



## Wallace Primary School Parent Council Minutes of meeting held Tuesday, 14<sup>th</sup> March 2023

**Present:-**

Headteacher	Susan Dalrymple (SD)
Deputy Headteacher	Lynne Docherty (LD) Diana Brooker (DB)
Secretary	Antonia Aitken (AA)
Council Members	Iain Stephenson (IS)

**Apologies:-**

Council Members	Charlotte Boyle (Chair) Lorissa Kennedy (Vice Chair) Claire Bunting (Treasurer) Marjorie Wilson (Assistant Treasurer) Louise Moore Emma Rankin Sahrish Usman Linda McMillan
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Item of business	Action
<p><u>Headteacher's Report</u> Staffing update – Mrs McAulay (classroom assistant) left her post last week. Job has been advertised (closing date 16<sup>th</sup> March 2023). No interim cover.</p> <p>Annual Parental Survey has been issued today to both nursery and school. First part is standard HMI questions. Results can hopefully be discussed at the next PTC meeting.</p> <p>Headphones have been purchased and are being used already by pupils.</p> <p>Some of nursery equipment has been ordered, other items not yet available but funds have been retained for this.</p> <p>Promethean board is to be installed on Thursday (16<sup>th</sup>).</p> <p>DB – update on anti-bullying policy. 3 year review. Where there has been an impact, the school will intervene. Fact that policy and clear system is in place is a positive for parents. Feedback from parents' night showed that the staff are being praised as approachable, as well as the current system of having pupil leaders/mentors. Suggestions – involve children more (both those who are being bullied and those who are bullying). Perhaps more awareness needed of what the system/structure is. Will do a pupil voice activity. Policy will be updated slightly.</p>	

<p><u>Treasurer's Update</u> Balance is £3,747.63 as at 13<sup>th</sup> March 2023.</p> <p>Still to be deducted is the headphones (invoice awaited) and the playsuits, etc. for nursery. Trip money yet to be transferred also. Anticipated that circa £2K will be sent over to school ASAP.</p> <p>Since last meeting school lottery has raised £133.40. Should see benefits from next month onwards of new sign ups.</p> <p>Also received £18.29 from Easy Fundraising.</p>	
<p><u>Spring Disco</u> Disco Dave has confirmed (fee yet TBC, but some form of gift/thank you to be given if he won't take cash).</p> <p>LD and LK have been in touch re snacks/drinks for disco so all in hand.</p> <p>Flyer has been circulated on SeeSaw &amp; social media. Will reshare again between now and disco.</p> <p>Decorations have been ordered from Amazon.</p> <p>Volunteers:- Antonia Aitken (both) Charlotte Boyle (both) Claire Bunting (both) Lorissa Kennedy Marjorie Wilson (junior) Louise Moore (junior) Emma Rankin (senior) Eve Barr (senior) Gemma Hill (junior) Michelle Fallon (both) Sarah Riach (both) Emma Lavery (junior) Ruth (Maddison's mum – junior) Natalie Burgess (junior) Ashleigh (Harris' mum – junior) Pamela Johnstone (junior)</p>	<p>AA &amp; SD to recirculate flyer for disco on social media &amp; SeeSaw respectively.</p>
<p><u>Summer Fayre</u> Aiming for 10<sup>th</sup> June 2023.</p> <p>To be discussed once joint meeting has taken place.</p>	<p>Joint meeting to take place with CC so that details can be discussed and finalised.</p>
<p><u>School lottery</u> Have shared on social media and via SeeSaw. As a result up to 56 tickets in each draw (across 39 supporters).</p>	<p>AA to continue posting at regular intervals.</p>

Estimated annual funds to be raised £1,165 (increase of £520 from last month).	
<u>Feedback on Pancake Day</u> Few parents in P1 chat were disappointed with not getting a seat/not having access to games. Few felt that parents from first session had hung back, which then meant they were missing out.	
<u>P1 Transition</u> Thursday, 8 <sup>th</sup> June 2023 - 1.30 – 2.30pm – representative from PTC	AA to design flyer/information sheet for lottery & PTC Membership

**Next full meeting:-**

Wednesday, 26<sup>th</sup> April 2023 at 6pm.