kayley Rodger – Fundraising Convenor, Communications Officer**

**Julie Watson – Treasurer SAC Representative**

**Councillor Grant**

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|  | **Discussion** | **Action** |
| **1** | **Minutes of previous meeting:**  Minutes of previous meeting dated 16 May 2018 – agreed. |  |
| **2** | **Chair Person Update** |  |
|  | Discussed ways to get much needed parental involvement within the Parent Council (PC):   1. Recruit at the upcoming open afternoon. 2. Letter of encouragement to the parents. | Volunteers   1. Emma 2. Sherrie |
| **3** | **Treasurer Update** |  |
|  | To date there is no outstanding debt, there is a balance of £1540.28 with £80.00 to be added to the balance from Alison. |  |
| **4** | **Head Teacher’s Update** |  |
|  | Sarah- P7’s currently attending Dolphin House.  School Website has been updated and the school improvement plan has been posted.  Reviewed the school improvement plan and highlighted the following:   * the accelerated reader program has been purchased and is being utilized with a very positive result; * Mrs Stevenson’s Number Talks for Cairn Primary have been selected as a case study; * PE- Goal is to achieve the Gold Sports Scotland Award but need parent volunteers for after school sports clubs.   P1 teachers are participating in Learning Walks.  All letters for parents/guardians are posted on the school website. | Need to encourage parent volunteers for after school sports clubs-Emma and Susan expressed interest.  Note - No certification required to volunteer. |
| **5** | **Halloween Disco** |  |
|  | Date: Thursday 1st November in the dining hall.  Times:   * Set up 3:30pm; * Nursery – P3, 6:15 – 7:15pm * P4 – P7, 7:30 – 8:30pm   Suggested games: wrap the mummy, broom stick race.  Prizes for Best Dressed boy and girl and best dancer. | All - PC will set up and clean up.  All - PC informal meeting TBA.  Sherrie-decorations. |
| **6** | **Fund Raising** |  |
|  | Julie suggested Bottle for kids (coin/money wars), each class will decorate a bottle to put any spare change in. A prize will be given for the class that raises the most money. Half the money will go to the class and half to the PC.  Emma will contact the Charity Shop and request one if not two dates, one to be prior to Christmas. | Emma – book date(s) with Charity Shop. |
| **7** | **Christmas Fayre** |  |
|  | Family Festive Movie Night with a Santa’s Grotto:   * Date: Thursday 13th December 6-9pm; * Pupils will be given 3 movie titles and will vote.   Future tasks:   * Acquire items for raffle i.e. hampers from shops, vouchers; * Acquire large amount of popcorn and bags/boxes for it.   School Nativity dates:   * Afternoon - Tuesday 18th December * Evening - Wednesday 19th December |  |
| **8** | **Next Meeting** |  |
|  | The next meeting will be held on 14th November 2018 at 6:30pm | All |