**Alloway Early Years Centre**

**2025-2026**

**POLICY FOLDER CONTENTS**

 **Centre Policies**

* Administration of Medicines
* Anti-Bullying
* Attendance
* Care-Experienced Policy
* Child Protection
* Choking & Strangulation
* Confidentiality
* Curriculum
* Duty of Candour
* Equality
* Food & Nutrition
* Infection Control
* Literacy
* Missing Child
* Nappy Changing & Toileting
* Numeracy
* Outdoor Play
* Parents as Partners
* Participation
* Positive Relationships and Behaviour
* Quality Assurance, Monitoring and Evaluation Policy
* Safeguarding
* Security
* Settling In
* Social Media
* Sun Protection
* Transition to Our EYC
* Transition to P1

**Care Inspectorate Guidance**

* Managing Choking Episodes in Babies & Children
* Management of Medication in Daycare of Children and Childminding Services
* Infection Prevention and Control in Childcare Settings – Health Protection Scotland & NHS
* Nappy Changing Facilities for Early Learning and Childcare Services

**South Ayrshire Council Policies**

* Code of conduct for employees
* Equality at Work
* Family Leave
* Management Guidelines for Admissions for Children Aged 3-5 Years
* Management Guidelines on Handling Norovirus Outbreak
* Management Guidelines on Use of Social Media
* Promoting Positive Mental Health in the Workplace
* Whistleblowing – Policy and Procedure for Reporting Concerns at Work