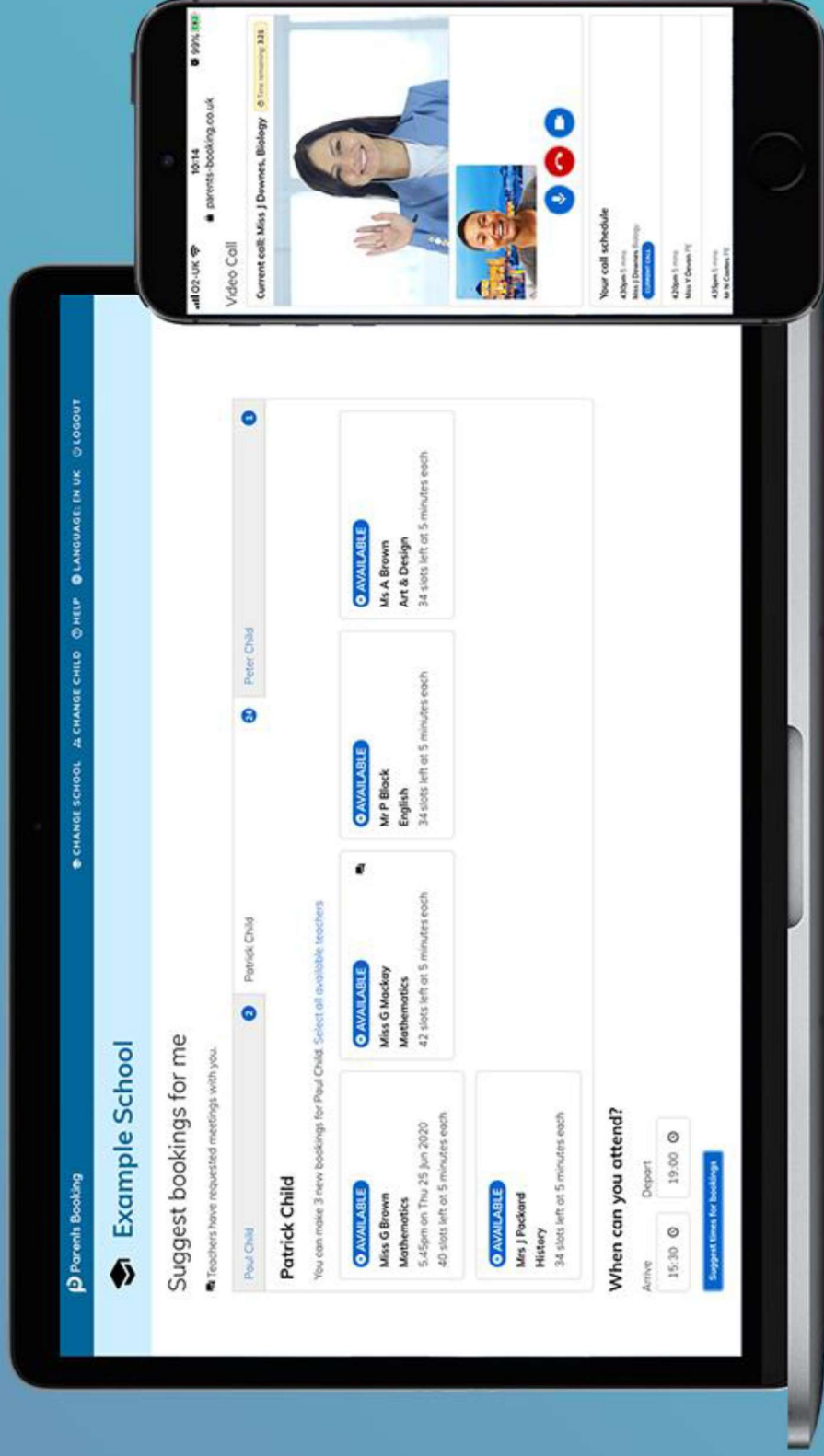


Parents Booking



How do I login?

Parents Booking

1. The school will have sent you a website address to login with.
2. Next, login by completing the requested fields

The screenshot shows a web browser window displaying the 'Parents Booking' login page. The page has a blue header with the 'Parents Booking' logo and a 'School Messages' button. Below the header, there is a section for 'Parents/Carers Login Here:' with options to 'Login with' 'mygovscot my account' or 'firefly'. A 'QR' code is also present. Below these, there are input fields for '* First Name', '* Surname', and 'E-Mail', with a note that 'Fields marked with * are mandatory.' and 'Your email address is used to receive booking confirmations.' There is also a section for 'Enter Student Details Here:' with input fields for '* First Name', '* Surname', and 'Date of Birth', followed by a 'Login' button. The footer contains the 'netmedia' logo, copyright information 'Copyright © Netmedia Ltd 2009-2021. All rights reserved.', and links for 'Terms & Policies' and 'Privacy Policy'.

Parents Booking

Parents/Carers Login Here:

Login with

mygovscot my account

firefly

OR

Fields marked with * are mandatory.

* First Name

* Surname

E-Mail

Your email address is used to receive booking confirmations.

Enter Student Details Here:

* First Name

* Surname

Date of Birth *

Login

netmedia

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Terms & Policies

Privacy Policy

Blueberry Example School

School contact details: School Office

Phone: 01566 674 895

Email: info@blueberryschool.co.uk

Dashboard

Parents Booking

After logging in you will be shown any parents' evenings, events or clubs that are bookable.

You now (usually) have the choice of two tools for making parents' evening appointments:

Suggest Bookings for Me

or

Make Bookings for Myself

The instructions for both of these options are shown on the next few slides..

Parents Booking **Blueberry Example School**

Welcome Mr Alan Smith

[Send school feedback](#) [Video Settings](#)

School contact details
School Office 01566 674 895 info@blueberryschool.co.uk

Parent-Teacher Meetings

Name of Group	Parents' Evening	Date	Start	End
Spring Term	Spring Term Y11 Suggest Bookings For Me Make Bookings For Myself	23rd Feb 2021	16:00	19:00

School Events

Name of Group	Event Name	Date	Start	End
Spring Term	Student Performance of Aladdin	2nd Dec 2021	13:00	14:00
		20th Dec 2021	18:00	20:00
Spring Term	Student Performance of Lion King	2nd Dec 2021	13:00	14:00
		20th Dec 2021	18:00	20:00

Suggest Bookings for Me



Suggest Bookings for Me will let you choose the teachers you want to book (across multiple students, if applicable), and asks when you are available for appointments.

The system then calculates the most efficient order for your appointments, and you have 5 mins to confirm (or adjust) these.

Parents Booking

Blueberry Example School

[Return to Dashboard](#)
Suggest bookings for me
Teachers have requested meetings with you.

Calum Smith

Select all available teachers

AVAILABLE

Miss Neill

Geography

36 slots left at 5 minutes each

AVAILABLE

Mr Forwood

Science

36 slots left at 5 minutes each

AVAILABLE

Mr Holmes

PE

36 slots left at 5 minutes each

AVAILABLE

Mr Mackenzie

English

36 slots left at 5 minutes each

AVAILABLE

Mr Taylor

History

36 slots left at 5 minutes each

AVAILABLE

Mrs Hall

Physics

36 slots left at 5 minutes each

AVAILABLE

Mrs Rees

Accountancy

36 slots left at 5 minutes each

When are you able to attend?

Day 1

☒ Tuesday 23 Feb 2021

Arrive 16:00

Depart 19:00

☐ Allow other parents and carers of this student to join video calls?

Make my bookings for me

Parents Booking

Blueberry Example School

[Return to Dashboard](#)
Confirm suggested bookings
Please confirm these bookings within 295 seconds.

4:55

Confirm bookings

Cancel bookings

Tasha Smith

UNCONFIRMED

Miss Care

Business Management

23 Feb 2021

16:25

Add Comment

Edit Booking

UNCONFIRMED

Miss Neill

Geography

23 Feb 2021

16:30

Add Comment

Edit Booking

UNCONFIRMED

Mr Holmes

PE

23 Feb 2021

16:35

Add Comment

Edit Booking

UNCONFIRMED

Mr Jones-Warling

Maths

23 Feb 2021

16:40

Add Comment

Edit Booking

Calum Smith

UNCONFIRMED

Miss Neill

Geography

23 Feb 2021

16:00

Add Comment

Edit Booking

UNCONFIRMED

Mr Forwood

Science

23 Feb 2021

16:05

Add Comment

Edit Booking

UNCONFIRMED

Mr Holmes

PE

23 Feb 2021

16:10

Add Comment

Edit Booking

UNCONFIRMED

Mr Taylor

History

23 Feb 2021

16:15

Add Comment

Edit Booking

UNCONFIRMED

Mrs Hall

Physics

23 Feb 2021

16:20

Add Comment

Make Bookings for Myself



To pick appointment times for yourself, or to edit your appointments, use Make Bookings for Myself.

1. Select the correct subject
2. Select the correct teacher
3. Click on Book to make an appointment

Simply repeat the process for each appointment you would like to make. You can also 'Modify' appointments you have made.

Once bookings have all been made you can print or e-mail an appointment confirmation.

Parents Booking

CHANGE CHILD HELP LANGUAGE: ENGLISH (UK) BACK TO ADMIN AREA

Blueberry Example School

Return to Dashboard

Create bookings for Calum Smith

Each subject has a tab showing how many appointments you can book. If there is more than one teacher for a subject you can usually book separate appointments for each of them.

Spring Term Y11 23rd Feb 2021

Business Subjects

English 1

Humanities 2

Maths 2

PE 1

Physics 1

Science 1

Business Subjects

Mrs Ross			
Time	Duration	Action	Status
16:00	5 mins	Book	AVAILABLE
16:05	5 mins	Book	AVAILABLE
16:10	5 mins	Book	AVAILABLE
16:15	5 mins	Book	AVAILABLE
16:20	5 mins	Book	AVAILABLE
16:25	5 mins	Book	AVAILABLE

Your appointments

You have no appointments

Booking instructions

Print your bookings

Email your bookings

Cancel all bookings

Help videos



Help videos which explain how parents use the software are available on our Website, here: <https://parents-booking.com/support/instructions-for-parents/>

Parents Booking

The System > Why Choose Us > Try for Free > About Us > Support

Instructions for Parents

These help topics, for parents who might want to see an example of how to log in, or how make their bookings, or how to join video meetings, are short training videos.

To add these videos to your school's website, please follow the instructions on embedding the files on this web-page.

[Download a Video Call Guide \(PDF\) for Parents](#)

[Download a Guide \(PDF\) to Allow Multiple Parent/Carers to join the same Parent-Teacher Video Meetings.](#)

Parents Booking

Help for Parents: 1. Logging In



00:47

Parents Booking

Video Call Module Demonstration



04:51

Parents Booking

Help for Parents: 2. Making Appointments



03:21

Parents Booking

Video Call Module Demonstration



04:51