

St. John Ogilvie Primary School

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Head Teacher: Miss L Murray
Director of Children's Services: Mr Steven Quinn
Date: 15th June 2020

Dear Parents/Carers,

Transition Activity Session 22nd June 2020

I am delighted to advise you that we can offer a transition activity in St John Ogilvie Primary School for your child. Sessions will be scheduled for 22nd June and pupils will be invited to attend at an agreed timeslot to meet with their teacher and discuss their move to high school. This will also give them an opportunity to say goodbye in person and hopefully see some of their friends.

Tomorrow you will receive details, via text, of when your child should attend. We will be adhering to Scottish Government guidance therefore it will not be possible for the whole class to attend the same session. It is important that pupils attend at the allocated time & at no other time.

When pupils arrive at the school we would ask that they enter via Gate 1 (MUGA area) where staff will be present to welcome them. Pupils should arrive at their allocated time and at no other time. No parents/carers may enter the playground or school building at any time.

At the end of the session pupils will be escorted by staff to leave the school grounds via gate 2. If you are collecting your child please ensure only one adult attends & stands at least two metres away from all other adults waiting. In the event of an emergency we would ask that you phone the school office.

We would ask that parents/carers refer to current advice, in relation to individuals who are shielding or have underlying health conditions, which would prevent pupils attending at this time.

As always we thank you most sincerely for your continued support and look forward to welcoming your children on the day.

Yours sincerely

A handwritten signature in cursive script that reads 'Lorna Murray'.

Lorna Murray
Head Teacher



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