

# Ayr Academy Attendance Summary



## Why is good attendance important?

Ayr Academy recognises the vital role that regular attendance plays in the academic success and overall wellbeing of our young people. Attending and taking part in learning – wherever learning takes place - is fundamental to making sure that our young people have opportunities to be supported in their learning and can make progress.

## School Start/ Finish Times

Monday – Tuesday		Wednesday/ Thursday/ Friday	
<b>Personal Support</b>	08.45am – 08.55am	<b>Personal Support</b>	08.45am – 08.55am
Period 1	08.55am – 09.45am	Period 1	08.55am – 09.45am
Period 2	09.45am – 10.35am	Period 2	09.45am – 10.35am
<b>Interval</b>	<b>10.35am – 10.50am</b>	<b>Interval</b>	<b>10.35am – 10.50am</b>
Period 3	10.50pm – 11.40pm	Period 3	10.50pm – 11.40pm
Period 4	11.40pm – 12.30pm	Period 4	11.40pm – 12.30pm
Period 5	12.30pm – 1.20pm	<b>Lunch</b>	<b>12.30pm – 1.10pm</b>
<b>Lunch</b>	<b>1.20pm – 2.00pm</b>	Period 5	1.20pm – 2.00pm
Period 6	2.00pm – 2.50pm	Period 6	2.00pm – 2.50pm
Period 7	2.50pm – 3.40pm		

**Contact Us** - Please contact us via the following methods if your child is absent from school or you have concerns about their attendance: **Phone:** (01292) 612 028  
**Email:** [ayr.mail@south-ayrshire.gov.uk](mailto:ayr.mail@south-ayrshire.gov.uk)

### Guidance Teachers:

**Carrick House** – Mr Robertson – [Thomas.Robertson@south-ayrshire.gov.uk](mailto:Thomas.Robertson@south-ayrshire.gov.uk)  
**Galloway House S1, S4 & 6G** – Miss Higgins - [Rhona.Higgins@south-ayrshire.gov.uk](mailto:Rhona.Higgins@south-ayrshire.gov.uk)  
**Galloway House S2, S3 & 5G** – Miss Alexander - [Sarah.Alexander@south-ayrshire.gov.uk](mailto:Sarah.Alexander@south-ayrshire.gov.uk)  
**Kyle House** – Mrs Byers – [Ann.Byers@south-ayrshire.gov.uk](mailto:Ann.Byers@south-ayrshire.gov.uk)  
**PTG Attendance** – Mr McGuigan – [Terry.McGuigan@south-ayrshire.gov.uk](mailto:Terry.McGuigan@south-ayrshire.gov.uk)

## Absence is authorised in the following circumstances:

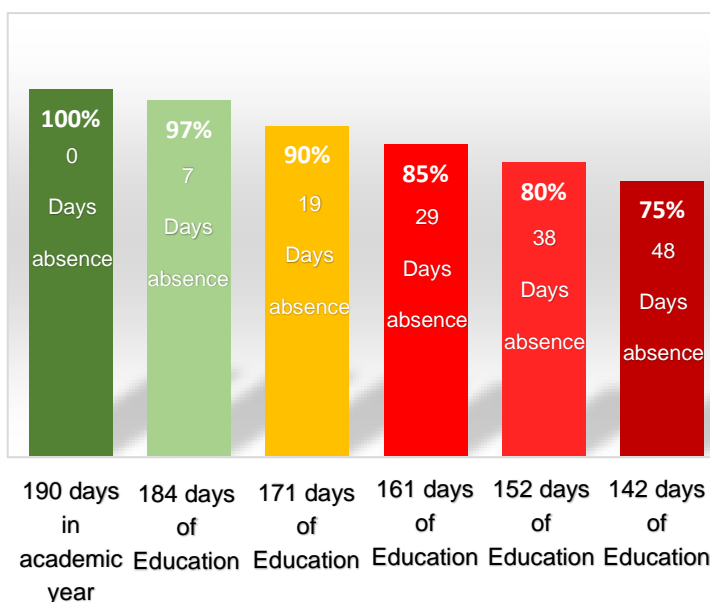
- Illness
- Doctor or Hospital Appointments
- Meetings for Children’s Hearings/Court/ Care Review
- Sport/Musical/ Drama Activities agreed by the school.
- Religious ceremonies/ Weddings/ Funerals of person(s) close to child.
- Someone close to your child has died.
- Crisis/ serious difficulty at home of in the family.
- Gypsy/ Traveller Family and school are made aware of travel & Return.
- Returning to country of origin for cultural reasons or to care for a relative.
- School transport is cancelled due to bad weather/ breakdown etc.

As long as you have informed Ayr Academy of a valid reason why your child is off this is recorded as an authorised absence. **However, these days off will still contribute to their overall attendance percentage.**

## Unauthorised Absence

South Ayrshire schools will not authorise absences in the following circumstances:

- Any unexplained absence unless you later provide a satisfactory explanation
- Most family holidays, unless there are exceptional circumstances
- Truancy, with or without your knowledge



## Working Together

If your child does not attend school regularly without a satisfactory explanation being provided, Ayr Academy will take a staged approach to try to support you and your child. This approach includes texts, phone calls, formal letters and meetings to find ways to remove the barriers your child is facing in attending school.

If you are concerned that your child is developing an attendance issue please contact us. There are lots of supports Ayr Academy can put in place to assist you and your child with attendance concerns.