



## Wallace Primary School Parent Council Minutes of AGM & Meeting held Tuesday, 3<sup>rd</sup> September 2024

### Present:-

Headteacher	David Rigmand (DR)
Depute Headteacher	Diana Brooker (DB) Lynne Docherty (LD)
Chair	Iain Stephenson (IS)
Secretary	Antonia Aitken (AA)
Treasurer	Claire Bunting (CB)
Council Members	Tracy Scott Kirsty Wilson Lorissa Kennedy

### Apologies:-

Council Members	Linda McMillan (Elderslie CC) Charlotte Boyle Marjorie Wilson Emma Rankin Louise Moore Kirsty Thornton Donna McNicholl Lauren Paterson
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Item of business	Action
<p><u>Head Teacher's Report</u> Busy start to the session.</p> <p>School roll has had significant jump from 330 (plus 54 in nursery) previously to 360 in school. Maximum capacity, depending on class composition, is 430.</p> <p>Staffing update: 3 new teaching staff (Miss Knotts in P3/4, Mrs Currie in P4 and Miss Gray is a probationer within P2, being mentored by Miss Harper).</p> <p>Annual calendar was distributed alongside first newsletter. Most dates are fixed, although there is scope for some change as the year progresses.</p> <p>Upcoming family learning experiences: Meet the Teacher on 11<sup>th</sup> September 2024 between 3.30 – 4.30pm and this will follow the same format as last year (presentation will be shared at the start of the week outlining curriculum and classroom environment). There is also a nursery stay and play on the same date. Fair Trade Event on 19<sup>th</sup> September 2024 from 2.30 – 4.30pm, combined with Maths Week</p>	<p><b>AA to share information on social media re Fair Trade and encourage responses.</b></p>

<p>Scotland: Fair Trade Counts at Wallace. LD has circulated a message on SeeSaw and has asked for an indication of attendance/time.</p> <p>Last session there was a volunteer group on SeeSaw, will do this again this year with same members (anyone can opt out if they are no longer able to assist). Will also ask for parent volunteers to come in and assist with learning experiences.</p> <p>Number of students coming in throughout the session – first is joining next week. Hoping to have international students again, as children enjoyed this experience last year.</p> <p>Extra-curricular clubs will be announced shortly. New active schools coordinator – Lynsey Dawson. Local building firm have funding 20 t-shirts and 20 zipper tops with Wallace logo for sports teams.</p> <p>SeeSaw should be up and running okay. Various groups will be created for events. General updates will be issued through SeeSaw, as will homework.</p> <p>Relationships Policy has been finalised. Renfrewshire Council are working on a Relationships Policy Statement – awaiting this to ensure it aligns with what has been created. Updates do seem to be working, so will continue to build on that. Will share full policy once confirmed.</p> <p>STEM will remain a focus within the school – Goblin Car Project was a success so this will be repeated along with other STEM projects.</p> <p>Pupil groups will continue – Eco Committee, etc.</p> <p>Grants – Mrs Jackson has been working hard on this. Successful in obtaining Tesco grant of £1,500 which will be used for new cooking equipment for cooking club and nursery and to purchase playground games. Also successful with Flight Path Fund for gardening and litter picking equipment.</p> <p>P1s are having their photographs taken for the local paper.</p> <p>‘Pupils Progress Evening’ replaces Parents’ Evening this year – November and March. Aim to have reports issued in May 2025.</p> <p>50<sup>th</sup> anniversary show should hopefully be released on YouTube shortly.</p>	
<p><u>Treasurer’s Report</u>  Current balance - £9,230.18. Approx. £3K is still earmarked for trim trail. Outstanding donation to be transferred to the school (circa £3K), reconciliation required – input from school office.</p> <p>Balance after deductions approx. £3-4K.</p>	<p><b>DR to request school office respond to CB re ParentPay balance/outstanding invoices so reconciliation can take place.</b></p>

<p><u>Office Holders for 2024/25</u>  Chair – Iain Stephenson  Vice Chair –  Secretary – Antonia Aitken (returning)  Treasurer – Claire Bunting (returning)  Vice Treasurer – Donna McNicholl</p>	<p><b>AA to announce on social media &amp; advertise for vacant vice chair position.</b></p>
<p><u>ParentKind/Asda Rewards</u>  In order to benefit from Asda Rewards Cashpot for Schools, we require a subscription to ParentKind. This starts at £100 per year.</p> <p>£1 for every opt-in.</p> <p>£50 donation from Asda.</p> <p>From 2<sup>nd</sup> September – 30<sup>th</sup> November 2024, 0.5% of spend donated.</p>	<p><b>AA &amp; CB to set up ParentKind, thereafter AA can circulate information re Asda Rewards Cashpot.</b></p>
<p><u>What's App Usage</u>  Parent groups – find information that can perhaps be circulated, reminding of “Be Kind”, etc. for both parents and children.</p>	
<p><u>Playground</u>  Discussing issues re playground (over and above the pitch which requires significant funding – not currently available - to update). In particular AA raising issue re weeds, flooding, rubbish, etc. and querying whose responsibility it is to maintain this. Renfrewshire Council attended recently to cut the grass and cuttings were blown across the playground. Discussing potential work groups for weeding, painting, general upgrades? Bank previously helped, Braehead Shopping Centre, etc.</p>	
<p><u>Upcoming Dates</u>  PTC Meeting – Tuesday, 1<sup>st</sup> October 2024 at 3pm  Halloween Disco – Wednesday, 30<sup>th</sup> October 2024  PTC - Tuesday, 12<sup>th</sup> November 2024 at 6pm  Christmas Fayre - Thursday, 28<sup>th</sup> November 2024 4.30-6.30pm</p>	

**Next meeting:-**

Tuesday, 1<sup>st</sup> October 2024 at 3pm (childcare provided)