



Wallace Primary School Parent Council Minutes of meeting held Tuesday, 4th October 2022

Present:-

Headteacher	Susan Dalrymple (SD)
Deputy Headteacher	Lynne Docherty (LD) Diana Brooker (DB)
Chairperson	Charlotte Boyle (CB)
Vice Chairperson	Lorissa Kennedy (LK)
Treasurer	Claire Bunting (CXB)
Assistant Treasurer	Marjorie Wilson (MW)
Secretary	Antonia Aitken (AA)
Council Members	Louise Moore (LM) Sahrish (S) Lisa (L)

Apologies:-

Council Members	Claire Devine Gemma Hill Emma Rankin Iain Stephenson Linda MacMillan
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Item of business	Action
<p><u>Update from previous meeting</u></p> <p>Mrs Jackson's post – classroom assistant called Sara Cassidy has been appointed and should be starting ASAP (within weeks).</p> <p>Results of health & wellbeing survey are specific to the individual child, so can't always discuss this, although can be discussion re any general themes.</p> <p>Teaching & learning – closing the poverty gap, PEF fund – this year money spent on class teacher for 2 days per week, releasing teacher to do targeted interventions with children. Also funds third classroom assistant, allowing more targeted support.</p>	
<p><u>Trim Trail & outdoor work</u></p> <p>Fence – enough paint to finish that off? Yes. Council measured this up and paid for this. It is there. Seek volunteers.</p>	AC/LK – social media for volunteers
<p><u>Social Media</u></p> <p>Facebook password still required to be provided to LK/AC so that this can be taken charge of for raising awareness of PTA & events.</p>	CB to liaise with previous chair re this

<p><u>Halloween Disco</u> Flyer is ready – now sent via e-mail to SD.</p>	<p>AC</p>
<p><u>Doors opening earlier</u> Had fallen away with COVID as not allowed to mix between year groups. This is soon to be reinstated, just logistics of it to resolve as Chatterbox use the gym hall up until 9am. Will get message out on SeeSaw to confirm this. Need to alert parents and pupils as to what doors to use – P2 and P4 doors. Insufficient staff to man each classroom, and preference is to have them all in one area (gym hall).</p>	<p>SD to announce via SeeSaw & pupils to be advised of arrangements</p>
<p><u>Vandalism</u> Not allowed to look at CCTV – can only be police. Relying on it being reported. Community Police Officer for school – Simon is the dedicated officer. Forest is being damaged continuously, nursery staff having to do walk round.</p>	
<p><u>Funding</u> Grant from Miller Homes – could apply for funding re trim trail. CXB has contact who can dig out for the trim trail, thereafter membrane and edging can go down and bark added. Discussion re what is required/desired. Again, outdoor equipment – lots of of small pieces of equipment and clothing. Primary 1 are keen to develop area.</p>	<p>AC to check re grant. CXB to liaise with contact re digging, etc.</p>
<p><u>Lottery</u> Gambling licence has expired – require to renew.</p>	<p>CXB/CB to liaise with Council re same.</p>
<p><u>Sponsorship</u> Eastons had previously sponsored strips for boys, Nisa had provided equipment. Elderslie Coffee Shop paid for netball strips.</p>	<p>AC to contact Stuart Easton; CB to contact Nisa & Arnold Clark.</p>
<p><u>Halloween Disco</u> Food order has been sorted. Decorations – CXB has them in her attic. Don't have a huge amount. Disco Dave has confirmed. Cost TBC. Flyer is organised. Times same as summer. Volunteers – to be requested via social media. Fancy Dress.</p>	<p>AC/LK to issue flyer via social media; SD to issue on SeeSaw; volunteers to be sought; any additional decorations can be sought.</p>

<p>Prizes – best dressed, books or torches, etc. 2 per year group.</p> <p>Can get access around 5.30pm to decorate.</p> <p>Parent required to collect. No mobile phones.</p> <p>Permission slips to be issued on paper and SeeSaw to cut down on queue.</p>	
<p><u>Christmas Fayre</u></p> <p>LM contacted face painter – would prefer to be paid for the 2 hours, would be £90. Would require someone to help her collecting money. DB previously did face painting. Need to check if stock.</p> <p>Times for it – 2 hours too short, may not attract stallholders.</p> <p>Previous 10am – 1pm, £1 per entry.</p> <p>Choir.</p> <p>P7s previously ran a room. Glitter tattoos. Hair.</p> <p>Tombola – dress down day with donation.</p> <p>Raffle – tickets home in school bags. No pressure.</p> <p>Previous in 2019, profit was circa £1500.</p> <p>Sale & return on selection boxes or mince pies.</p> <p>Morrisons & Tesco may donate.</p> <p>Business - £10 a table and donation for raffle.</p> <p>Saturday 3rd December 2022. Book whole school less kitchen.</p> <p>Helpers – lots.</p>	<p>DB to check re facepaint stocks.</p> <p>AC/LK to post on social media re stalls, etc.</p> <p>LK to check with local supermarkets re donations.</p> <p>CXB to book out whole school with Renfrewshire Council.</p> <p>Finalise at next meeting.</p>
<p><u>Interaction with other communities</u></p> <p>LK has joined Connect and National Parent Council.</p> <p>Ideas for funding – commission from my name tags, uniforms, etc.</p> <p>Easy Fundraising app – the school has an account.</p>	
<p><u>Raising Awareness of PTA</u></p> <p>Parents night, nursery events, social media.</p>	

Next meeting:-

Tuesday 1st November 2022, 6pm.