



**Wallace Primary School Parent Council**  
**Minutes of meeting held Tuesday, 20<sup>th</sup> February 2024**

**Present:-**

Headteacher David Rigmand (DR)  
 Depute Headteacher Diana Brooker (DB)  
 Lynne Docherty (LD)  
 Chair Natalie Burgess (NB)  
 Vice Chair Jennifer Phillips (JP)  
 Secretary Antonia Aitken (AA)  
 Council Members Iain Stephenson  
 Kirsty Wilson  
 Tracy Scott

**Apologies:-**

Council Members Claire Bunting (Treasurer)  
 Linda McMillan (Elderslie CC)  
 Charlotte Boyle  
 Marjorie Wilson  
 Emma Rankin  
 Louise Moore  
 Kirsty Thornton  
 Janelle Wilson  
 Donna McNicholl

Item of business	Action
<p><u>Head Teacher’s Report</u>            School roll: 381 (school and ELCC)</p> <p>Staffing updates: transition teacher, Rachel Fulton, for P7 joined last week.</p> <p>50<sup>th</sup> anniversary show being planned – ‘Through the Decades’. 2 afternoon performances and evening performance – 26<sup>th</sup> &amp; 27<sup>th</sup> March 2024. Letter to be issued in early course confirming ticketing arrangements.</p> <p>Working on newsletter – to be distributed in March.</p> <p>Currently building a car in P7 base (university project) – making good progress. To be raced in May in Ayrshire. Looking for community support for sponsorship and assisting with funding various bits, example given – upholstering seats.</p> <p>P6 Burns Supper was a great success. Feedback was all very positive.</p>	<p><b>History of Elderslie information to be obtained – AA can put out on Elderslie Folk (now done, also shared by Paisley Heritage page)</b></p>

<p>Healthy bank of parent helpers. Potentially P3 Science Centre trip upcoming.</p> <p>Extra curricular clubs – football for P1-3, badminton, netball team are thriving, basketball NBA opportunity ongoing, multisports, pupil-led clubs – computers, arts &amp; crafts. Health and wellbeing officer also running club at lunchtime on Monday as alternative to playground environment.</p> <p>Plans well underway for P7 residential trip. Have been in touch with all P7 parents/guardians directly.</p> <p>Continued use of Seesaw – subscription has been renewed.</p> <p>Final stages of putting draft together for new Relationships Policy. Parent focus groups will be offered in March. Hoping to trial as of April.</p> <p>Aiming for Sports Scotland Gold Award. Book Week Scotland/World Book Day is approaching in March. Will be running Masked Reader event again. Some classes entering ‘Leaders Award’ – engineers attending classes to support.</p> <p>Project groups ongoing – Eco Committee currently working with Elderslie for Everyone on project to renew the Main Road. Community Council also looking at assisting with school grounds/entrance. Specialist Police Drone Team are coming to the school to obtain some aerial photographs and upper school will have an opportunity to use the drones. Science Week is w/c 8<sup>th</sup> March 2024. Spring Disco also coming up. Athletics event also coming up. Invited to Scottish Dodgeball tournament.</p> <p>Parents Evening – Wednesday, 13<sup>th</sup> March 2024.</p> <p>Local councillor in attendance lately to discuss ongoing issues.</p> <p>School also has X page (Twitter) – news shared there regularly. Can share on other social media to direct traffic there.</p>	
<p><u>Treasurer’s Report</u>  Balance £6,529.38 (approx. £3K is aside for trim trail)</p> <p>Since last meeting, we have paid out £144.38 to the Council for the Christmas Fayre let. We’ve received £147.20 from School Lottery.</p> <p>Paperwork has now been received from TSB to update the trustees on the bank account. All old names have been removed. AA &amp; NB to be added.</p> <p>Still to be deducted is the Christmas gifts – invoice awaited from school office.</p> <p>ParentPay balance TBC.</p>	<p><b>CB to liaise with school office re ParentPay balance and books to be deducted.</b></p> <p><b>DR to send invoice over for promethean board – CB can arrange payment/transfer of funds in due course.</b></p>

<p><u>Communication Plan</u> NB attended webinar aimed at parent councils across Scotland. How do we get as many voices as we can to contribute ideas/feedback to PTC?</p> <p>NB has created a feedback form for parents. Can be shared via SeeSaw (perhaps the last week of term).</p> <p>Pinning dates on Facebook with upcoming dates.</p> <p>Discussion re pros and cons of sharing condensed minutes. Minutes are routinely shared via school website and in PTC What's App chat.</p> <p>Subcommittees for particular events/issues.</p> <p>Roller board with QR code which could be on display in school.</p>	
<p><u>Family Event – Treasure Trail</u> 50<sup>th</sup> anniversary theme</p> <p>Issue pre-spring holiday, prize upon return.</p>	<p><b>AA will review previous for updating and incorporating anniversary theme.</b></p>
<p><u>Playground Solutions</u> Quote obtained for renewing playground is fairly prohibitive (circa £250K).</p> <p>Use of indoor/outdoor shoes – PTC requesting that class teachers remind children re changing shoes and encourage them to do so. Many children, particularly in lower school, will still require prompting.</p> <p>Clarification re gym days – gym uniform. Previously there was provision of gym bag – drawstring bag. Confusion arises due to indoor/outdoor PE. Perhaps further clarification could be issued.</p>	
<p><u>Spring Disco</u> Thursday – 21<sup>st</sup> March 2024</p> <p>CB has put in let with Council.</p> <p>AA has checked in with Disco Dave.</p> <p>Snacks – LD has done Tesco order. Malteasers outstanding.</p> <p>Volunteers – circulate request via chat.</p> <p>Decorations – within container.</p>	<p><b>AA has subsequently liaised with Disco Dave, unfortunately he has a clash due to a prior commitment. DR is attempting to resolve.</b></p>
<p><u>P7 Gift</u> Ties have gone up in price from £3, to nearly £7.</p> <p>38 P7s (2 will not require a tie). 26 for nursery.</p>	
<p><u>BBQ &amp; Bounce Event</u> Friday, 10<sup>th</sup> May 2024 – TBC</p>	

<p>AA has spoken with both Elderslie Butchers (MS) and Elderslie Coffee Shop (DM) and they have both confirmed they would like to be involved. Also spoken with representative from Johnstone Burgh (SG) who has confirmed they would be happy to run football activities. AA has also spoken with Kelly's Kastles and booked in hire of large bouncy castle, inflatable assault course and a smaller castle (FOC) for nursery children/toddlers.</p> <p>Ice cream van – couple of contacts we can explore.</p> <p>Music – Disco Dave, GBX, Silent Disco?</p> <p>Facepainting – Rainbow Twisters assisted at Summer Fayre and we had very positive feedback for them.</p>	
<p><u>Parent Queries/AOB</u></p> <p>Uniform bank – could run but will require assistance.</p> <p>Potential funding of washing machine.</p>	
<p><u>Upcoming Dates</u></p> <p>Spring Disco Thursday, 21<sup>st</sup> March 2024</p> <p>PTC Meeting Tuesday, 23<sup>rd</sup> April 2024 at 3pm</p> <p>PTC Meeting Tuesday, 28<sup>th</sup> May 2024 at 6pm</p> <p>BBQ &amp; Bounce Friday, 10<sup>th</sup> May 2024 - TBC</p>	

**Next meeting:-**

Tuesday, 23<sup>rd</sup> April 2024 at 3pm (childcare provided).