

# Saint Peter's Primary School



## Digital Learning Policy

Updated November 2025

*"If used effectively and appropriately, digital technology can **enhance learning and teaching**, equip our children and young people with **vital digital skills** and crucially, it can **lead to improved educational outcomes**."*

(Enhancing learning and teaching through the use of digital technologies – The Scottish Government)

In line with the Digital Learning and Teaching Strategy for Scotland, we at St Peter's aim to:

- Develop the skills and confidence of educators in the appropriate and effective use of digital technology to support learning and teaching.
- Improve access to digital technology for all learners.
- Ensure that digital technology is a central consideration in all areas of curriculum and assessment delivery.
- Empower leaders of change to drive innovation and investment in digital technology for teaching and learning.

## Developing Skills

To ensure staff are confident in using digital technology to enhance teaching and learning opportunities, they are encouraged to participate in training provided in school, across the authority and further afield. All staff with a particular interest or skill set in digital learning are encouraged to work together to drive change and support the staff team in adopting the best digital learning strategies for our pupils. Our school has a digital champion who works collaboratively with others across the authority, to share good practice and experiences. As a result of this, the school community are kept informed of local initiatives and opportunities. We have developed strong links with IT support personnel at Renfrewshire Council and are able to resolve many issues quickly and efficiently.

We recognise the need for our young people to develop a level of digital skills that will prepare and enable them to access learning, life and work opportunities in the future. At St Peter's, pupils are taught specific digital skills appropriate to their age and stage of development. This includes using draw, word and presentation software, creating and using digital images, videos and sounds, coding and safe and appropriate use of the internet. They are encouraged and given opportunities to develop these skills across all areas of the curriculum both in school and at home. Pupils are encouraged to support their peers and lead change in the way digital technology is used across the school. Through participation in pupil evaluation surveys and 'I would like to say' boxes, all pupils have opportunities to suggest changes and have their voice heard.

## Internet Safety

Internet Safety lessons are taught at the beginning of each term at all stages of the primary school. These address issues faced by young people and are tailored to ensure age-appropriate content is delivered at each stage. A range of resources (accessed by staff via the school shared drive) are used.

Class	Resources	Learning
Primary 1	School made resource	Devices that access the internet Help from a trusted adult Pop-ups – Don't click
Primary 2	thinkyouknow.co.uk - Hector's World	Sharing of personal information Can't trust everyone online Help from a trusted adult Emotions Talk about online experiences
Primary 3	thinkyouknow.co.uk - Lee and Kim's Adventure – Animal Magic	Creating a safe password How to behave online Stranger danger
Primary 4	The Adventure of Kara, Winston and the Smart Crew	Trusted emails Reliable websites What to share online

		What to do if you are bullied online Don't arrange to meet with online contacts
Primary 5	thinkyouknow.co.uk - Band Runner	Playing games online Being kind to others online Sharing videos and photos online Talking to others online Keeping information private Exploring the internet
Primary 6	thinkyouknow.co.uk	Effective and appropriate communication online Explore new vocabulary and terminology Sharing of data and personal information Safe use of email Online bias and advertising Chatting with care Safe and appropriate use of text and multimedia messaging Social Networking- Creating a safe profile
Primary 7	thinkyouknow.co.uk	Creating safe and secure Passwords Cyberbullying Positive uses of technology Privacy – Actions and consequences

## Access to digital technology

We have invested in improving the quality of devices available to staff and pupils in order to enrich the learning experiences of all. All teaching staff have been issued with a laptop to allow them full access to resources and shared data wherever they are working. This has great benefits for staff and pupils with regard to planning, assessing and reporting progress.

We currently have a trolley containing 26 Chromebooks which is timetabled for use by all classes every week. This time is used by class teachers to teach technology skills and to enhance learning across all areas of the curriculum. We have 5 fully functioning ipads and 6 laptops, which are assigned to classes to support the learning of individual pupils. We also have 14 ipads which are no longer managed and are used for the purpose of taking photographs and evidencing learning.

During the recent periods of home learning, we worked hard to ensure that all pupils had access to online learning. We made contact by phone and carried out online surveys to identify areas of difficulty/need. Where there was no device available or lack of internet access, we gave families a loan of a device from Renfrewshire Council. Following parent and pupil surveys regarding the use of Google Classroom for sharing homework, it was agreed that we should continue to do this where possible even after Covid restrictions are lifted. It continues to be a priority for us to support families who struggle with accessing digital content such as homework and we strive to support them in the most appropriate way we can.

## Digital Technology across the curriculum

All pupils complete GL assessments annually using a suite of computerised assessments in literacy, numeracy and health and wellbeing. These provide data which, along with teacher's judgement, allows accurate planning of next steps for pupils.

Class teachers are responsible for planning and incorporating the use of digital technologies into the learning experiences provided for their class. Across all areas of the curriculum pupils will have opportunities to research, capture and edit photos/videos, design using draw software, collate and present data, connect with others in their school or further afield, interact with educational games and videos and record their own learning.

Google Classroom was introduced in 2020 to support remote learning. We managed to engage the majority of learners using this tool to allow them to engage with their peers, teacher and class work. This remains an important tool for setting homework and engaging with families and is used weekly by all teachers.

Class Dojo is used in all classes to promote positive behaviour and reward effort and achievements. Each class has their own system, using Class Dojo to reward individual or group points and earn rewards where appropriate.

The school have invested in a number of programmes which are used widely across the school to enhance learning.

Nessy spelling and reading software, to support children from P4-7. Both Sumdog and Education City are resources which are used regularly to support learning and teaching in numeracy. These are very motivational and engaging resources which targets the specific needs and requirements of individual pupils.

Sum Dog, Reading Eggs and Mathletics provides high quality videos to support learning in literacy and numeracy across the curriculum. Games are appropriate to age and stage of the children and are easily accessible, making this an invaluable resource for children and young people.

## **Engaging with parents**

We use a range of digital platforms and methods to share news, support parents and provide information. We have had to think creatively about how we engage with parents while Covid restrictions are in place in our school.

School Website – providing detailed information and links to school documents, sharing news and up to date information.

Class Dojo – messaging parents/carers, providing news, newsletters, rewards for pupils, and share class information.

Email – share school/ class correspondence.

Text- Share short reminders.

Twitter – celebrate success and promote partners.

Google Classroom – provide work during home learning, regular homework and messages to pupils and families.

Phone Calls – regular contact with parents/ carers and pupil reports where face to face meetings are unavailable.

## **Policy Review and Development**

This policy will be reviewed every 3 years as a minimum in line with national guidance. It is next due for review in 2028.