



Dear Parents and Carers,

I am delighted that all children will return to school and nursery this week and would like to share some of the final details with you to ensure we keep everyone as safe as possible.

I have worked closely to create plans in line with advice from Scottish Government and Local Authority, all decisions have been made with the health and safety of staff, pupils and families as our main priority. I apologise if any of these arrangements cause difficulty for personal circumstances but can reassure you that keeping everyone safe is my absolute priority.

When will my child return to school?

This August will look different from any other year as children will have a phased return, as detailed below:

Wednesday 12th August: Primary 1 and Primary 7

Thursday 13th August: Primary 2, 3 and 4 (as well as Primary 1 and 7)

Friday 14th August: Primary 5 and 6 meaning the whole school is now back.

What will my child's learning environment look like?

We will provide a SeeSaw message on in-service days to help children to transition and build relationships with their new teacher.

Classrooms have been reorganised and all unnecessary equipment and resources have been removed to allow effective cleaning at the end of each day. A day cleaner has been allocated to the school to help maintain enhanced hygiene and cleaning.

All children will have their own designated workstation in the room and resources will be organised to limit sharing of resources. A cleaning station will be set up for each teaching space and all children will be encouraged to keep their own workspace clean and tidy.

Staff will encourage children to wash their hands regularly throughout the day. Hot water and soap, alongside hand sanitiser, will be available to children across the school for this purpose.

There will be signage displayed at strategic points inside the building to reinforce key safety messages for children and staff.

Core Class Plan

| | | | |
|--------------|--|------------|---------------------------------------|
| Primary 1a | Miss Johnston | Primary 1 | Mrs McLellan Mrs McKinnon (Friday) |
| Primary 1/2 | Mrs Sloan (Mon-Tues) and Mrs Maxwell (Wed-Fri) | | |
| Primary 2 | Ms Crawford | | |
| Primary 2/3 | Miss Lister | | |
| Primary 3 | Miss Sanderson and Miss Wallace | | |
| Primary 3 /4 | Miss Satera | | |
| Primary 4 | Mr Paterson | | |
| Primary 5 | Miss Harper | Primary 5a | Miss Fredericks |
| Primary 6 | Mrs Robertson | Primary 6a | Miss Lynch |
| Primary 7 | Mrs Wilkie | Primary 7a | Mrs Clydesdale |
| NCCT + ICT | Mr Porter | | |
| NCCT + PEF | Mrs McKinnon and Miss Sanderson | | |

Details of which class your child will be in for this core plan were sent via text before the end of term.

Are there any changes to the curriculum on offer?

Children will continue to have in-school learning experiences and lessons which are age and stage appropriate and meet their individual needs. There will be focus on Health and Wellbeing and supporting your child's transition back to school.

We are however unable to hold assemblies or host family learning and in person parent events until further notice.

What about children with additional support needs?

Pupils with Additional Support Needs will continue to have their needs met as outlined in their individual support plan. Parents will continue to be fully involved in the support planning process. Please contact Miss Docherty if you have any concerns about your child within this new set up.

What if my child has a medical condition?

It is parents' responsibility to seek medical advice and inform the school if they have concerns or adaptations required for their child. We will then update the child's support plan and implement actions required.

Will First Aid be provided if required?

For minor scrapes and injuries children will be supervised by an adult and encouraged to be self-sufficient in cleaning scratches and scrapes. First Aid will be available for more serious injuries in line with our current practice. PPE will be worn to administer any first aid or personal care.

Will pupils and staff have PPE?

Any member of staff or pupil is permitted to wear a mask if they wish. Staff working in close contact with pupils for more than 15 minutes will wear a protective mask.

As mentioned above, appropriate PPE will be worn to administer first aid and personal care.

What about administration of essential medication?

Only children who require medication for specific conditions, as detailed on their health care plan, will have this administered. Parents will be contacted directly to discuss this should this apply to their child.

What happens if my child becomes unwell in school?

If your child becomes unwell in school, you will be contacted to collect as soon as possible.

If your child is displaying symptoms of COVID-19 he/she will be required to remain in isolation in a specific room away from others, which has been identified for this purpose. Alternative toilet facilities will also be provided. Your child will be supervised by an adult during this time.

Can parents still visit the building?

Regrettably no visitors can be received into the school building at present. If you need to drop something off in an emergency you should telephone in advance and you will be given instructions on how to do this safely by the office staff.

What if I need to pass on information to my child's teacher?

Teaching staff can be contacted directly using Seesaw to replace the daily face to face contact at drop off and pick up. I'm sure you will understand interactions will be limited, in line with staff working day and teaching commitments. If you have an important or urgent message we recommend calling the school office on (0300 300 0194) or for less urgent enquiries please email wallaceenquiries@renfrewshire.gov.uk. Please clearly mark correspondence with the staff members name that the information is intended for.

What if I need to speak to a member of Senior Management Team?

Should you need to speak to a senior member of staff team this can be done by arrangement by telephone or video call. Please contact the school office by telephone (0300 300 0194) to arrange a suitable time for this to be scheduled.

What school uniform should my child wear to school in August?

As detailed in June we will include a more relaxed uniform code. This is due to pupils being outside more often and to prevent having to change for PE. We are still looking for uniform on the 'top half' as we feel this is an important part of our school identity and promotes equity for all pupils.

We are recommending for comfort:

- pale blue polo shirt (badged or unbadged)
- navy sweatshirt (badged or unbadged)
- school trousers, shorts or skirts (grey or navy)
- jogging trousers, shorts or leggings (grey, black or navy) particularly on PE days or for outdoor learning activities but can be worn every day.
- comfortable dark coloured shoes or trainers that can be worn outside and for sports activity.

Please ensure everything is labelled.

Please note

- ***hoodies or sports tops may NOT be worn***
- ***jeans may NOT be worn***
- ***if you wish for your child to have a summer dress or shirt and tie for an occasion, such as the first day, then this would be acceptable but not required***

Will my child require outdoor wear?

We hope the children will spend more time learning outdoors, PE will take place outdoors and we will be encouraging outdoor breaks in most weathers to allow the children to get fresh air and to move about more. We will not be taking the children out in extreme weather so being prepared with a sensible outdoor jacket and shoes is all that is required.

What should my child bring to school?

- As normal, your child should bring his /her school bag. Resources such as pencils, colouring pens etc, will be available for each child. I appreciate children may wish to bring their own resources to supplement this and this can be done in their own pencil case as normal. School bags will be stored on the floor below their desk and their jacket will be stored on the back of the chair.
- Children should bring a water bottle, water coolers are back in operation and these can be refilled during the day.
- During warm weather children should come to school wearing sun cream and bring a sun hat for outdoor learning and breaks.
- No gym kit is required at this point.
- Other personal belongings should not be brought to school eg toys or any items for sharing at news unless specifically requested by the class teacher.

What about lunches?

Children will not be going to the lunch hall for lunches, they will eat their lunch in their own classroom at their desk. Children can bring a packed lunch to school or a grab and go option will be available from the school kitchen and delivered to their class. Children entitled to free school meals, including Primary 1 -3, will still be entitled to this as normal.

Break times and lunches will be staggered across the day. Lunches will be:

Primary 1, 2/3, 3, 5 and 7: 11.45am - 12.30pm

Primary 1/2, 2, 3/4, 4, 6: 12.30pm - 1.15pm

How will my child arrive at school?

- Entry to school will be a soft start approach from 8.50am - 9.10am, we request children of surnames starting with A -L arrive from 8.50am - 9am and children with surnames starting with M-Z arrive at 9am - 9.10am.
- P1 -3 parents will be allowed in the playground, if you feel your P1-3 child could manage independently or with a sibling we encourage you to drop them at the gate. This will be strictly one parent per child and they must stand back from the exit doors and maintain social distancing with other parents and families within the grounds, we would encourage wearing of face coverings. We ask that you watch your child enter the door and leave the playground immediately. Please do not arrive before your allotted time.
- P4 - 7 parents are not allowed in the playground. Please leave your child(ren) at the gate, a member of school staff will be at each gate to welcome them.
- The classroom door will be open and children can enter straight away, a member of staff will be in the classroom to welcome the children.
- The car park gate will be locked from 8.45am so there will be no risk to pupil safety whilst in the school grounds.

How will my child be collected from school?

- All pupils with surnames A-L will be released from class at 2.50pm.
- All pupils with surnames M -Z will be released from class at 3pm.
- Our main staff car park gate will be locked from 2.45pm.
- Primary 1-3 parents will be permitted in the playground at pick up times to collect their children. Please do not come to the playground / gates in advance of your time slot or gather round the gate, 2m physical distancing should be observed by all.
 - P1 parents please wait at the edge of the grass.
 - P1/2 and P2 parents please wait on the edge of blaze pitch.
 - P2/3, P3 and P3/4 parents please wait outside the P4 classroom in front of the trim trail.
- P4 -7 parents please wait for your child at the gate or an arranged meeting point out with the school grounds.

School bus children will be met from the bus and taken to the bus as normal.

What will the first day look like for Primary 1?

Primary 1 will return on Wednesday 12th August, parents are welcome to bring their children to the classroom door. We would request a maximum of 2 adults per child to help to support physical distancing.

Staff will be at the Primary 1 door to welcome your child. We hope you enjoy this opportunity to take photos and celebrate your child's first day at school. Weather permitting there will be an opportunity to meet other staff in the playground as you arrive with your child. Please observe social distancing while interacting with staff.

For the purposes of the first day we request that pupils arrive and are collected at the following times:

| Arrival Time | Pick Up Time | |
|-----------------|--------------|---------------------------------------|
| 9am - 9.15am | 2.30pm | Primary 1/2 Mrs Sloan and Mrs Maxwell |
| 9.15am - 9.30am | 2.30pm | Primary 1 Mrs McLellan |
| 9.30am - 9.45am | 2.45pm | Primary 1a Miss Johnston |

Primary 1/2 will enter through the main Primary 1 door to be consistent with induction, there after they will be using the door at the Primary 2 base. The children and parents will be shown this on Wednesday.

From Thursday 13th August arrangements would be in line with the rest of the school as detailed above.

As always, if you have any questions please don't hesitate to contact us.

Yours sincerely,

Mrs Susan Dalrymple
Head Teacher