



Wallace Primary School Parent Council

Minutes of meeting held Tuesday, 1st November 2022

Present:-

Headteacher	Susan Dalrymple (SD)
Deputy Headteacher	Lynne Docherty (LD)
	Diana Brooker (DB)
Chairperson	Charlotte Boyle (CB)
Treasurer	Claire Bunting (CXB)
Assistant Treasurer	Marjorie Wilson (MW)
Secretary	Antonia Aitken (AA)
Council Members	Linda McMillan (LM)
	Elaine Rodgeron (ER)
	Sahrish Usman (SU)
	Lisa McCartney (LMc)
	Kirsty Wilson (KW)

Apologies:-

Council Members	Lorissa Kennedy
	Gemma Hill
	Louise Moore
	Iain Stephenson
	Emma Rankin

Item of business	Action
<u>Opening Remarks</u> Introductions of all Purpose of What's App group – not ongoing dialogue; just for notifications re meetings/quick decisions, etc. Any big issues can be e-mailed over.	SD to circulate constitution.
<u>Update from previous meeting</u> Fence painting – no volunteers yet. Social media set up. Application for grant from Miller Homes has been submitted (awaiting response). Lottery licence renewed. Can be promoted. Sponsorship – no response as yet from Stuart Easton.	DB to forward AC details for additional grant. Circulate details again via SeeSaw & social media.
<u>Headteacher's Report</u> Positive first term back to school. Quality Assurance Visit last week. Amelia Hall is new Education Manager, works closely with the school. Really positive visit – HGIOS (How Good Is Our School). High level of pupil engagement in learning in all classes.	

<p>Non-Violent Resistance (NVR) – approach (used lots in England and Ireland) for positive behaviour within schools, nurseries, care homes and social care. De-escalation strategies, understanding challenging behaviour, calming situation for everyone. Staff are going to be trained on strategies. There will also be NVR parent groups, school was a pilot school – so a few families have attended, run by Home Link Service.</p> <p>Attendance and late coming – 94.6% is average pupil attendance across the school (not including nursery), dropped from 96% previous year. Letters issued if attendance drops below a certain level, trying to highlight it to parents. Looking at different ways to support families.</p> <p>Outdoor learning – nursery do it really well, so trying to get balance throughout the school. Looking at further staff training and parent-helpers. Loose parts hub which Mr. Paterson is using with the children.</p> <p>Pupil Equity Fund (PEF) has been reduced – based on number of children in school with free school meals, committed for next 3 years. At moment spent on class teacher for 2 days a week and part-time classroom assistant. Extra support allows further programs to be run – IDL, reading eggs, wellbeing checks, etc.</p> <p>Nursery class – toward end of year the nursery staff complete assessment of child’s attainment, broken down into areas of curriculum. Assessing whether children making progress. Within nursery not always possible to have concentrated time with keyworker – so this year it has been moderated, focus on activities to demonstrate whether child at early stages or demonstrating consistency.</p> <p>Talk For Writing – writing is lowest area in terms of attainment. Impact of COVID. Positive so far, but will monitor throughout the year. Staff are working with teachers from 4 other schools in a team to moderate approach.</p> <p>ICT in nursery – there are a number of devices and resources but definite room for improvement. Action plan is in place, with wish list of resources. Not just about devices.</p>	<p>Any suggestions – speak to SD.</p>
<p><u>Treasurer’s Report</u> CXB is standing down, will do a handover to MW.</p> <p>Balance is £3,161.40. All up to date in terms of payments to school and lottery licence. Halloween Disco generated profit of £329.</p>	
<p><u>Halloween Disco Debrief</u> Well-attended. Profitable. Good feedback for Disco Dave. Really helpful from school perspective that LK did Tesco shop direct, discount of approx. £20 (weigh up against running around LK did).</p>	
<p><u>Big PTA Quiz</u> Unfortunately, a no-go. Website called Parent Kind (equivalent of Connect). Doesn’t operate in Scotland. Council pay subscription for</p>	

<p>Connect. Lots of ideas for fundraising, suppliers directory. Worthwhile looking at.</p>	
<p><u>Communications & social media</u> Connect ran course online. ER & LK attended.</p> <p>Considering how best to communicate with target audience. Mailchimp for surveys. Facebook – closed group? Twitter for pushing out information (no messages in, one-way only). What’s App – good for small group communications, shares mobile numbers, etc. YouTube – accessible, but image use and permissions can be difficult. Instagram – good for images, films, “younger”, written permission required for any children in images. TikTok – short videos, consent required.</p> <p>Required: social media code of conduct and communications plan (monthly). Can use package to time posts.</p> <p>Consent for any images – parental consent and child’s own consent (overrides parental permission). Requires to be written consent.</p> <p>SeeSaw – direct link between school and household.</p>	<p>To be drafted.</p> <p>SD happy to circulate any info re events, etc. on behalf of PTC.</p>
<p><u>Evergreen Elderslie</u> Elderslie Community Council taking part in Keep Scotland Beautiful ‘Its Your Neighbourhood’ for the last few years, did non-judged category. Trying to improve local area and encourage community engagement. Very few volunteers. School pupils helped with identifying name and emblem.</p> <p>LM has assisted with chatterbox and school outdoor projects (painting, gardening, etc).</p> <p>Incredible Edibles – look into, funding options, etc.</p>	<p>School happy to assist with litter-picking, etc. – DB Eco Committee. SD can announce to parent helper group.</p>
<p><u>Christmas Jumpers</u> Recycle old Christmas jumpers, run by Eco Committee. A week or 2 before Christmas Jumper Day. Stall idea.</p>	
<p><u>Christmas Fayre – 3rd December 2022</u> Stalls within the gym hall – baking, facepainting, pocket money toys, balloons, tombola, filled mugs, bottles, raffles, reindoor food.</p> <p>Teas & coffees.</p> <p>Table - £10 & donation.</p> <p>Flyer to be designed & distributed.</p>	<p>AC to liaise with local businesses.</p> <p>LMc to ask if partner could prepare.</p>

<p>Whole school let (no kitchen) – full access of stage.</p> <p>P7s can assist with games. CXB has some resources in storage.</p> <p>CB – Mrs Claus, within nursery area – another school (chocolate). Selection boxes – Tesco.</p> <p>Raffle tickets – to be sent home & available on the day.</p> <p>Non-uniform day for donations for raffles/tombolas. Friday, 25th November 2022.</p>	<p>CB to source outfit for Mrs Claus. Check if LK can source selection boxes from Tesco.</p>
<p><u>Christmas Presents</u> Presents for nursery, P1-3. Approx. 200 gifts. Budget approx. £5 per head. Unisex.</p> <p>The Works deals on games. 10 books for £10. Book fair. Stationery.</p>	<p>All to explore options.</p>

Next meeting (focus on Christmas only):-

Monday, 14th November 2022 – 3.30pm (after literacy presentation).

Next full meeting:-

Monday, 9th January 2023 – 3pm (focus on constitution and communication policy).