

I understand this is a lot of information, however I am sure you will agree that it is important we work together to ensure that everyone has a positive experience and feels safe online. The staff of St Peter's Primary school are looking forward to 'seeing' the children soon!

Please do not hesitate to contact the school if you have any questions.

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Tel 0300 300 0188

ST PETER'S PRIMARY SCHOOL

GOOGLE
MEET 

Advice to follow to ensure everyone is safe online.



Parent/Carer: I understand and agree that I will follow these expectations;

- I will not share any meeting links, ID codes with anyone else (social media platforms, texts, group chats, emails etc)
- I will position my child in an appropriate part of the house
- I will ensure my child is appropriately dressed (no football colours please)
- I will ensure that no one other than my child is present for the session (siblings should not join each other's Google Meet)
- I will ensure that other members of the household understand that a Google Meet is taking place and that they should not appear in the background of the call.
- I will try where possible to ensure the background does not contain any personal information including photographs

- I will not take part in the call and understand that this is an opportunity for class teachers and children to connect. Teachers are not able to communicate with parents during live sessions
- I will not record any part of the Google meeting
- I will not share any information another child may say during these sessions
- I understand and consent to the lessons being monitored and/or recorded (these videos will be made available for children who were not able to attend the live session)
- I agree that I am responsible for muting my child's microphone prior to entering the lesson. Your child will be instructed by the class teacher whether videos and microphones should be switched off or on

- I understand that the microphone can be re-enabled by myself or my child at the request of the school staff during the live session
- If my child wishes to contribute to the live session the easiest way is to click the 'raise your hand' function
- I understand that a Google Meet has a chat function which can be used by the child to communicate with their teacher. It should not be used by children to chat to each other
- I understand if I have any specific questions, I can contact the school office
- I will speak to my child about the school's expectations for behaviour and the importance of being kind and respectful to everyone on the call
- Please remind your child to tell an adult if they are upset or concerned about anything that they **have seen** or heard online.