

People Directorate

Head Teacher : Yvonne Templeton

Ballantrae Primary School
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Ballantrae
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Our Ref: DB:YT
Date: 21st November 2018
If phoning or calling ask for Mrs Yvonne Templeton



Dear Parent / Carer

Ballantrae Village Roadworks Monday 26th November – Sunday 2nd December 2018

Due to the roadworks in the Village w/c 26th November **ALL** pupils should be dropped off and collected from the **car park on the Foreland** – at the side of the school. Taxis have also been advised to drop off and pick up from the car park.

Ballantrae staff will meet the children at the bus and register them as they get on.

We will revert back to normal Village Hall drop off and pick up from Monday 3rd December 2018.

Yours sincerely

A handwritten signature in cursive script that reads 'Yvonne Templeton'.

Yvonne Templeton
Head Teacher