



## **Wallace Primary School Parent Council**

### **Minutes of AGM & Meeting held Tuesday, 9<sup>th</sup> September 2025**

#### **Present:-**

Headteacher	David Rigmand (DR)
Depute Headteacher	Lynne Docherty (LD)
Chair	Lauren Paterson (LP)
Secretary	Antonia Aitken (AA)
Treasurer	Claire Bunting (CB)
Vice Treasurer	Donna McNicholl (DM)
Council Members	

#### **Apologies:-**

Council Members	Diana Brooker (DB)
	Kirsty Thornton
	Tracy Scott
	Linda McMillan
	Marjorie Wilson
	Charlotte Boyle
	Emma Rankin
	Louise Moore

Item of business	Action
<p><u>Headteacher's Report</u></p> <p>Positive start to the year – P1 are very settled. Class make ups across all stages are doing well this session.</p> <p>School roll – 417 (361 in the school)</p> <p>Staffing updates – Miss Clark joined as Principal Teacher (also in P4); Mrs Davies has joined school office – so we are back to a full quota, as Mrs McDonald has increased hours; Miss Shaw and Miss Mains have joined as probationers.</p> <p>Annual calendar – Meet the Teacher takes place tomorrow (Wednesday 10<sup>th</sup> September 2025) with a slightly different format from previous years but key information will be issued via SeeSaw thereafter; activities week update will take place directly after for p7; Fair Trade fortnight commences 22<sup>nd</sup> September 2025; Maths Week Scotland commences 22<sup>nd</sup> September 2025 with the theme of 'Wild Maths' and Miss Crawford (school numeracy champion) is coordinating activities throughout the school; Pupil Progress Evening on Thursday, 6<sup>th</sup> November 2025 and Wednesday, 4<sup>th</sup> March 2026.</p> <p>Facebook group is being used for posting positive news stories, following move away from Twitter.</p>	

<p>Request has been issued for parent volunteers – there are currently around 55 people within the group, which is a healthy bank of volunteers to support excursions.</p> <p>Will have student teachers from University of Glasgow and beyond but awaiting confirmation.</p> <p>Extra-curricular clubs will be up and running in the coming weeks and will be announced via SeeSaw.</p> <p>SeeSaw was renewed this year thanks to PTC support. Will continue to use – feedback has been positive.</p> <p>The Young Leaders will be preparing a video to support Relationships Policy that was introduced last academic year.</p> <p>New approach to assemblies this year – trying to focus on transferable skills, need to develop core creative skills to ensure children are going out into society equipped to thrive. There are options to go to each week and children are on a rotation for these – they are in vertical learning groups from P1 to P7 so younger children can be supported by older learners, trying to make it as fun as possible. Mrs Brooker is doing Ready Steady Cook, Mrs Wilkie is doing Oui Oui French, Miss Clark is doing House of Games, there is a gardening gang, excellent enterprise, etc. Hopefully this will have a positive impact.</p> <p>School Improvement Plan – few priorities this year. Firstly, learning, teaching and assessment – part of Improving Our Schools program which is about developing teaching practice through data analysis and put targeted intervention in place for those that need it most whilst raising attainment for all. Secondly, looking at inclusion and wellbeing – which has been on SIP for past few years but it is an ever-involving picture. Staff are going on Loss &amp; Bereavement Training next year. Involved in Young Leaders’ program again, will collaborate with St. Charles – this year the focus is on community. Finally, looking at planning and assessment. Looking to move plans online using One Note – the idea is to make it more accessible, and it reduces carbon footprint as part of Renfrewshire’s green strategy. Looking at developing technologies, exploring AI as part of curriculum. Looking at quality assurance in terms of jotters and introducing marking policy – ‘tickled pink’ for something good in a jotter ‘green for grow’ if it requires improvement. Also looking at assessment policy to enhance consistency.</p> <p>Some staff have raised an issue regarding car park – Chatterbox drop offs in terms of speed of vehicles and parking.</p> <p>New mobile phone policy – Renfrewshire approach.</p> <p>Looking at reviewing homework – looking for feedback.</p> <p>Trim Trail – potentially have a contact who may be able to assist.</p>	<p><b>AA to post reminder re driving/parking, including school car park.</b></p>
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<p><u>Treasurer's Report</u>  Balance as today's date - £4,770.18.  ParentPay - £1,916.00</p> <p>Around £3k reserved for trim trail.</p> <p>£375 received from groundwork company that Nicola Jackson obtained a grant from.</p> <p>2023/24 accounts have been finalised. 2024/25 are prepared and just require to be audited. Big expenditure lately has been SeeSaw subscription - £2,500.00; Promethean boards - £1,800 each; School trips - £1,800 each year.</p> <p>School lottery tickets are down. Can reshare this to increase subscription. Website has posters, graphics, etc. that can be shared. Easy Fundraising – can reshare this. Tesco fundraising – focus on playground.</p>	<p><b>AA to post on social media re school lottery</b></p> <p><b>DM will look into Tesco as she has previously obtained funding for football team via this method.</b></p>
<p><u>AGM</u>  Claire Bunting will be re-elected as Treasurer for her final year within the PTC, working alongside Donna McNicholl as Vice Treasurer for ease of handover. Donna will also act as Vice Chair.</p> <p>Chairperson – Lauren Paterson.</p> <p>Secretary – Antonia Aitken (re-elected)</p>	
<p><u>Bank accounts</u>  New account to be set up – Bank of Scotland would appear to be the preferred option. DM and AA to be authorised signatories on this, DM will speak to them.</p>	<p><b>DM will investigate with Bank of Scotland and revert.</b></p>
<p><u>P7 Activities Week</u>  At the request of P7 parents, this was raised however it was felt to be premature given that details will be given to parents/carers at tomorrow's meeting.</p> <p>This can be revisited at the next meeting, if required.</p>	
<p><u>Fundraising Ideas</u>  Discussing potential new fundraising ideas – parents' quiz night (potentially within village pub), family quiz night within the school, race night (adults only), sponsored Santa Dash, etc.</p>	
<p><u>Upcoming Dates</u>  PTC Meeting – Tuesday, 7<sup>th</sup> October 2025 at 6pm  Halloween Disco – Thursday, 30<sup>th</sup> October 2025  PTC Meeting – Tuesday, 18<sup>th</sup> November 2025 at 3pm  Christmas Fayre – Thursday, 27<sup>th</sup> November 2025 from 4-6pm  PTC Meeting – Tuesday, 20<sup>th</sup> January 2026 at 6pm  Spring Disco – Thursday, 26<sup>th</sup> March 2026  Shorts &amp; Shades Disco – Thursday, 4<sup>th</sup> June 2026</p>	<p><b>CB to book lets; AA to liaise with preferred entertainer for discos.</b></p>

**Next meeting:-**

Tuesday, 7<sup>th</sup> October 2025 at 6pm (no childcare)