
Parent Council Meeting

Date: Wednesday 16th February 2023

Attendees:

Fiona Meney - Head Teacher
Lauren Miller - Deputy Head Teacher
Laura Cameron - Chair
Julie Grant - Fundraising Convener
Kirsty Rae
Krzysztofa Krawczye
Janine Leonard

Apologies:

Catriona Andrews - Vice Chair
Michelle Gass - Secretary
Claire Campbell - Treasurer
Emma Jamieson
Kasia Munro
Fiona McGhee
Kerry Simpson
Aiden Hogarth

Discussion Point/Topic:	Actioned by:
<p><u>Head Teachers Report</u></p> <p>Disco Mrs Meney advised it was well attended and all the children had a great time. She thanked all the parent volunteers.</p> <p>Scottish Fortnight Mrs Meney advised this was well planned and enjoyed by all of the children.</p> <p>Quality Assurance and Tracking Tracking reports due to be sent out on 24th Feb. Mrs Meney will send out supporting information with reports to help parents review them. SAC is setting up a committee to review how effective the reports are for parents to understand their child's progress and look at how this could be improved. The school is offering an optional 5 minute phone call to parents who wish to discuss the report with their child's teacher.</p>	

Parent Pay

Lots of teething issues with the platform but these are being worked through in the background.

In Service Day

Focus was on self-evaluation. Mrs Meney worked with the teaching staff and Mrs Miller worked with the EYC team. This will then feed into the school improvement plan that will be completed by June. Teacher survey and parent survey to be completed. Mrs Meney asked that the Parent Council encourage any parents with negative feedback to come forward and speak to her directly as she cannot help to address any issues or concerns as the survey is **anonymous**.

Staff Training

Staff training underway focusing on:

- Dyslexia
- Computing Science
- Moderating Writing (to grade writing across the school)
- Staff Working Party - looking at ways to action online planning

Strikes

Strikes scheduled for the 28th Feb and 1st March on track to go ahead.

Developing the Young Workforce

Taking place between 20th - 31st March. Planning underway to facilitate this. Parents are invited to come into the school and talk about their job or business in the classroom or/and at the careers fayre on the 25th March.

Early Years Centre

Mrs Miller gave the following updates:

- Funding in place to do some work with the local community around growing vegetables.
- Aoife's Sensory Bus will be visiting the EYC every Tuesday until the Easter holidays. All children will get the opportunity to visit.

<ul style="list-style-type: none"> • Going to focus on updating the sensory space in the school hub so it can be a shared resource and benefit both the school and the nursery children. <p>Active schools</p> <ul style="list-style-type: none"> • Ongoing • P5 football taking place at Cambusdoon groups after school • Flipfest festival will be taking place at Rozelle and children from P6 and P7 will be able to participate. Mrs Meney may open this up to P5 pupils as well. <p>School Show Confirmed for the 6th and 7th of June</p>	
<p>Tempest Survey Agreed that survey should be sent out to parents.</p>	<p>Laura to finalise the survey questions and to supply to Mrs Meney to send out via the schools Microsoft Forms account.</p>
<p>TrimTrail Agreed that this should be a focus for the Parent Council.</p> <p>The council discussed the idea of building up/adding to the trail over time as more funding becomes available.</p> <p>Mrs Meney advised that she cannot speak to Mitie about the TrimTrail until there are plans and quotes in place.</p> <p>Discussed that children would need to be trained on how to use the trail and supervised. Moreover, use would have to be timetabled.</p>	<p>Laura and Mrs Meney to work together to arrange site visits and get multiple quotes from contractors.</p> <p>Julie will look for grant and funding opportunities with local businesses to help generate funding for the trail.</p>
<p>Roads/Parking - APS pilot scheme Laura advised that there is a staff shortage at the Road Alliance so we are unlikely to see much movement until new staff are in place.</p> <p>Campus officer remains fully aware of the ongoing parking issues and will continue to</p>	

<p>monitor.</p>	
<p>Wishlist from school Mrs Meney and Mrs Miller stated that the following items are on the schools wishlist and would welcome any support from the Parent Council to help secure these items:</p> <ul style="list-style-type: none"> ● Outdoor learning resources such as planters, wheelbarrows, tools for the children (This is a priority for the school) ● Boxes for outdoor toy storage ● Scan and read pens (ideally one per class but as many as we can get) ● Equipment for EYC sensory room, such as bean bags, soft sheets, lightboxes and lights (This is a priority for the EYC) ● Microscopes (approx £50 - £100 each) Mrs Meney can show the Parent Council which ones would suit best ● Sports hall athletics resources ● iPads (there is currently 1 per class but the school needs as many as they can get). ● Electronic spell checkers 	<p>Laura to review Parent Council accounts and advise Mrs Meney and Mrs Miller how much can be contributed towards the school and EYC wishlist.</p>
<p>Comms Policy Laura advised that the proposed policy was approved</p> <p>Mrs Meney advised that SeeSaw is under review within the local authority, so she is currently unable to rollout additional features until the LA review is complete</p>	<p>Mrs Meney to share the approved policy with the parents</p>
<p>Disco update Laura advised that she felt it didn't work as well as the movie night. Several reasons for this were discussed including:</p> <ul style="list-style-type: none"> ● Snack boxes were too much and children were having to rush to eat them. ● Council thought that parents perhaps 	

<p>thought that snack box money included entry donation as approx £387 was made in donations, although Laura advised much of that was snack money that was placed into the donation box by accident.</p> <ul style="list-style-type: none"> ● Agreed that future discos should have a set fee with small snack included ● Laura advised that over 100 forms for snack boxes and permission for attendance came in very late. Discussed looking at electronic ways to handle this to reduce the amount of admin time for the Parent Council in the future. ● Discussed also not running with a prepaid snack box and just run the disco where money for entry is paid on the night and have a tuckshop instead. Although parents raised concerns about the move to cashless society, more thought is required about how best to run events like this in the future. ● Sibling drop off - agreed that this wouldn't be repeated again. It was too difficult to manage. ● Discussed that a parent from each class needs to do the sign in/sign out as it is too difficult to manage if a volunteer isn't familiar with the class. ● Look to save time by encouraging parents to take their child's jacket with them at drop off and bring it back for at pick up time, to avoid jackets being lost/misplaced. Or have children come into the classrooms and hang their jacket on their peg or chair (but this will require more volunteers to do the sign in). 	
<p>Fundraising S/S Date and time agreed for Summer Fayre - 20th May from 1100 - 1300.</p> <p>Mrs Meney advised that there is a pack somewhere that previous Parent Council created on how to run the Summer Fayre.</p> <p>Mrs Meney advised if the kitchen is needed,</p>	<p>Laura to put in let for summer fayre and for the evening before for set up</p> <p>Laura to look for pack in DropBox</p> <p>Once parent council have understood the scope of the Fayre, Laura to share Volunteer sheet with Mrs Meney</p>

<p>the school cook will need to be on the premises.</p> <p>Mrs Meney advised that P7's can man stalls with nearby adult supervision.</p> <p>Discussed ideas for stalls - baking, tombola, food, bouncy castle, petting zoo, bric a brac, tuckshop, glitter tattoos, face painting etc.</p> <p>Discussed the need to have a system in place for recruiting and managing volunteers. Mrs Meney advised that volunteers for clean up would be needed but has been difficult to recruit for in the past.</p> <p>'All eventualities plan' for weather will be required.</p> <p>Mrs Meney asked the Parent Council to share the Volunteer sign up form with her to pass on to school staff.</p>	
<p>King's Coronation Laura advised that XMAS4SCHOOLS is offering t-towels and mugs products for King's Coronation.</p> <p>Mrs Meney advised that she would be happy to do this but she will need as much notice as possible to facilitate time in class to enable children to do this.</p> <p>Agreed to look for opportunities for the school pupils to mark the coronation through the 'Festival of Volunteering' week.</p>	<p>Laura to register interest with XMAS4SCHOOLS</p>
<p>Summer Celebration Summer celebration picnic will take place on the 9th June.</p> <p>If an ice cream cart and entertainer can be supplied again, as per the Jubilee picnic, that would be most welcome but not essential.</p>	<p>Julie to look at grant/sponsorship opportunities for Ice cream cart and entertainer</p>
<p>P7 Leavers Gifts Agreed that leavers gifts would need to be</p>	<p>Parent Council to look into gift options and</p>

<p>delivered to the school before June.</p> <p>Leavers service on the 26th June at the church and agreed that Laura should present the gifts to the children.</p> <p>Discussed the possibility of gifting ties for each child's new school or an autograph book.</p>	<p>associated costs</p>
<p>P1 Welcome Gifts</p> <p>Discussed the possibility of giving new P1s a welcome gift. Could be supplied to those coming from the EYC to Alloway Primary OR could be given to all new P1s on their first day of school.</p>	<p>Laura to review associated costs and think about the mechanics for this.</p>
<p>Iris</p> <p>Agreed it would be best to get a second date for the Iris Cinema booked. Agreed that Sept or October would be an ideal time to host another movie night.</p>	<p>Laura to reach out to the Iris team and review proposed dates with Mrs Meney and Mrs Miller.</p>
<p>Library Clothing Rails</p> <p>Everyone agreed that the Halloween, Uniform and Christmas Party Wear rails in the library have been a success.</p> <p>Agreed to look at other seasonal opportunities for the rail on an ongoing basis. Wellies and waterproofs was agreed as the theme of the next rail</p>	<p>Parent Council to arrange 'Wellies and Waterproofs rail' with Gillian and amplify this theme out to the parents.</p>