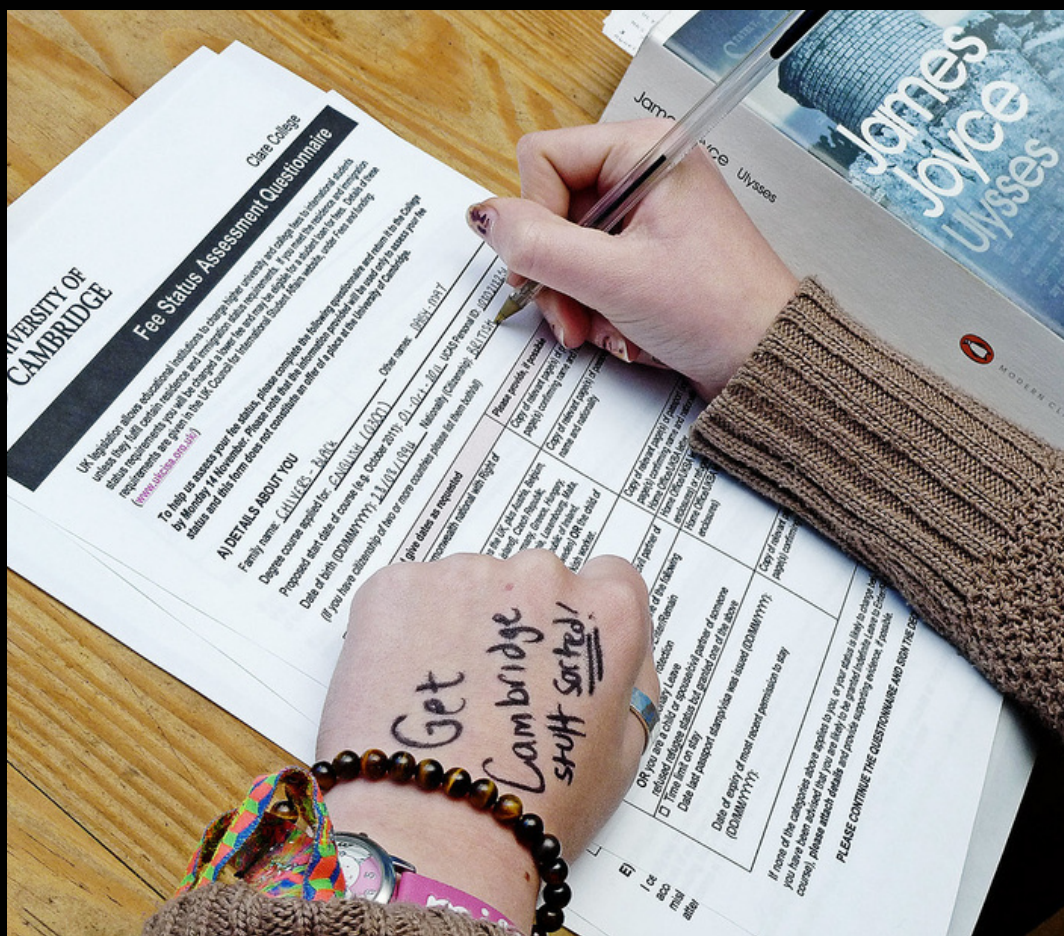


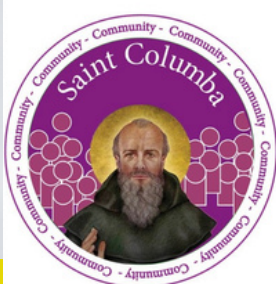


TRINITY HIGH SCHOOL



UCAS Guide





Welcome TO THS UCAS GUIDE

UCAS is the UK's centralised university application centre. This guide will cover how UCAS works in Trinity High School and all the important deadlines you need to know. Understanding the process and the required application materials will help with preparation and creating the best application possible. This guide will provide details you need to know about UCAS applications, from deadlines to personal statements.

[UCAS WEBSITE](#)

[THS WEBSITE](#)





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THE UCAS PROCESS

A step by step guide to the application process.

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Breakdown of both THS internal deadlines and UCAS hard stop deadlines

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PERSONAL STATEMENTS

The personal statement might be the most daunting aspect of the application and likely the single aspect most time will be dedicated to.

04

CHECK LIST & ADDITIONAL RESOURCES

UCAS checklist and links to useful websites





Step 1:
Register with
UCAS

Step 2:
Personal
details

Step 3:
Educational
qualifications

Step 4:
Employment
History

Step 5: Course
Choices

Step 6:
Personal
Statement

Step 7: Submit
UCAS
Application

Step 8:
References,
fees & sending

01

THE UCAS PROCESS

Step 1: Register with UCAS Hub and use buzzword THS 2023 to link application to school. Step 2: Fill out your personal details and remember to use an email address you have regular access to and check regularly. A parent/carer can also be given nominated access. Step 3: Enter your qualifications (SQA results) including those you are sitting in S6. Step 4: Employment history is only for paid work (don't worry about leaving blank). Step 5: Course choices, add any courses you're certain of, more can be added later (before deadline).

Students can apply to a maximum of five courses, except for medicine, dentistry, veterinary medicine/science where a maximum of four can be made. Also applications can only be made to either the University of Oxford or the University of Cambridge - not both! Step 6: Personal statement (see section 3). Step 7: Submit application remembering to proof read beforehand! Step 8: References, fees and sending - click 'Send to referee', PTP checks details and inputs reference. Students pay the application fee. All applications are then submitted to universities.

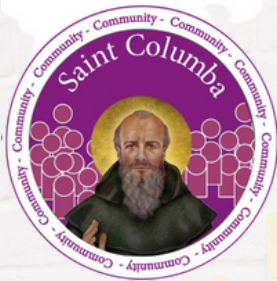




DEADLINES

02

- 29th September 2023: Internal deadline for first draft of personal statements.
- 2nd October 2023 at 18:00 (UK time): for applications to Music Conservatoires.
- 16th October 2023 at 18:00 (UK time): for applications to any course at the universities of Oxford and Cambridge. This deadline also applies to most courses in medicine, veterinary medicine/science, and dentistry.
- 15th December 2023: Internal deadline for submission of all other applications including fees paid.
- 2nd December 2023: School submits all applications to UCAS.
- 31st January 2024 at 18:00 (UK time): for most other courses in the UK.





03

PERSONAL STATEMENTS

A personal statement is used to show personality, skills, knowledge, experience and ambitions. It should be 4000 characters or 47 lines (whichever comes first) in length and may be the deciding factor between you and a similar candidate. Before you begin plan - why am I interested in studying this subject? how have I pursued my interests in this subject? what are my academic skills? how have I pursued my interest beyond the classroom? what are my extra curricular activities?

500,000 personal statements are submitted to UCAS each year - yours needs to stand out!





WHAT TO INCLUDE

- Extra curricular activities
- Part time job
- Work experience that does not relate directly to your chosen course
- Wider skills



- Academic success
- Interest in subject or course
- Specific areas of interest within the subject
- Relevant projects
- Evidence that you have pursued this subject or course over and above what you studied in class
- Course specific work experience
- Additional reading
- Online seminars or courses
- Skills you have acquired as a result of your academic study that are relevant to the course



ADDITIONAL RESOURCES



Have you:

- Researched university courses specifically entrance requirements (including S5)
- Checked personal statement is relevant to all choices
- Checked spelling, grammar and punctuation
- Paid fee

Useful links:

- [UCAS Parent Guardian and Carer Guide](#)
- [Video on completing an online UCAS application](#)
- [Personal statement guide and examples](#)

Good luck!

