

St Paul's Primary School

Morar Drive, Paisley PA2 9FA

Tel : 0300 300 0187

School Website : stpaulsenquires@renfrewshire.gov.uk



Our Ref :

Date : 14 August 2020

HEAD TEACHER: LOUISE A MAHER

Dear Parent / Carer,

We have been delighted to have the children back at school this week. They have been fantastic, demonstrating being responsible citizens and following the new procedures. Thank you so much for your patience and kind words as we begin this new term. The staff have been working hard over the past week to ensure a safe return for our children. Please find below some information, most of which has been issued previously by Renfrewshire Council or myself.

Times

Firstly apologies as there seems to have been some communication issues with text messages sent out providing start times, with some people receiving times and others not. There also seems to have been the assumption that whole classes were coming at the same time, this is not the case. The arrival and departure times of children is based on supporting families to arrive at the same time. The purpose of the staggered entry is to reduce congestion at the gate and support social distancing, therefore having families waiting, depending on which class their child was in did not make sense. I trust this is all sorted now and Mrs Connolly issued a text this week to confirm your time. We are operating 3 drop-off and 3 collection times in order to adhere to the 2m distancing instructed by the Scottish Government.

PLEASE NOTE AS CHILDREN ARE BACK FULL TIME THERE IS NO GROUP A OR B. THE TIMES ISSUED WILL CONTINUE AS THEY HAVE BEEN PUT IN PLACE FOR SOCIAL DISTANCING. STAGGERED ENTRIES WILL REMAIN IN PLACE UNTIL FURTHER NOTICE.

From Monday 17th August P1 children will come into school without parents/carers and they will walk round to their class. Staff will be out to support them.

Arrival Time	Pick-up Time
8.45	2.45
9.00	3.00
9.15	3.15

Class Order

We have been asked to call classes in order. We will do this from Monday starting with P1 and working up to P7. Please be patient as this may take a little longer. Hopefully this helps you to get organised knowing we will start with P1.

Anchor Base

In order to support transition and social distancing the Anchor Base will arrive at 9.30am and leave at 2.30pm. I will let you know when this temporary arrangement changes.

One-way system

Only those who are dropping children at the nursery may use the gate at Gryffe Cres. A member of nursery staff is at the gate to monitor this. Parents who drop at the nursery then exit via gate 3, at this point they may join the queue with their primary aged child or indeed travel to another primary school with their child. Please note this gate is for only ENTRY and for nursery parents only. Everyone else enters by gate 1. Everyone from the school and nursery leaves by gate 3.



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Council Headquarters, South Building, Cotton Street, Paisley PA1LE



EXIT & ENTRY

If you are waiting to bring your child into school please wait on the left hand side (as you face the school badge). This is the same side as gate 1. This will allow nursery parents leaving, to exit safely without too many people and will support the 2m social distancing. We will put a barrier up on Monday to support you with this. If people leave sharply after dropping their child this will also support others. Thank you.

Cleaning

We have a cleaner on-site who is cleaning hard surfaces including door handles, light switches etc. Children will be supported to wipe down their own work station and to keep all their resources in their own tray / tub. Children are encouraged not to share lots of resources. Where play resources are shared there is a cleaning process in place.

Hand Hygiene

Children are encouraged to wash their hands before they leave for school in the morning. They will wash them when they enter the school building, before and after lunch and before they leave school. Child friendly hand sanitiser is also available. Children should be reminded to wash their hands for 20 seconds. This simple video can help. <https://youtu.be/S9VjelWLnEg>

Distancing

Children are encouraged to keep 2m social distancing for all staff. This is supported by visuals throughout the school. Staff within the school should keep 2m from each other and from all other adults, including parents and carers.

School Transport

As far as possible parents and carer are encouraged to travel to school on foot, bike or scooter. It is important that pupils behave safely on school transport. They must remain in their seat and be aware that drivers and escorts will be wearing face masks. Food or drink is not allowed to be consumed on school transport.

First Aid

Children will be encouraged to wipe themselves if they have a simple scrape. If needed, first aid will be administered and staff will wear appropriate protective equipment (PPE).

Lunches / Snacks

For the time being we will be having lunch in the classroom. This will be reviewed and we will gradually move to the dinner hall. As we have to avoid children mixing with different classes/year groups this is a safer way to start. Children can bring their own packed lunch as usual. **PLEASE NOTE WE ARE A NUT FREE SCHOOL. We have some children with serious, potentially life threatening allergies at risk. Please do not send any products containing nuts into school, this includes; chocolate spread & Bueno bars etc.**

Face Masks

If you are choosing for your child to wear a face mask please ensure they are aware of the correct way to wear them and look after them. This link may be helpful to you if you are making this choice. https://youtu.be/9Tv2BVN_WTk

Water Bottles

This week has been particularly warm. As the water dispensers have to be closed it may be an idea to send in 2 water bottles with your child.

Playground

The playground has been zoned and each class will be given a zone for the week. Within the zone they will have an adult to support them. Each week they will move zone to allow them the opportunity to play in different areas of the playground. Breaks and lunches are staggered with P1-3 going first and P4-7 second. These are in place to support safety of pupils and staff.



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Visitors

At this time we cannot have parents in the school unless a prior appointment has been made. If you need to speak with a member of staff you can call or arrange for a video call. You can also send an email to enquiries stpaulsenquires@renfrewshire.gov.uk If using this please mark clearly who the email is intended for. Emails can be passed to class teachers and they can call you. As much as possible we want to support our home – school communication

Procedures if Unwell

If children are feeling unwell in school, they will be escorted to the office by a member of staff and you will be called to take them home. I am sure you understand that at this time, we are being particularly vigilant when it comes to illnesses.

COVID-19 Symptoms

Children MUST NOT come to school or go on school transport if they or a member of their household have and covid-19 symptoms. If a child develops symptoms at school, they will be sent home. While waiting to be collected, they will be taken to a room away from everyone else and monitored by a member of staff until someone arrives to collect them.

Staffing

As you know we said goodbye to Mrs Smith, Miss McCallum and Miss McLachlan in June. We have a number of new staff with us at the moment to support our return.

Miss Docherty – Primary 3

Miss Gallacher – Primary 4

Mr Hemphill – Primary 7 and Primary 5

Mrs Coats has returned from secondment – Primary 4

Mrs Hassan has returned from maternity leave – Primary 6.

Mrs Martin has returned from maternity leave – classroom assistant

In time we will have 3 new Inclusion Support Assistants – Beth Fraser, Lorna Montgomery and Caitlin Hendry. They are just concluding final paperwork. Each one will be working with particular stages in the school.

Kind Regards



Louise A Maher
HEAD TEACHER



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